



# Agenda

Ordinary Meeting of Council  
Tuesday, 28 July 2015

To be held in the  
Aireys Inlet Community Centre, 4 Great  
Ocean Road, Aireys Inlet

Commencing at 6.00pm

**Council:**

Cr Margot Smith (Mayor)  
Cr David Bell  
Cr Libby Coker  
Cr Eve Fisher  
Cr Clive Goldsworthy  
Cr Rose Hodge  
Cr Carol McGregor  
Cr Brian McKiterick  
Cr Heather Wellington

---

AGENDA FOR THE ORDINARY MEETING OF SURF COAST SHIRE COUNCIL  
TO BE HELD IN THE AIREYS INLET COMMUNITY CENTRE, 4 GREAT OCEAN ROAD, AIREYS INLET  
ON TUESDAY 28 JULY 2015 COMMENCING AT 6.00PM

**PRESENT:**

**OPENING:**

Council acknowledge the traditional owners of the land where we meet today and pay respect to their elders past and present and Council acknowledges the citizens of the Surf Coast Shire.

**PLEDGE:**

As Councillors we carry out our responsibilities with diligence and integrity and make fair decisions of lasting value for the wellbeing of our community and environment.

**APOLOGIES:**

**CONFIRMATION OF MINUTES:**

**LEAVE OF ABSENCE REQUESTS:**

**CONFLICTS OF INTEREST:**

**Note to Councillors and Officers**

***Declaration of Interest***

*Councillors and Officers please note that in accordance with Section 77A of the Local Government Act 1989, there is an obligation to declare a conflict of interest in a matter before Council.*

*A conflict of interest can be a direct or indirect interest in a matter.*

*A person has a direct interest if:*

*There is a reasonable likelihood that the benefits, obligations, opportunities or circumstances of the person would be directly altered if the matter is decided in a particular way.*

*A person has an indirect interest if the person has:*

- 1. A close association whereby a "family member" of the person has a direct or indirect interest or a "relative" or member of a person's household has a direct interest in a matter;*
- 2. An indirect financial interest in the matter;*
- 3. A conflicting duty;*
- 4. Received an "applicable" gift;*
- 5. Become an interested party in the matter by initiating civil proceedings or becoming a party to civil proceedings in relation to the matter; or*
- 6. A residential amenity affect.*

***Disclosure of Interest***

*A Councillor or Officer must make full disclosure of a conflict of interest by advising the class and nature of the interest immediately before the matter is considered at the meeting. While the matter is being considered or any vote taken, the Councillor or Officer with the conflict of interest must leave the room and notify the Chairperson that he or she is doing so.*

**PRESENTATIONS:**

**PUBLIC QUESTION TIME:**

---

**BUSINESS:**

<b>1.</b>	<b>OFFICE OF THE CEO</b> .....	<b>4</b>
1.1	<i>Monthly Finance Report - Project Variances</i> .....	4
<b>2.</b>	<b>GOVERNANCE &amp; INFRASTRUCTURE</b> .....	<b>6</b>
2.1	<i>Land Exchange - Encroachment - 10 Carnarvon Avenue Jan Juc (Jan Juc Creek Reserve)</i> .....	6
2.2	<i>Proposed Action Plan to Deliver the Council Plan in 2015 - 2016</i> .....	10
2.3	<i>Anglesea Ward Update</i> .....	13
<b>3.</b>	<b>ENVIRONMENT &amp; DEVELOPMENT</b> .....	<b>18</b>
3.1	<i>Amendment C97 - Implementation of Anglesea Great Ocean Road Study - Consideration of Submissions</i> .....	18
3.2	<i>National Stronger Regions Fund: Round Two Applications</i> .....	22
3.3	<i>Aireys Inlet to Eastern View Planning for the Future</i> .....	27
3.4	<i>Hazelwood Mine Fire Inquiry Public Hearing</i> .....	31
<b>4.</b>	<b>CULTURE &amp; COMMUNITY</b> .....	<b>35</b>
4.1	<i>Customer Service Strategy 2015-2018</i> .....	35
4.2	<i>G21 Regional Tennis Strategy 2015-2025</i> .....	39
4.3	<i>Arts Space Feasibility Study</i> .....	44
4.4	<i>Victorian Creative Industries Strategy - Surf Coast Shire Submission</i> .....	49
<b>5.</b>	<b>MINUTES</b> .....	<b>52</b>
5.1	<i>Section 86 Committee Minutes</i> .....	52
5.2	<i>Advisory Committee Minutes</i> .....	53
<b>6.</b>	<b>ASSEMBLIES OF COUNCILLORS</b> .....	<b>54</b>
6.1	<i>Assemblies of Councillors</i> .....	54
<b>7.</b>	<b>URGENT BUSINESS/PETITIONS/NOTICES OF MOTION</b> .....	<b>55</b>
7.1	<i>Petition Requesting Sealing a Section of Hopkins St, Aireys Inlet</i> .....	55
<b>8.</b>	<b>IN-CAMERA</b> .....	<b>56</b>
8.1	<i>Assemblies of Councillors Confidential</i> .....	56

---

## 1. OFFICE OF THE CEO

### 1.1 Monthly Finance Report - Project Variances

**Author's Title:** Finance Manager

**General Manager:** Keith Baillie

**Department:** Finance

**File No:** F14/1218

**Division:** Office of the CEO

**Trim No:** IC15/1

**Appendix:**

1. Summary of Project Budget Transfers (D15/63021)

**Officer Direct or Indirect Conflict of Interest:**

**Status:**

In accordance with Local Government Act 1989 –  
Section 80C:

Information classified confidential under Section 77  
of the Local Government Act:

Yes

No

Yes

No

**Reason:** Nil

**Reason:** Nil

---

### **Purpose**

For Council to authorise the June 2015 project budget transfers report.

### **Summary**

Council considers on a monthly basis recommended project budget transfers. This is usually undertaken as part of the monthly Finance report, however the full June Finance Report is to be provided as part of the year end process at the August Council meeting. Considering the June project budget transfers at the July Council meeting will assist the accuracy of project budgets for the year ended 30 June 2015.

### **Recommendation**

That Council:

1. Note the project budget adjustments approved by the Chief Executive Officer as listed in Appendix 1.
2. Approve the project budget adjustments as listed in Appendix 1.

## **1.1 Monthly Finance Report - Project Variances**

### **Report**

#### ***Background***

Council considers project budget transfers each month, typically as part of the Monthly Finance Report. Given the June Finance Report is considered at the August meeting as part of the year-end process, in order to assist year end processing the project budget transfers for June need to be considered as a separate report.

#### ***Discussion***

The recommended project budget transfers are shown as Appendix 1.

#### ***Financial Implications***

The Chief Executive Officer approves project budget transfers less than \$5,000. Higher project budget transfers are recommended for Councils consideration. Both categories are shown in Appendix 1.

#### ***Council Plan***

Theme 2 Governance  
Objective 2.3 Long term financial viability  
Strategy 2.4.1 Communicate decisions clearly and in a timely manner.

#### ***Policy/Legal Implications***

Not applicable.

#### ***Officer Direct or Indirect Interest***

Not applicable.

#### ***Risk Assessment***

Not applicable.

#### ***Social Considerations***

Not applicable.

#### ***Community Engagement***

Not applicable.

#### ***Environmental Implications***

Not applicable.

#### ***Communication***

Not applicable.

#### ***Conclusion***

Monthly consideration of project budget transfers is part of Council's regular governance processes for project budgets.

## 2. GOVERNANCE & INFRASTRUCTURE

### 2.1 Land Exchange - Encroachment - 10 Carnarvon Avenue Jan Juc (Jan Juc Creek Reserve)

**Author's Title:** Property & Legal Services Officer

**General Manager:** Sunil Bhalla

**Department:** Governance & Risk

**File No:** F14/1703

**Division:** Governance & Infrastructure

**Trim No:** IC15/12

**Appendix:**

1. Aerial Map Proposed Plan of Subdivision (D15/61426)
2. Proposed Plan of Subdivision (D15/63338)
3. Hearing of Submissions Minutes 12 May 2015 (D15/61450)

**Officer Direct or Indirect Conflict of Interest:**

**Status:**

In accordance with Local Government Act 1989 –  
Section 80C:

Information classified confidential under Section 77  
of the Local Government Act:

Yes

No

Yes

No

**Reason:** Nil

**Reason:** Nil

#### **Purpose**

To approve the land exchange of 564m2 with Royal Automobile Club of Victoria (RACV) in order to rectify a long-standing encroachment at 10 Carnarvon Avenue, Jan Juc.

#### **Summary**

At its Ordinary meeting on 27 January 2015, Council supported the advertisement of the proposed land exchange with RACV. Submissions closed on Thursday 9 April 2015 and two written submissions were received by the closing date. A Hearing of Submissions Committee meeting was held on Tuesday 12 May 2015 and although both submitters expressed an interest in making a verbal submission, only one submitter presented to the Committee meeting.

To progress this matter, Council is required to submit a Planning Permit and Plan of Subdivision application. The certified Plan of Subdivision will then be lodged at Land Registry in order to rectify the Certificates of Title.

#### **Recommendation**

That Council:

1. Approve the land exchange of 564m2 with Royal Automobile Club of Victoria at 10 Carnarvon Avenue, Jan Juc.
2. Note RACV commitment to contribute \$10,000 to assist Council to improve facilities in the Jan Juc Creek.
3. Authorise the Chief Executive Officer to submit a Planning Permit and Plan of Subdivision application in order to re-align the title boundaries.
4. Authorise the Chief Executive Officer to submit legal documentation at Land Registry to transfer titles into correct ownership.

## 2.1 Land Exchange - Encroachment - 10 Carnarvon Avenue Jan Juc (Jan Juc Creek Reserve)

### Report

#### **Background**

Council at its Ordinary Meeting on 28 October 2014 supported the commencement of the process to undertake a land exchange with the RACV to rectify the encroachment on Council land. The encroachment consists of a water storage dam and water pumping assets on Council's reserve known as Jan Juc Creek Reserve.

At its Ordinary Meeting on 27 January 2015, Council resolved to advertise the proposed land exchange. Council initially advertised for 892.5m<sup>2</sup> to be exchanged with the RACV, however after the advertisement was placed on Thursday 19 February 2015 an opportunity was identified to reduce the size of the land required to remedy the encroachment. Council then readvertised the new proposal of 510.1m<sup>2</sup> on Thursday 12 March 2015 for a further 28 days. Submissions to the proposed exchange closed on Thursday 9 April 2015. Two submissions were received by the closing date and both submitters requested to be heard, however only one submitter spoke at the Hearing of Submissions Committee on Tuesday 12 May 2015.

RACV has committed to paying Council's costs to rectify the encroachment and provide a financial contribution of \$10,000 to assist Council to improve facilities in the vicinity of the subject land. A valuation report provided by an independent property consultant shows the land occupied by the encroachment, and land proposed for exchange to be of similar value.

#### **Discussion**

The main issues raised in the two submissions and Officers comments are summarised below:

<b>Issue</b>	<b>Officer's response</b>
There are no benefits to the community from the proposal.	<ul style="list-style-type: none"> <li>• The proposal allows the community access to new open space totalling 564m<sup>2</sup>. RACV will also contribute \$10,000 to improve facilities in the Jan Juc Creek Reserve.</li> <li>• The portion of land that will no longer be public land in accordance with this proposal has not been accessible to the public for over 30 years and cannot be accessed due to the location of the creek.</li> <li>• This encroachment has been outstanding for a long time and it is considered to be in everyone's best interest to resolve the ownership.</li> </ul>
RACV should bear all costs regarding the transfer and pay an additional benefit cost to Surf Coast Shire.	RACV has agreed to pay the following costs: <ul style="list-style-type: none"> <li>• Site survey</li> <li>• Preparation of the Contracts</li> <li>• Removal of existing fence and installation of new fencing.</li> </ul>
Questions have been raised regarding the ownership of the Jan Juc Creek and if any part of the creek will be transferred into the ownership of RACV;	<ul style="list-style-type: none"> <li>• Council has received advice confirming that the creek is in fact freehold land in Surf Coast Shire's ownership.</li> <li>• The concern regarding transferring part of the creek has been addressed by a slight adjustment to the area of land to be transferred (Appendix 1). Council received advice that we are not required to re-advertise the land exchange in accordance with the Local Government Act. by slightly revising the proposal (see Appendix 1)</li> </ul>
Concerns regarding the method of valuation for the land.	The Valuation of Land has been supplied by an AAPI Certified Practising Valuer from Opteon Property Group. Opteon supply all Valuations for Surf Coast Shire.
Maintenance of the creek will be difficult with the current proposal.	Council's Parks Maintenance team has confirmed that it will be able to undertake required maintenance.

## **2.1 Land Exchange - Encroachment - 10 Carnarvon Avenue Jan Juc (Jan Juc Creek Reserve)**

In order for the land exchange to proceed, following steps need to occur:

- A Council resolution agreeing to the land exchange.
- Submission of a Planning Permit and Plan of Subdivision application to allow the land exchange.
- Legal documents drawn, executed and lodged at Land Registry.

### ***Financial Implications***

All costs associated with the land exchange, including the site survey, planning fees, fencing and legal fees will be borne by RACV.

The costs associated with re-advertising the proposal were borne by Council.

RACV has committed to giving Council \$10,000 in order to improve facilities in the vicinity of the land to be exchanged.

### ***Council Plan***

Not applicable.

### ***Policy/Legal Implications***

The proposal is in accordance with Section 189(2) of the Local Government Act 1989 and Section 223 of the Local Government Act and the Local Government Best Practice Guidelines for the Sale, Exchange or Transfer of Land.

The proposal also meets the requirements of Section 20(2) of the Subdivision Act which requires Councils to use the proceeds from the sale of any public open space to:

- buy land for use for public recreation or public resort, as parklands or for similar purposes; or
- improve land already set aside, zoned or reserved (by the Council, the Crown, a planning scheme or otherwise) for use for public recreation or public resort, as parklands or for similar purposes; or
- with the approval of the Minister administering the Local Government Act 1989, improve land (whether set aside on a plan or not) used for public recreation or public resort, as parklands or for similar purposes.

It should be noted that under section 20(4) of the Subdivision Act, public open space can only be sold if the Council has provided for replacement public open space.

### ***Officer Direct or Indirect Interest***

No officer involved in the preparation of this report has any conflicts of interest.

### ***Risk Assessment***

Two submitters did not support the land exchange, one submitter expressed their view at the Hearing of Submissions Committee on 12 May 2015.

### ***Social Considerations***

The Torquay Golf Course is an important asset for the Torquay and Jan Juc Community. The resolution of this issue will not affect the golf course asset. Importantly, the community will benefit through ensuring the integrity of the parkland is maintained and assets improved through the \$10,000 contribution agreed by RACV.

### ***Community Engagement***

A Section 223 Public consultation process has been undertaken and a Hearing of Submissions Committee meeting was held on Tuesday 12 May 2015.

### ***Environmental Implications***

The encroachment is part of the system of diversion of urban storm water away from the creek and onto the golf course and is considered to provide a net benefit to the creek's health. So its retention is considered important.

### ***Communication***

As included under the heading – Community Engagement.



## **2.1 Land Exchange - Encroachment - 10 Carnarvon Avenue Jan Juc (Jan Juc Creek Reserve)**

### ***Conclusion***

The encroachment of RACV assets on Council property requires an agreed solution that also provides no loss of public open space to the community.

The land exchange provides this solution and has an added benefit of \$10,000 contribution to improve the amenity in the Jan Juc Creek Reserve.

## 2.2 Proposed Action Plan to Deliver the Council Plan in 2015 - 2016

**Author's Title:** Coordinator Corporate Planning

**General Manager:** Sunil Bhalla

**Department:** Governance & Risk

**File No:** F12/1213

**Division:** Governance & Infrastructure

**Trim No:** IC15/18

### Appendix:

1. 2015 - 2016 Summary Action Plan to Deliver the Council Plan 2013 - 2017 (D15/62828)

#### Officer Direct or Indirect Conflict of Interest:

#### Status:

In accordance with Local Government Act 1989 –  
Section 80C:

Information classified confidential under Section 77  
of the Local Government Act:

Yes

No

Yes

No

**Reason:** Nil

**Reason:** Nil

### Purpose

To endorse the proposed action plan to deliver the Council Plan 2013 – 2017 in the 2015 – 2016 period.

### Summary

In accordance with the Local Government (Planning and Reporting) Regulations 2014 No. 17, Council must report its progress in delivering the Council Plan at least twice each year.

Council adopted the Council Plan 2013 – 2017 in June 2013 and carried out a mid-term review in early 2015. Performance reports have been provided to Council on a quarterly basis outlining progress in delivering the agreed actions to deliver Council Plan strategies, and performance in achieving identified targets against measures contained in the Council Plan.

To enable the continuation of progress reporting in 2015 – 2016 the proposed action plan detailed at appendix 1 is offered for Council's consideration. Once endorsed, the action plan will form the framework for reporting against the Council Plan 2013 – 2017 during the 2015 – 2016 period.

### Recommendation

That Council endorse the proposed action plan to deliver on the Council Plan 2013 – 2017 in the 2015 – 2016 period.

## **2.2 Proposed Action Plan to Deliver the Council Plan in 2015 - 2016**

### **Report**

#### ***Background***

In accordance with the Local Government (Planning and Reporting) Regulations 2014 No. 17, Council must report its progress in delivering the Council Plan at least twice each financial year, firstly for the first six months of the financial year and again in the Annual Report.

Performance reporting to Council against the Council Plan 2013 – 2017 has been occurring on a quarterly basis since September 2013.

During 2014 – 2015, performance reporting to Council has been based on annual actions and targets identified by Council officers to deliver on the Council Plan 2013 – 2017 strategies and measures.

#### ***Discussion***

Considerable community engagement was completed throughout the process of developing and reviewing the Council Plan 2013 – 2017.

Providing an agreed reporting framework is one way that Council can articulate its focus for performance reporting to the community and provide clear direction on the priorities of Council to the organisation.

The proposed action plan to deliver against the Council Plan 2013 – 2017 in the 2015 – 2016 period is attached at appendix 1. It has been developed by Council officers and funded in accordance with the adopted Budget for 2015 – 2016.

Council now have an opportunity to consider if the actions contained in the proposed action plan captured at appendix 1 meet their view of what it wishes to deliver to the community during the 2015 – 2016 period. Once agreed, the actions will form the basis of performance reporting to the community against the Council Plan 2013 -2017 throughout the 2015 – 2016 period.

#### ***Financial Implications***

Funding for actions identified in the proposed action plan has been allowed for in the current Budget 2015 – 2016.

#### ***Council Plan***

Theme 2 Governance  
Objective 2.4 Transparency in decision making and access to information  
Strategy 2.4.3 Ensure decision-making is as transparent as possible.

Regular performance reporting to the community also supports the intent of Governance as captured in the Council Plan 2013 – 2017 which specified “We are committed to delivering a transparent, high performing and sustainable organisation that engages with the community...”

#### ***Policy/Legal Implications***

Council is required to report its performance in delivering the Council Plan at least twice for each financial year in accordance with the Local Government (Planning and Reporting) Regulations 2014 No. 17.

#### ***Officer Direct or Indirect Interest***

No officer involved in the preparation of this report has any conflicts of interest.

#### ***Risk Assessment***

Council is exposed to the risk of not delivering against the strategies and measures contained in the Council Plan if an agreed action plan is not developed, implemented and reported against.

#### ***Social Considerations***

The proposed action plan has been developed with a view to delivering agreed strategies and measures in the Council Plan 2013 – 2017. The Council Plan includes five themes, one of which is “Community” with a strong focus on the social aspects of service delivery for the community.

## **2.2 Proposed Action Plan to Deliver the Council Plan in 2015 - 2016**

### ***Community Engagement***

Considerable community engagement was undertaken during the development and review of the current Council Plan. Articulation of actions to deliver against Council Plan strategies and measures support enhanced community engagement and transparency in decision making.

### ***Environmental Implications***

Not applicable.

### ***Communication***

Key actions for 2015 -2016 will be communicated in the Mayor's Column.

### ***Conclusion***

That Council endorse the proposed action plan to deliver on the Council Plan 2013 – 2017 in the 2015 – 2016 period as detailed in Appendix 1.

### 2.3 Anglesea Ward Update

**Author's Title:** Manager Engineering Services

**General Manager:** Sunil Bhalla

**Department:** Engineering Services

**File No:** F15/100

**Division:** Governance & Infrastructure

**Trim No:** IC15/14

**Appendix:**

Nil

**Officer Direct or Indirect Conflict of Interest:**

**Status:**

In accordance with Local Government Act 1989 –  
Section 80C:

Information classified confidential under Section 77  
of the Local Government Act:

Yes

No

Yes

No

**Reason:** Nil

**Reason:** Nil

---

#### **Purpose**

To receive and note the Anglesea Ward update.

#### **Summary**

Information is provided on a selection of recent and upcoming infrastructure works and community events in the Anglesea Ward.

#### **Recommendation**

That Council receive and note the Anglesea Ward update.

## 2.3 Anglesea Ward Update

### Report

#### **Background**

A report on local topical issues is provided to coincide with the Council meeting in the Ward. This report summarises the key current and recent infrastructure works and community events in the Anglesea Ward.

#### **Discussion**

##### Infrastructure

A list and information about a selection of infrastructure projects in the Anglesea Ward follows:

- **Anglesea Riverbank Solar Lighting**  
Description: Solar Lighting has been installed in pathways along the Anglesea Riverbank with funding provided through the Department of Justice  
Budget: \$15,450  
Completion Date: May 2015
- **Anglesea Kindergarten Refurbishment**  
Contract awarded for the refurbishment and extension of the existing Anglesea Kindergarten  
Budget: \$778,000  
Completion Date: January 2016
- **Anglesea Bowling Club Synthetic Green**  
Description: Provide new synthetic bowling green  
Budget: \$150,000  
Completion Date: June 2015
- **Anglesea Transfer Station Resale shed awning**  
Description: A new awning has been installed along the front of the resale shed to provide a larger but contained area for items up for resale managed by the local community groups  
Budget: \$24,288  
Completion Date: June 2015
- **Anglesea Transfer Station Upgrade**  
Description: Construction of additional transfer station container bays and improved access  
Budget: \$663,267  
Completion Date: June 2015
- **Merrans Creek Reserve**  
Description: Merrans Creek Reserve, Fairhaven the trail and rest areas have been upgraded  
Budget: \$6,000  
Completion Date: May 2015
- **Anglesea Netball Club**  
Description: Clubroom development and installation of shelters  
Budget: Club funded  
Completion Date: August 2015
- **Great Ocean Road rehabilitation works – Noble St to Four Kings corner**  
Description: VicRoads will be undertaking pavement and drainage rehabilitation works on the Great Ocean Road between Noble St and Four Kings corner, which will also include raising the road pavement slightly at the front of the Visitor Information Centre to avoid the flooding that occurs there. Works are due to start mid-August and expected to be completed before December.  
Budget: Part of the State's \$50M package  
Completion Date: December 2015
- **Forest Road /Great Ocean Road roundabout**  
Description: VicRoads has an allocation to construct a new roundabout at this intersection with works scheduled to commence in September.  
Budget: \$3M  
Completion Date: By Christmas

## 2.3 Anglesea Ward Update

- **Access improvements around Chocolaterie development**

Description: As part of the access improvements in the vicinity of the Chocolaterie development, the service road between Forest Road and Elkington Rd will be strengthened by Council.

Budget: \$600,000

Completion Date: By mid December 2015

- **Great Ocean Road/ Camp Road roundabout improvements**

Description: VicRoads has received funding to improve the capacity of this intersection over the peak periods. Preliminary design works include lane widening to two lanes on the approaches to the roundabout and pedestrian operated signals at the pedestrian crossing point between the main shops and Cameron Rd. VicRoads is proposing to undertake the detail design and further consultation later this year, with construction works expected in 2016/17

Budget: \$2.9M

Completion Date: late 2016

### Events

The Anglesea Ward has hosted a number of events over the recent months, with several more to be held in the Spring. These events deliver significant economic boosts to the Anglesea Ward area, sustaining businesses through the typically quieter visitation periods of the year. A snapshot of some major events to take place follows:

- **Love Winter in Aireys**

Over 23 events held in Aireys Inlet and Fairhaven over winter in the Community Hall, Aireys Pub, Fairhaven SLSC and a range of cafes – Events include a Winter Ball to Choir and Performance, Surf Films, winter words, theatre performances, National Book Day and more.

Date: June – August

Attendance: 1,500 people

- **Event Name: Surf Coast Trail Marathon**

Starting in Torquay over 600 runners competed in a full marathon from Torquay to Fairhaven and half marathon from Pt Addis to Fairhaven wound their way along the picturesque Surf Coast Walk. Event participants came from all over Australia with a stunning day showcasing the beauty of the Surf Coast Walk and our beaches. Finishing at Fairhaven Life Saving Club, participants were then invited to relax at the Aireys Inlet Pub.

Date: 27<sup>th</sup> June

Attendance: 600 participants (excluding spectators and support)



## 2.3 Anglesea Ward Update

- **Surf Coast Ekiden Relays**

Athletic Victoria running event. This year marks the first time the event has been held in Anglesea with the vast majority runners staying at the Foreshore Caravan Park in Anglesea. The race incorporates a number of different distances with the track being all off road.

Date: 15<sup>th</sup> August

Estimated Attendance: over 700 runners plus 300 spectators.

- **Surf Coast Century**

The Surf Coast Century includes a 100km and 50km ultra-marathon race held on the bush tracks, coastal trails and beaches around Anglesea. Smaller distances are also offered as well as a relay over the 100km race. The 100km race is sanctioned by the Australian Ultra Runners Association and will be the 2015 official 100km Trail Running Australian Championships. The event is attracting runners from across Australia and overseas from Asia.

Date: 19th – 20th September

Attendance: 2,000 (excluding spectators and support)

- **Angair Wildflower & Arts Show**

An expo of local flora and fauna incorporating an art show. This iconic event attracts up to 1,000 people over the weekend and provides a strong environmental and cultural identity for the townships.

Date: 19 – 20th September

Attendance: 1,000

- **Southern Exposure Surf Coast Mountain Bike Festival**

The event utilizes Surf Coasts trail network around Anglesea and takes in the spectacular views of Iron Bark Basin, beautiful protected grass tree fields and some great rocky descents. The course is designed to incorporate a mix of flowing single track and mid-range climbs.

New this year is Clandestino Trail Run which offers competitors the option to race either the Trail Run from on the 12.5km course or race the Surf Coast 6hour MTB.

Date: 24th October

Estimated Attendance: Approx 300 riders.

### ***Financial Implications***

Any financial implications have been outlined within the body of the report.

### ***Council Plan/Policy/Legal Implications***

Council Plan Objective: Inclusive and accountable governance and community focused infrastructure services.

### ***Officer Direct or Indirect Interest***

No officer involved in the preparation of this report has any conflicts of interest.

### ***Risk Assessment***

All projects listed above have included risk assessment.

### ***Social Considerations***

Council provides and maintains community infrastructure to specified standards in adopted Asset Management Plans. Safe, attractive and appropriate facilities, and properly coordinated events contribute significantly to health and well-being outcomes in the community.

### ***Community Engagement***

Community engagement is undertaken as required.

### ***Environmental Implications***

Environmental implications of each project are considered during the planning phase of each project.

### ***Communication***

This report is provided to inform the Anglesea Ward community.



### **2.3 Anglesea Ward Update**

#### ***Conclusion***

A range of infrastructure works and community events have been undertaken, or are scheduled to occur in the near future in the Anglesea Ward. A summary of these activities is provided within the report for information.

### 3. ENVIRONMENT & DEVELOPMENT

#### 3.1 Amendment C97 - Implementation of Anglesea Great Ocean Road Study - Consideration of Submissions

**Author's Title:** Senior Strategic Planner

**General Manager:** Kate Sullivan

**Department:** Planning & Development

**File No:** F14/1422

**Division:** Environment & Development

**Trim No:** IC15/13

**Appendix:**

1. Summary of Submissions (D15/61976)
2. Map of Proposed Special Use Zone Schedule 8 (D15/61983)
3. Map of 105 Great Ocean Road, Anglesea and Submitter's Properties (D15/61990)

**Officer Direct or Indirect Conflict of Interest:**

**Status:**

In accordance with Local Government Act 1989 –  
Section 80C:

Information classified confidential under Section 77  
of the Local Government Act:

Yes

No

Yes

No

**Reason:** Nil

**Reason:** Nil

#### **Purpose**

To consider submissions received following public exhibition of Surf Coast Planning Scheme Amendment C97.

#### **Summary**

Amendment C97 proposes to implement the recommendations of the *Anglesea Great Ocean Road Study 2013* into the Planning Scheme. In particular it seeks to:

- Rezone the Tourism Development Precincts at Four Kings and Diggers Parade from Special Use Zone Schedule 5 (SUZ5) to a new precinct specific Special Use Zone Schedule 8 (SUZ8) – Anglesea Tourism Development Precincts.
- Expand the Diggers Parade Precinct by rezoning additional land along the Great Ocean Road between Noble Street and Minifie Avenue from General Residential Zone to the SUZ8.
- Apply the Design and Development Overlay Schedule 25 (DDO25) to the Anglesea Tourism Development Precincts to implement the urban design guidelines of the Anglesea Great Ocean Road Study 2013.
- Amend the SUZ5 to remove references to the Anglesea precincts and rename this clause 'Torquay Tourism Development Precincts'.

The Amendment was publicly exhibited from 23 April 2015 to 25 May 2015. As a consequence of the public exhibition, 5 submissions were received including 1 late submission. A summary of submissions and Council officers' response is outlined in Appendix 1.

A breakdown of the submissions indicated that:

- 4 submissions supported the Amendment.
- 1 submission objected to the Amendment.

Following assessment of the submissions, no changes are proposed to be made to the exhibited version of the Amendment.

The unresolved issue is an objection to include the rear or western portion of 105 Great Ocean Road, Anglesea (known as the Anglesea Great Ocean Road Resort) as part of the SUZ8.

The *Planning and Environment Act 1987* requires all unresolved submissions be referred to an independent Panel appointed by the Minister, which will review all submissions and the overall merits of the Amendment.

### **3.1 Amendment C97 - Implementation of Anglesea Great Ocean Road Study - Consideration of Submissions**

#### **Recommendation**

That Council having considered the submissions received on Amendment C97 to the Surf Coast Planning Scheme:

1. Request the Minister for Planning to appoint an independent Panel under Part 8 of the *Planning and Environment Act 1987*.
2. Refer all submissions to the Panel under Part 8 of the *Planning and Environment Act 1987*.

### 3.1 Amendment C97 - Implementation of Anglesea Great Ocean Road Study - Consideration of Submissions

#### **Report**

##### ***Background***

Planning Scheme Amendment C97 proposes to implement the recommendations in the Council adopted Anglesea Great Ocean Road Study 2013 by applying a new zone (Special Use Zone Schedule 8) and urban design controls for the Tourist Development Precincts around Diggers Parade and Four Kings (Refer Appendix 2). Further, additional land is proposed to be rezoned to allow tourism development in an expanded Diggers Parade Precinct.

The amendment also proposes to make changes to the Special Use Zone Schedule 5, which currently applies to the Tourism Development Precincts at both Torquay and Anglesea, by separating the zone schedule for the respective townships at Torquay and Anglesea.

Following Council's resolution at its November 2014 meeting to seek ministerial authorisation to prepare and exhibit the Amendment, a directive was received from the Department of Environment, Land, Water and Planning (DELWP) on 6 March 2015 to proceed with the preparation of the Amendment.

Amendment C97 was exhibited for public comments from 23 April 2015 to 25 May 2015. As a consequence of this exhibition, a total of 5 submissions were received, comprising of three submissions from statutory authorities not objecting to the Amendment, a public submission objecting to the Amendment and a public submission supporting the Amendment.

A summary of submissions and Council officer responses are provided in Appendix 1.

##### ***Discussion***

Pursuant to the *Planning and Environment Act 1987*, Council is required to consider all submissions made to an Amendment and must:

- change the Amendment as requested by the submissions; or
- refer the submissions to an independent Panel appointed by the Minister for Planning; or
- abandon the Amendment or part of the Amendment.

In essence, there was only one objection to the Amendment requesting that the rear or western portion of 105 Great Ocean Road, Anglesea be excluded from the amendment. (Note: The submission does not object to the rezoning of the eastern portion fronting the Great Ocean Road and Diggers Parade). The basis of the objection are that the western portion of the subject land is not included in the *Anglesea Great Ocean Road Study, 2013*, and the impact the proposed Amendment would have on residents of 2A and 2B Noble Street, Anglesea. (Refer Appendix 3)

The site at 105 Great Ocean Road is developed as a resort, operating as the Great Ocean Road Resort. The total complex has two main portions; at the front with direct frontage to Great Ocean Road is a two storey building that contains a mix of motel units, serviced apartments and a day spa centre; towards the rear or western portion, there is a collection of single storey buildings containing motel units, serviced apartments, gym, restaurant, conference facilities, Jumpz trampoline park and a swimming pool.

Whilst the western section of 105 Great Ocean Road was inadvertently excluded as part of the Study area in the *Anglesea Great Ocean Road Study 2013*, this anomaly has been corrected in Amendment C97 to recognise the existing use of the entire site (both the western and eastern portions) for commercial/tourism purposes and more accurately adhere to the integrated property boundary of the Great Ocean Road Resort.

The Anglesea Structure Plan 2012 identifies the entire site at 105 Great Ocean Road as part of the existing retail/commercial area and therefore it is inappropriate that it remains in the current General Residential Zone (GRZ1). Amendment C97 seeks to rezone this land to Special Use Zone (SUZ8) – Anglesea Tourism Development Precincts consistent with its use as a tourism facility.

Further, the Anglesea Strategy in the Planning Scheme seeks to provide an appropriate range of retail, commercial and tourist-related services and facilities in the commercial centres of Anglesea to cater for the needs of both the permanent and visitor population.

### **3.1 Amendment C97 - Implementation of Anglesea Great Ocean Road Study - Consideration of Submissions**

Strategies to deliver this outcome include “*Encourage a mix of tourist-related uses, including cafes and restaurants, accommodation and tourist retailing within the tourism development precincts at Four Kings and Diggers Parade*”.

To address the potential amenity impacts on the surrounding areas, the provisions of the proposed Special Use Zone (SUZ8) stipulate that *a use must not detrimentally affect the amenity of the neighbourhood, including through the:*

*Transport of materials, goods or commodities to or from the land.*

*Appearance of any building, works or materials.*

*Emission of noise, artificial light, vibration, smell, fumes, smoke, vapour, steam, soot, ash, dust, waste water, waste products, grit or oil.*

In addition, to address potential building form impacts on the surrounding areas, the built form controls proposed in the Amendment will ensure that future applications to develop the site take into consideration an appropriate design response.

As the submission objecting to the proposed Amendment remains unresolved, it is recommended to refer all submissions to an independent Panel appointed by the Minister pursuant to the *Planning and Environment Act 1987*.

#### ***Financial Implications***

The 2014/15 budget has provision for the processing of this planning scheme amendment including a Panel Hearing.

#### ***Council Plan***

The proposed Amendment complies with relevant legislation, Council Plan and/or Policy.

#### ***Policy/Legal Implications***

There should be no legal ramifications.

#### ***Officer Direct or Indirect Interest***

No officer involved in the preparation of this report has any conflicts of interest.

#### ***Risk Assessment***

There are no demonstrated risks associated with requesting a Panel to consider submissions to the amendment.

#### ***Social Considerations***

An anticipated social impact of the proposed amendment is to enhance safety, wellbeing and recreation opportunities for the community of Anglesea.

#### ***Community Engagement***

This Amendment has been formally exhibited in accordance with the provisions of the Planning and Environment Act 1987. This process provided an opportunity for full public comment.

#### ***Environmental Implications***

The Amendment not only addresses environmental effects through urban design and building set back requirements but also addresses landscaping to enhance the coastal bush setting of the area.

#### ***Communication***

All submitters will be advised of the appointment of a Panel by Planning Panels Victoria and will be afforded an opportunity to appear at the Panel Hearing.

#### ***Conclusion***

Having considered all submissions, the proposed amendment has sufficient merit to proceed to a Panel to be appointed by the Minister for Planning. It is recommended that Council request the Minister for Planning to appoint a Panel to hear all submissions made to the amendment.

### 3.2 National Stronger Regions Fund: Round Two Applications

**Author's Title:** Manager Economic Development & Tourism

**General Manager:** Kate Sullivan

**Department:** Planning & Environment

**File No:** F13/407

**Division:** Environment & Development

**Trim No:** IC15/16

**Appendix:**

Nil

**Officer Direct or Indirect Conflict of Interest:**

**Status:**

In accordance with Local Government Act 1989 – Section 80C:

Information classified confidential under Section 77 of the Local Government Act:

Yes

No

Yes

No

**Reason:** Nil

**Reason:** Nil

#### Purpose

To note the applications submitted under Round 2 of the National Stronger Regions Fund seeking \$175,000 matched funding for the Winchelsea Town Centre Beautification project and \$1.6M in funding for the Torquay North Children's Centre.

#### Summary

Applications will be submitted to Round 2 of the National Stronger Region Fund for Winchelsea Town Centre Beautification and the Torquay North Children's Centre.

The Winchelsea application focusses on the following Key items:

- Streetscape beautification works to the Winchelsea township centre,
- Completion of township entry points (partly funded by VicRoads)

The project aligns with the recently completed Growing Winchelsea project. Further, township beautification works had been identified as a method in which to attract greater visitor stops for those travelling along the inland route to the Great Ocean Road.

The total budget for the project is \$350,000 which is comprised of the following contributions:

- Surf Coast Shire \$125,000 (over multiple years between 2015/16 to 2017/18)
- Vic Roads \$ 50,000
- NSRF \$175,000

The Torquay North Children's Centre project focusses on the development of an integrated early learning centre including long day care, kindergarten, Maternal and Child Health and a range of other programs and services

The total budget for the project is \$8.0M, comprising the following contributions

- Surf Coast Shire \$4.7M (Success in the NSRF application will reduce this amount to \$3.1M)
- State Government \$1.6M
- DCP Reserve \$1.7M
- NSRF \$1.6M

To comply with the guidelines the projects need to be completed by 31 December 2019.

#### Recommendation

That Council:

1. Note the applications submitted under Round 2 of the National Stronger Regions Fund seeking \$175,000 matched funding for the Winchelsea Town Centre Beautification project and \$1.6m in funding for the Torquay North Children's Centre.
2. Authorise the pre-allocation of \$25,000 under the Shopping Centre Refurbishment Program from the 2016/2017 financial year to Winchelsea to undertake town centre streetscape works.

### 3.2 National Stronger Regions Fund: Round Two Applications

#### Report

##### **Background**

Round 2 of the National Stronger Region Fund (NSRF) opened on 15 May 2015 and close on 31 July 2015. The programme has a key objective to promote economic development in Australia's regions.

Applications will be appraised against each of the following assessment criteria:

- Assessment Criterion 1: The extent to which the project contributes to economic growth in the region;
- Assessment Criterion 2: The extent to which the project supports or addresses disadvantage in the region;
- Assessment Criterion 3: The extent to which the project increases investment and builds partnerships in the region; and
- Assessment Criterion 4: The extent to which the project and proponent are viable and sustainable.

New to Round 2 is a funding category designated for projects under \$1 million in value. This category requires less detail in supporting documents and compliance.

Projects must be completed by 31 December 2019.

##### **Discussion**

##### Growing Winchelsea Implementation Project

The funding programme presents an opportunity to capitalise on budgeted work to be undertaken in Winchelsea over the next two or three financial years and to deliver key infrastructure to the town post the endorsement of the Growing Winchelsea strategic document.. A key focus of the program is ongoing job creation as a result of projects being undertaken. Infrastructure works such as street beautification has attracted funding in previous funding rounds.

Specific to Winchelsea there is a package of proposed budgeted infrastructure items in the 2015/ 16, 2016/17 and 2017/18 financial years which total \$125,000. In addition there is also \$50,000 which has been confirmed by VicRoads. These funds could be leveraged to secure matched funding under the NSRF programme.

Funding is \$1 to \$1 and should the application be successful a total project of \$350,000 could be achieved.

The rationale for undertaking this project is directly linked to the Growing Winchelsea Strategy and in relation to Winchelsea's strategic location as a stopping point for the inland route to reach the Great Ocean Road from Melbourne. The additional funding would make a significant difference in the level of streetscape works able to be achieved. The project would also fit with the direction of the recently completed Growing Winchelsea project and the economic work completed by Geografia on how to progress the Winchelsea economy.

The recent Geografia report undertaken for Growing Winchelsea recommended a mixed economy approach highlighting the job creation that could be achieved via tourism. The Growing Winchelsea Strategy clearly outlines that enhancing the town centre of Winchelsea is viewed as a key component to encouraging tourists to stop in Winchelsea and is therefore linked. The job creation as a result of increased disadvantage will form part of the application.

Finer details of streetscape works is to be finalised as part of the development of the application.

##### Torquay North Children's Centre

The Torquay North Family and Children's Centre project will deliver an integrated early childhood education and care facility that is fit for purpose, meets funding and regulatory requirements and provides a range of family and children's services for our growing community.

Key measures of the success of the project will be the realisation of an early childhood facility and service model which is integrated to align current best practice and government policy. Integration brings together facilities, services, agencies and practitioners to work seamlessly to achieve the best possible outcomes for children and families.

### 3.2 National Stronger Regions Fund: Round Two Applications

The facility components and capacity will include;

- Licenced rooms for kindergarten programs (88 4 year old kindergarten places)
- Licenced rooms for childcare (90 long day care places)
- Shared licenced space for occasional care and 3 year old kindergarten (60 places)
- Multipurpose space for playgroups, parenting programs and other community uses
- Consulting rooms for maternal and child health and visiting health/social services

The aims of this project are to deliver the detailed design, tender, construction Torquay North Family and Children's Centre, based on the concept design previously developed, that meets all of the functional requirements of an integrated early years centre.

#### **Financial Implications**

##### Growing Winchelsea Implementation Project

The table below outlines the proposed budgeted contributions by Council and VicRoads over the next three financial years.

A total contribution of \$125,000 would be required by Council. VicRoads has confirmed \$50,000 for the purpose of township entry artwork. The remaining \$175,000 is to be sought from the National Stronger Regions fund.

Financial Year	Allocated Funds	Description
2015-16	\$30,000	Main street improvements to Winchelsea
2015-16	\$20,000	Precinct structure plan for the town centre
<b>Total</b>	<b>\$50,000</b>	
2016-17	\$50,000	Gateway entrance project. The creation of entrances at the east and west entrance points of Winchelsea.
2016-17 – 17/18	\$50,000	Vic Roads contribution Gateway entrance project
2016-17	\$25,000	Shopping Centre Refurbishment Program. Each year \$25,000 is allocated to a streetscape project as part of the differential rate levy. 2016/17 could be allocated to Winchelsea for Streetscape beautification works.
<b>Total</b>	<b>\$125,000</b>	
	<b>\$175,000</b>	<b>Possible NSRF funding sought under Round 2</b>
<b>Grand Total</b>	<b>\$350,000</b>	

#### Torquay North Children's Centre

Council is committed to the delivery of an integrated children's hub as part of the DCP for Torquay North. \$1.6m in State Government funding has been secured through the 2014 Children's Capital Program.

The project is projected to cost \$8M to meet community needs and satisfy the requirements of the grant application. The table below outlines the funding sources based on Council providing funding to achieve the full concept:

Funding sources	Millions	Description
DET grant	\$1.6	Grant received in June 2014
DCP funds (on hand)	\$1.7	Total develop contributions for this project are \$4.4M. \$1.7M is available now.
Council funds	\$4.7	\$0.5m in 15/16 capital works plan– Design portion \$1.2m in 16/17 capital works plan – construction \$3.0m in borrowings scheduled for 2017/18
<b>Total project cost</b>	<b>\$8.0</b>	
Federal grant	\$1.6	National Stronger Regions Fund Round 2



### **3.2 National Stronger Regions Fund: Round Two Applications**

#### ***Council Plan***

The Growing Winchelsea Project falls within Strategy: 5.3.2 Facilitate product development to enhance visitor experience and in particular off beach products, both infrastructure and business.

The need for an integrated early learning centre is identified and supported in the Early Years Plan 2009-2013; Outcome 2 Integrate our services and the Council Plan 2013-2017; Objective 3.2 Quality assessment ratings for Aged & Family Services.

#### ***Policy/Legal Implications***

There are no Policy/Legal Implications.

#### ***Officer Direct or Indirect Interest***

No officer involved in the preparation of this report has any conflicts of interest.

#### ***Risk Assessment***

Application Failure: To mitigate this risk discussions have been held with local RDV staff who have been positive towards the application. Letters of support will be obtained from the Growing Winchelsea Trader Group.

Community Priority: Significant community consultation undertaken during the Growing Winchelsea project revealed support to undertake streetscape beautification works.

In accepting the Children's Capital Funding grant Council has committed to deliver the children's centre. If Council does not proceed with the project the funding will have to be returned to State Government. This could affect Council's reputation.

#### ***Social Considerations***

The streetscape works will improve the overall amenity of Winchelsea's town centre making it a more attractive and vibrant location. This will encourage local residents to visit more regularly and visitors to stop more frequently.

Given the significant level of road works over the past 2 years in Winchelsea it will be important to minimise any disruption caused by this project.

The delivery of the Torquay North Family and Children's Centre will create the necessary capacity to support the provision of early childhood education and care for families and children residing in Torquay and Jan Juc. Aligning with current best practice the facility will be an integrated service delivery model supporting children 0-5 years and their families.

#### ***Community Engagement***

Significant community consultation was undertaken during the Growing Winchelsea project which identified streetscape beautification as a project to pursue.

A community engagement plan including development of a focus group and reference group will support community participation and information about the Torquay North Children's Centre project.

#### ***Environmental Implications***

There are no environmental implications in this report.

#### ***Communication***

If successful Council will work with the funding body to announce the project and the host community to implement it.

#### ***Conclusion***

Round 2 of the NSRF provides an opportunity to leverage proposed budget expenditure in Winchelsea and Torquay to generate a more significant outcomes for the projects proposed. As such endorsement of the applications is recommended

### **3.2 National Stronger Regions Fund: Round Two Applications**

The Growing Winchelsea Implementation Project will assist in making Winchelsea a strategic stop point for those travelling inland to reach the Great Ocean Road.

The Torquay North Family and Children's Centre is an important project that will improve access for families and children to high quality education and care as well as other early years support services in their local area.

It will also create local employment opportunities both directly and indirectly through the provision a vital community service.

### 3.3 Aireys Inlet to Eastern View Planning for the Future

**Author's Title:** Senior Strategic Planner  
**Department:** Planning & Development  
**Division:** Environment & Development

**General Manager:** Kate Sullivan  
**File No:** F14/1354  
**Trim No:** IC15/15

**Appendix:**

1. Draft Aireys Inlet to Eastern View Structure Plan (D15/63365)
2. Draft Top Shops and Bottom Shops Urban Design Framework (D15/63473)

**Officer Direct or Indirect Conflict of Interest:**  
In accordance with Local Government Act 1989 –  
Section 80C:

**Status:**  
Information classified confidential under Section 77  
of the Local Government Act:

Yes

No

Yes

No

**Reason:** Nil

**Reason:** Nil

#### **Purpose**

To receive the Draft Aireys Inlet to Eastern View Structure Plan and Draft Top Shops and Bottom Shops Urban Design Framework and publicly exhibit the documents.

#### **Summary**

Aireys Inlet to Eastern View Planning for the Future seeks to prepare a new structure plan for the settlements of Aireys Inlet, Fairhaven, Moggs Creek and Eastern View and an urban design framework (UDF) for the Top and Bottom Shops. Extensive community and stakeholder consultation was undertaken in developing the plans across 3 project phases.

The role of the structure plan is to guide future land use and development to ensure the low key coastal character, natural values and distinct qualities of the towns are preserved and enhanced for current and future generations of residents and visitors. It provides an overarching vision and supporting principles for future development and sets directions for housing, community and recreation facilities, environmental protection, commercial development and tourism, and infrastructure requirements to plan for and respond to community needs and aspirations.

The UDF makes recommendations for improvements to pedestrian movement and amenity, landscaping, car parking and vehicle access, links with surrounding areas and connections between the two commercial centres.

It is recommended that Council support the next step in the process and place the draft structure plan and UDF on public exhibition for four weeks.

#### **Recommendation**

That Council exhibit the Draft Aireys Inlet to Eastern View Structure Plan and Draft Top Shops and Bottom Shops Urban Design Framework for a period of four weeks.

### **3.3 Aireys Inlet to Eastern View Planning for the Future**

#### **Report**

##### ***Background***

Aireys Inlet to Eastern View Planning for the Future seeks to prepare a new Structure Plan for the settlements of Aireys Inlet, Fairhaven, Moggs Creek and Eastern View and an Urban Design Framework (UDF) for the Top and Bottom Shops.

The first three phases of the project have been completed. The process has resulted in the preparation of a background report (summary and full version), two community engagement summary of findings reports, a short video and a vision and principles document. The draft structure plan and urban design framework have now also been prepared.

##### ***Discussion***

The draft Structure Plan and UDF were prepared following an extensive process of community engagement and stakeholder consultation. The community expressed a strong desire to maintain the informal coastal village character and unspoilt natural environment of the area. These values are reflected in the draft plans.

The role of the structure plan is to guide future land use and development to ensure the low key coastal character, natural values and distinct qualities of the towns are preserved and enhanced for current and future generations of residents and visitors. It provides an overarching vision and supporting principles for future development and sets directions for housing, community and recreation facilities, environmental protection, commercial development and tourism, and infrastructure requirements to plan for and respond to community needs and aspirations.

Some of the major recommendations of the structure plan include:

1. Contain the townships within their existing settlement boundaries to protect the surrounding environmentally significant land and retain buffers to the Great Otway National Park.
2. Facilitate the redevelopment of 2 Fraser Drive for higher density housing suitable for older persons and incorporate the community garden on the site.
3. Not progress the development of an active recreation space in the Painkalac Creek Valley, but investigate the opportunity for enhancement of the primary school oval for recreational use and continue to facilitate the sharing of sports facilities in Lorne, Anglesea, Bellbrae and Torquay.
4. Work with GORCC, VicRoads and affected landowners to address the environmental, traffic and amenity impacts of large visitor numbers at the Great Ocean Road Memorial Arch at Eastern View.
5. Construct a pathway linking the Bottom Shops with Old Coach Road via River Reserve Road and Bambra Road and provide a continuous pathway between the Top and Bottom Shops.
6. Recognise the value to the community of the Aireys Pub as a social focal point and consider future opportunities for additional tourist-oriented uses on the site.
7. Lobby VicRoads to permanently reduce the speed limit to 50 km/h from Boundary Road, Aireys Inlet to the SLSC in Fairhaven and to 60 km/h in Eastern View.
8. Investigate the feasibility of providing public toilets at the Community Hall in lieu of the Top Shops.

The UDF for the Top and Bottom Shops was prepared by consultants AXOS Urban, who were also responsible for the community engagement for the structure plan and UDF. The UDF seeks to identify and deliver short-term public realm and urban design improvements and upgrades to benefit residents, visitors and traders as well as longer-term actions that will provide improved facilities and experiences and improve the overall look and feel of the centres. The UDF makes recommendations for improvements to pedestrian movement and amenity, landscaping, car parking and vehicle access, links with surrounding areas and connections between the two commercial centres. The UDF presents concepts for a public plaza at the Top Shops, an attractive pedestrian laneway between the car park and creek reserve at the Bottom Shops, and streetscape works for a section of the Great Ocean Road service road between the Top and Bottom Shops to enhance the safety and amenity for pedestrian and provide stronger connections between the two centres.

##### ***Financial Implications***

Funds for the preparation of the structure plan and UDF were allocated in the 2014/15 budget. Implementation of specific actions resulting from the adoption of the plans will require future budget bids.

### **3.3 Aireys Inlet to Eastern View Planning for the Future**

#### ***Council Plan***

The Aireys Inlet to Eastern View Planning for the Future project is consistent with the five themes of the Council Plan 2013-17 (Amended June 2015) and in particular will align with the following objectives:

- Objective 1.1 Preserve and enhance the natural environment
- Objective 1.4 Protect public open space and green belts
- Objective 2.5 Enhanced community engagement
- Objective 2.6 Advocate on behalf of our community
- Objective 3.2 Quality services allocated according to need
- Objective 3.3 Preservation of peaceful, safe and healthy environments
- Objective 4.1 Allocation of infrastructure according to need
- Objective 4.3 Enhance key rural and coastal roads and transport options
- Objective 5.2 Encourage sustainable economic development and growth
- Objective 5.3 Develop and grow sustainable year round tourism
- Objective 5.4 Transparent and responsive land use and strategic planning

#### ***Policy/Legal Implications***

There are no Policy/Legal Implications.

#### ***Officer Direct or Indirect Interest***

No officer involved in the preparation of this report has any conflicts of interest.

#### ***Risk Assessment***

A specific Risk Log has been developed as part of the management processes for the project.

#### ***Social Considerations***

The project is expected to positively influence the way the towns develop into the future in line with community needs, values and aspirations.

#### ***Community Engagement***

Extensive community engagement and stakeholder consultation was undertaken in developing the structure plan and UDF across 3 project phases:

- Understanding places
- Visioning
- Designing

This included:

- Online and hard copy surveys
- Pop-up engagement at six locations at various times during the Australia Day long weekend in January, including at the top and bottom shops, community market, and Aireys Inlet, Fairhaven, Moggs Creek and Eastern View beaches
- A film crew captured engagement activities, local images and interviews
- Community issues and opportunities workshop on 28 January
- Exhibition of findings drop-in session on 1 February
- Community visioning workshop on 2 February
- Drop-in session for Melbourne based residents in Melbourne on 16 February
- Meetings with stakeholders, including AIDA, Aireys Inlet Traders and Community Garden 3231
- Drawing workshop with Aireys Inlet primary school students
- Targeted consultation for the draft vision and principles in March
- Drop-in session and workshop to consider the draft structure plan and UDF on 3 June
- Publication of project information and documents on the Surf Coast Shire website

#### ***Environmental Implications***

The structure plan and UDF recognise the importance of the natural environment to the community and its contribution to the identity of the Aireys Inlet to Eastern View district. The plans seek to preserve and enhance the natural environment.

### **3.3 Aireys Inlet to Eastern View Planning for the Future**

#### ***Communication***

It is recommended that the draft plans be placed on public exhibition for a period of four weeks. Advice to the community of public exhibition will be via:

- Notices in the Surf Coast Times
- Bulk mail out of a summary brochure to landowners and occupiers
- Emails/letters to people who directly participated in the project

It is planned to host an open house style forum (drop-in) during the exhibition period for interested persons to view the draft plans and discuss them with Council Officers. Copies of the draft documents would also be available for viewing at selected locations in Aireys Inlet, at the Council Offices in Torquay and on the Surf Coast Shire website.

#### ***Conclusion***

It is recommended that Council support the next step in the process and place the draft Structure Plan and UDF on public exhibition for four weeks to invite community feedback.

### 3.4 Hazelwood Mine Fire Inquiry Public Hearing

**Author's Title:** Manager Environment & Community Safety

**General Manager:** Kate Sullivan

**Department:** Planning & Environment

**File No:** F14/1895

**Division:** Environment & Development

**Trim No:** IC15/25

**Appendix:**

1. Draft submission to the Hazelwood Mine Fire Inquiry - July 2015 (D15/63029)

**Officer Direct or Indirect Conflict of Interest:**

**Status:**

In accordance with Local Government Act 1989 – Section 80C:

Information classified confidential under Section 77 of the Local Government Act:

Yes

No

Yes

No

**Reason:** Nil

**Reason:** Nil

#### Purpose

To endorse the submission to the Hazelwood Mine Fire Inquiry prior to the Inquiry's public hearing on 30-31 July 2015 at the Anglesea Memorial Hall.

#### Summary

On 9 February 2014 fires took hold in the Hazelwood coal mine as a result of embers spotting from nearby bushfires. The mine fire burned for 45 days, sending smoke and ash over Morwell and surrounding areas for much of that time. The Hazelwood mine fire constituted two emergencies: a major complex fire emergency and a serious public health emergency.

On 26 May 2015 The Andrews Labour Government reopened the previously concluded Hazelwood Coal Mine Fire Inquiry. Under its terms of reference the Board of Inquiry is examining three areas of interest:

1. Options to decrease the risk of fire arising from or impacting the Anglesea Mine;
2. Health impacts on the Latrobe Valley community resulting from the 2014 Hazelwood Coal Mine Fire; and
3. Mine rehabilitation options for the three Latrobe Valley coal mines.

Reference 11 in the terms of reference requires the Board to inquire into and report on '*Sustainable, practical and effective options that could be undertaken by the mine operator to decrease the risk of fire arising from or impacting the Anglesea Mine for the 2015/2016 summer season, noting the impending closure of the mine on 31 August 2015.*'

Public consultation with the Anglesea community is occurring and Council has been involved. Written submissions are invited. Council's proposed written submission to the Inquiry is attached at Appendix 1.

#### Recommendation

That Council provide the written submission included as Appendix 1 to the Hazelwood Mine Fire Inquiry.

### 3.4 Hazelwood Mine Fire Inquiry Public Hearing

#### **Report**

##### ***Background***

On 9 February 2014 fires took hold in the Hazelwood coal mine as a result of embers spotting from bushfires. The mine fire burned for 45 days, sending smoke and ash over Morwell and surrounding areas for much of that time. The Hazelwood mine fire constituted two emergencies: a major complex fire emergency and a serious public health emergency. The estimated cost of the fire exceeds \$100 million.

On 11 March 2014 the Premier of Victoria announced an independent inquiry into the circumstances of the Hazelwood coal mine fire. On 21 March 2014 a formal Board of Inquiry was appointed and a final report was tabled in Parliament on 2 September 2014. As a recommendation of the final report two Taskforces were established across the state including one in Surf Coast Shire.

In November 2014 the Surf Coast Coal Mine Emergency Management Taskforce was established to ensure that the relevant lessons from the Hazelwood fire were applied at the Anglesea Alcoa coal mine and that the appropriate plans were in place to manage the risks. Emergency Management Commissioner of Victoria Craig Lapsley chairs the task force and members include officers from Alcoa, Surf Coast Shire Council, CFA, Department of Environment, Land, Water and Planning (DELWP), Department of Economic Development, Jobs, Transport and Resources (DEDJTR), the Victorian WorkCover Authority, Environment Protection Authority, Emergency Management Victoria and Department of Health and Human Services. To date, the taskforce has held three meetings and is due to conclude by December 2015. The most recent meeting was after Alcoa's announcement that it would be ceasing its mining and power station operations at Anglesea.

On 26 May 2015 The Andrews Labour Government reopened the Hazelwood Coal Mine Fire Inquiry. Under its terms of reference the Board of Inquiry is examining three areas of interest:

- Options to decrease the risk of fire arising from or impacting the Anglesea Mine;
- Health impacts on the Latrobe Valley community resulting from the 2014 Hazelwood Coal Mine Fire; and
- Mine rehabilitation options for the three Latrobe Valley coal mines.

Reference 11 in the terms of reference requires the Board to inquire into and report on '*Sustainable, practical and effective options that could be undertaken by the mine operator to decrease the risk of fire arising from or impacting the Anglesea Mine for the 2015/2016 summer season, noting the impending closure of the mine on 31 August 2015.*'

Community consultation sessions conducted by the Hazelwood Mine Fire Inquiry Board were held on 28 June 2015 to share details of the Inquiry process with the community and to hear from people in the local area about what questions could be answered by the mine operator. Formal public hearings for Anglesea will be held on 30 & 31 July 2015 at the Anglesea Memorial Hall. Written submissions are also invited and a Council submission is attached.

##### ***Discussion***

Since the announcement that Alcoa's Anglesea coal mine and power operations will cease by 31 August 2015, the Surf Coast Coal Mine Emergency Management Taskforce has been briefed by Alcoa on the proposed planning for fire mitigation works for the upcoming fire season.

Prior to the closure announcement the Taskforce has been working with Alcoa to gain an insight into the existing fire management planning, mitigation activities and the significant differences between the Anglesea and Morwell mines. Some of the key differences include:

- The Anglesea mine is a substantially smaller scale than Hazelwood
- The Anglesea coal is less volatile and less susceptible to spontaneous combustion type fire
- Anglesea's mined out areas are continuously backfilled and rehabilitated due to the large amount of overburden available reducing the amount of exposed coal. Compared to Latrobe Valley, where the mine areas are expanding, Anglesea's coal area has been successively rehabilitated and so it is more like moving the active mine around a larger rehabilitated mine area
- The Hazelwood and Anglesea mines have different coal seam thickness.
- Anglesea has much lower coal face heights than the Hazelwood mine. Anglesea mine faces are easily accessible by either excavator or bulldozer meaning any fires that occur on the coal faces, as was occurring at Hazelwood, can be easily smothered and extinguished.



### **3.4 Hazelwood Mine Fire Inquiry Public Hearing**

The most recent taskforce meeting was after Alcoa's announcement that it would be ceasing its mining and power station operations at Anglesea and at that meeting Alcoa advised:

- Before the 31 August 2015 all exposed coal will be covered over with at least one metre of soil which will substantially reduce the risk of fire arising from or impacting the Anglesea Mine.
- Alcoa will document an explanation on how the fire risks will be managed into the longer term, and use an external verification process to ensure that there is a high level of confidence in the longer term plan.
- Managing the fire risks in the short, medium and longer term is a priority for Alcoa.

Coal seam fires could occur in the Anglesea area regardless of whether there is an active mine or not. Once the coal mine is covered over the risk is more likely to be an undetected underground fire that becomes large and difficult to extinguish. Coal burning deep underground can threaten the environment and human life and has been a big concern in Indonesia, China, India and other countries. Large-scale underground blazes can cause the ground temperature to heat up and kill surrounding vegetation, produce greenhouse gases and can even ignite forest fires. The resulting release of toxic elements can also pollute local water sources and soils and result in a serious public health issue.

Large coal seam mines have burnt for decades in the United States. Australia is home to one of the world's few naturally burning coal seams, Burning Mountain Nature Reserve, in north-eastern New South Wales estimated to be about 5,500 years old.

Whilst the likelihood of this kind of fire occurring in Anglesea may be small, the consequences of such an event could be devastating; therefore it is important that there are appropriate risk mitigation strategies in place.

#### ***Financial Implications***

The financial implications of a large coal mine fire would be very significant. There are no financial implications to Council in making the resolutions listed in this report.

#### ***Council Plan***

Council has key legislated emergency management responsibilities and the Anglesea coal mine and power station have significant emergency aspects for our Shire.

#### ***Policy/Legal Implications***

There are no policy/legal implications.

#### ***Officer Direct or Indirect Interest***

No officer involved in the preparation of this report has any conflicts of interest.

#### ***Risk Assessment***

With the coal mine ceasing operations and being covered with soil before this coming fire season, the likelihood of a bushfire or other fire igniting the coal is much less than with an active open cut mine. Currently the coal mine provides a bushfire buffer to Anglesea so long as the coal does not become part of the fuel for the fire. The type, arrangement and amount of vegetation that grows over the coal mine rehabilitation surface may result in a higher bushfire risk for Anglesea. It will be important for the Anglesea community that the short, medium and long term arrangements for the mine rehabilitation do not elevate these risks to unacceptable levels.

#### ***Social Considerations***

The social impacts of the Hazelwood Fire were very high and would also be for Anglesea and the Surf Coast in a similar situation. Many Shire community members would expect Council to advocate to the inquiry that their interests are protected in the short, medium and longer term.

#### ***Community Engagement***

The Board of inquiry will consider written submissions and run community consultation sessions relating to its three areas of interest in Anglesea and the Latrobe Valley at specific times throughout the year.

### **3.4 Hazelwood Mine Fire Inquiry Public Hearing**

Community consultation sessions conducted by the Hazelwood Mine Fire Inquiry Board were held on 28 June 2015 to share details of the Inquiry process with the community and to hear from people in the local area about what questions could be answered by the mine operator. Formal public hearings for Anglesea will be held on 30 & 31 July 2015 at the Anglesea Memorial Hall.

#### ***Environmental Implications***

The environmental impacts of a coal mine fire at Anglesea would be very significant. It is expected that this is one important aspect that the Inquiry will consider.

#### ***Communication***

The Council resolution, including the submission will be made available to the Inquiry and made public through Council's normal communication methods.

#### ***Conclusion***

The Hazelwood coal mine fire provides an opportunity to investigate the likelihood and consequences of a similar fire at Anglesea. Through the Surf Coast Coal Mine Emergency Management Taskforce it is clear that the circumstances at Anglesea are quite different to Hazelwood and that the chances of a similar large fire appears unlikely. The pending closure and covering of the coal mine will further reduce the likelihood of a fire arising from or impacting the Anglesea Mine for the 2015/2016 summer season and beyond.

Although the likelihood of a Hazelwood type fire is much lower in Anglesea, the consequences of such a fire could be extreme for the Anglesea and Surf Coast community and therefore appropriate risk mitigation measure are important.

The areas of interest that the Hazelwood Coal Mine Fire Inquiry is examining are of interest to the Surf Coast Shire community and will influence the rehabilitation options for the Anglesea coal mine. Council should continue to work with the Surf Coast Coal Mine Emergency Management Taskforce and the inquiry to ensure that risks are adequately managed and any risk management opportunities with the cessation of the coal mine and power station are realised.

Further Council briefings can be provided as the rehabilitation plans for Alcoa's operations evolve and when the Inquiry Report is complete.

---

#### 4. CULTURE & COMMUNITY

##### 4.1 Customer Service Strategy 2015-2018

**Author's Title:** Manager Community Relations

**General Manager:** Chris Pike

**Department:** Community

**File No:** F12/218

**Division:** Culture & Community

**Trim No:** IC15/20

**Appendix:**

1. Customer Service Strategy 2015-2018 (D15/52453)

**Officer Direct or Indirect Conflict of Interest:**

**Status:**

In accordance with Local Government Act 1989 –  
Section 80C:

Information classified confidential under Section 77  
of the Local Government Act:

Yes

No

Yes

No

**Reason:** Nil

**Reason:** Nil

---

**Purpose**

To adopt the Customer Service Strategy 2015-18 following public exhibition of a draft version of the strategy.

**Summary**

At its May 2015 Ordinary Meeting the Surf Coast Shire Council resolved to make its draft Customer Service Strategy 2015-2018 available for public comment until Monday 15 June 2015.

The strategy was published on Council's website and the public submission period was advertised through several communications channels, including a media release, press advertising, web article and posts on social media. No feedback was received during the public exhibition period.

The Customer Service Strategy 2015-2018 will guide provide a clear, long term guide about how we will deliver on our Customer Service Commitment and improve customer service performance. The strategy contains a series of objectives and actions aimed at improving organisation wide customer service activities.

The strategy is supported by an action plan which provides detail on how the strategy will be implemented across its three year time frame.

**Recommendation**

That Council adopt the Customer Service Strategy 2015-2018.

## 4.1 Customer Service Strategy 2015-2018

### Report

#### **Background**

The Customer Service Strategy builds on work done previously to create Council's Customer Service Charter adopted in 2013. The charter defines Council's customer services commitment:

"We are committed to working in partnership with our customers to deliver an excellent service experience."

The charter outlines what customers can expect when dealing with Council. This strategy details how these commitments can be delivered and the long term improvements needed to meet the current and future needs of our customers.

The strategy has reviewed previous work, current customer service performance measures, future trends and outstanding practices from outside this organisation. The strategy views customer service from many perspectives within the organisation and affirms everyone at Surf Coast Shire Council has a customer service responsibility.

The strategy seeks to build on Council's recent results achieved in the Department of Transport, Planning and Local Infrastructure's Local Government Community Satisfaction Survey.

Performance Measure	Surf Coast 2012	Surf Coast 2013	Surf Coast 2014	Surf Coast 2015	Large Rural Shires 2015	State-wide 2015
<b>CUSTOMER SERVICE</b>	70	71	71	<b>78</b>	67	70

Recent independent performance reviews by Customer Service Benchmarking Australia show improvement in Council's Customer Service performance:

2012-13 – 11<sup>th</sup> out of 48 councils

2013-14 – 9<sup>th</sup> out of 47 councils

2014-15 – 4<sup>th</sup> out of 43 councils

A review of Council's own strategies and work done by external organisations also formed part of the research into developing this strategy.

#### **Discussion**

As the results above show, customer service is performed relatively well and performance is improving. The Customer Service Strategy 2015 – 18 outlines the following strategic directions to continue this improvement;

**Understanding and empathy** – Listen to customers to understand their expectations and offer service that we ourselves would expect.

**Make it easy** – Develop systems that make it easy for customers to get the information and service they are seeking.

**Personalise the experience** – Develop multiple access points to Council services and information.

**Inspire a culture of service** – Develop people across Council to build a culture where customer service is everyone's responsibility.

Unsurprisingly, analysis of community consultation results and anecdotal evidence demonstrates good customer service is important to our community.

The Surf Coast community is unique and growing rapidly. Non-permanent residents and a high volume of visitors have unique customer service needs. Customer service needs to adapt to meet the needs of our community and Council needs to innovate to make this happen.

Council delivers over 100 services to our community adding to the complexity of meeting these needs. Technology is a way to meet the demands of the unique community and tailor customer service in line with the diverse range of Council services.

#### **4.1 Customer Service Strategy 2015-2018**

It is likely that future demand for customer service will be via self-service channels online. An important finding of the strategy is that addition of multiple channels needs to compliment rather than replace existing channels.

An Implementation Plan will detail the actions to be completed in the next three years to achieve the objectives of the strategy.

The draft Customer Service Strategy 2015-2018 was made available for public comment between Wednesday 27 May 2015 and Monday 15 June 2015. No feedback was received during the exhibition period.

##### ***Financial Implications***

Many of the actions proposed in the strategy can be delivered through existing resources. There are however initiatives that would require consideration in future budgets to be fully implemented.

##### ***Council Plan***

Theme 2 Governance  
Objective 2.2 High performing accountable organisation

The Measures outlined in the Council Plan include:

- Respond to all emails and letters within 10 business days of receipt.
- Respond to correspondence regarding statutory processes in line with legislative requirements and time frames.
- Answer your call within 30 seconds.
- Respond to telephone messages within one business day.
- Conduct surveys to measure our performance.
- Improve customer service performance in independent measurement activities annually

##### ***Policy/Legal Implications***

Not applicable

##### ***Officer Direct or Indirect Interest***

No officer involved in the preparation of this report has any conflicts of interest.

##### ***Risk Assessment***

Failure to deliver excellent customer service would have a negative impact on the organisation and the community it serves. Adopting and implementing the Customer Service Strategy mitigates this risk and further enhances Council's reputation.

##### ***Social Considerations***

It is expected that the Customer Service Strategy will contribute to positive customer experience and enable them to connect with services, people and places they are seeking.

##### ***Community Engagement***

This strategy has reviewed consultation activities that have been implemented by Council and independent organisations. Recent consultation activities which informed the strategy include Council Plan, Customer Service Charter, Department of Transport, Planning and Local Infrastructure Customer Satisfaction Survey and Customer Service Benchmarking Australia independent analysis.

The draft Customer Service Strategy 2015-2018 was made available for public comment between Wednesday 27 May 2015 and Monday 15 June 2015. No feedback was received during the exhibition period.

##### ***Environmental Implications***

Improved customer service practice will have a positive impact on the environment by enabling customers to lodge requests about the environment. A greater take up of digital customer service channels may result in less reliance on printed items such as forms and receipts.

#### **4.1 Customer Service Strategy 2015-2018**

##### ***Communication***

The adoption of the Customer Service Strategy 2015-2018 will be communicated through local media and published on the Council's website.

##### ***Conclusion***

Customer service performance consistently rates as important for the Surf Coast Shire. Surf Coast Shire is delivering customer service relatively well. Adoption of a formal strategy will guide improvement in customer service delivery and help meet our customer service commitment "to work in partnership with our customers to deliver an excellent service experience".

## 4.2 G21 Regional Tennis Strategy 2015-2025

**Author's Title:** Manager Leisure & Wellbeing

**Department:** Community

**Division:** Culture & Community

**Appendix:**

1. G21 Regional Tennis Strategy 2015-2025 (D15/56324)

**Officer Direct or Indirect Conflict of Interest:**

In accordance with Local Government Act 1989 –  
Section 80C:

Yes

No

**Reason:** Nil

**General Manager:** Chris Pike

**File No:** F13/1242

**Trim No:** IC15/22

**Status:**

Information classified confidential under Section 77  
of the Local Government Act:

Yes

No

**Reason:** Nil

### Purpose

To endorse the G21 Regional Tennis Strategy.

### Summary

The G21 and Tennis Victoria has been developed via a collaboration of the five local government authorities comprising the G21 Geelong Region Alliance, with input and advice from the State Government and local tennis clubs across the five local government areas.

The Strategy details strategies and actions that address a range of issues and provides clear direction regarding future infrastructure provision and the needs of tennis development and participation throughout the region. The Strategy also makes recommendations regarding future tennis governance and stakeholder roles and responsibilities within the region. For this strategy to be adopted by the G21 board all five local government authorities need to endorse this strategy.

### Recommendation

That Council:

1. Endorse the G21 Regional Tennis Strategy.
2. Refer 'facility improvement plan' information relevant to Surf Coast Shire to the 10 year capital expenditure planning process.
3. Commit to consult with local clubs regarding the progression of actions that may have an impact on their current arrangements.
4. Note that Council's role in tennis is a candidate for consideration as part of Council's Business Improvement Program.

## 4.2 G21 Regional Tennis Strategy 2015-2025

### Report

#### **Background**

The G21 and Tennis Victoria has been developed via a collaboration of the five local government authorities comprising the G21 Geelong Region Alliance, with input and advice from the State Government and local tennis clubs across the five local government areas.

The Strategy details strategies and actions that address a range of issues and provides clear direction regarding future infrastructure provision and the needs of tennis development and participation throughout the region. The Strategy also makes recommendations regarding future tennis governance and stakeholder roles and responsibilities within the region. For this strategy to be adopted by the G21 board all five local government authorities need to endorse this strategy.

The project consultant was insideEDGE Sport and Leisure Planning.

The project commenced in late 2013 and has been completed in five stages. The project study area covers the five G21 municipalities. Over 300 community, school, club and coach surveys were completed and analysed, nine tennis community forums conducted and a range of targeted interviews and face-to-face meetings were held with sport, government and community stakeholders.

A public exhibition period of the Draft G21 Regional Tennis Strategy between January and March 2015, 24 submissions were received and reviewed by the Project Control Group. The recommendations provided in this report have been developed to set the foundation from which to grow and promote the game and for the benefit of all current and potential participants, administrators, coaches and supporters of tennis in the G21 region.

#### **Discussion**

The vision for the G21 Regional Tennis Strategy is: "To be Victoria's fastest growing and most accessible region for Tennis".

Five strategic objectives have been adopted by regional partners and stakeholders. These are:

1. Structure of Tennis – develop an aligned and collaborative structure to manage tennis.
2. Participation – grow tennis, its range of activities and its year round appeal.
3. Facility Provision and Renewal – reposition the tennis facility mix to align with future needs and demands.
4. Club support and development – support clubs and venues to grow their capacity and improvement management and operations.
5. Servicing and delivery – promote tennis and provide resources (human and financial) support to change.

The Surf Coast region provides for 12 active tennis clubs, and as at August 2014, only 10 of these clubs (50%) were affiliated with Tennis Victoria.

Across Surf Coast region, there are currently 19 individual operational tennis venues providing 66 courts across the Surf Coast Shire on Council and non- Council owned or managed land (including Crown and privately owned land).

The Surf Coast Shire provides 13% of total usable courts across the G21 region, with an estimate 54 courts in playable condition. 45% of usable tennis courts in the municipality are flood lit.

The municipality currently provides for 1x District facility, 8 x local facilities and 10 public access venues. The only district level facility provided is the Anglesea Tennis Club. Five public access venues have been identified through this strategy for the potential decommissioning of tennis infrastructure and the adaption of site amenities to better meet community needs.

In terms of tennis court-to-population ratios across the municipality, Surf Coast appears well provided with an average of 1 court for every 565 residents (based on 2013 ratios). Projecting ratios towards 2031, the Shire will continue to maintain positive ratios even if court numbers increase.



## 4.2 G21 Regional Tennis Strategy 2015-2025

It is expected that no new courts will be required across the Shire within the next 10 years, but improved access to existing venues in Torquay and Anglesea will be an important service to resident and visitor populations.

There are a number of specific actions associated with the Strategic priorities. The most significant actions for change are highlighted in the body of this report.

Priority 1	P 16 & 17	<p>Structure of Tennis</p> <ul style="list-style-type: none"> <li>- Re-structure tennis governance in the G21 region led by Tennis Victoria</li> <li>- Develop a stakeholder working party to prepare and define the scope and detailed requirements for restructuring tennis in the G21 Region</li> </ul>
Priority 2	P18 & 19	<p>Participation – Grow Tennis</p> <ul style="list-style-type: none"> <li>- Through a re-structured G21 Tennis governance model, create an integrated tennis competition and pathway structure for the G21 region.</li> <li>- Develop a structured approach to the introduction of Hot Shots programs and leagues to the G21 Schools network.</li> <li>- Adopt the Service Level Framework into future planning and capital funding policies and programs.</li> <li>- Support Clubs and Coaches to identify older adult markets and create opportunities to deliver social, competitive and modified tennis activities.</li> <li>- Seek collaborative Council alignment on tennis court access principles in order to continue to facilitate and promote public access to tennis courts throughout the G21 region for residents and visitors.</li> </ul>
Priority 3	p.20 – 23	<p>Facility Provision and Renewal</p> <ul style="list-style-type: none"> <li>- Strategically invest in tennis court lighting to grow participation</li> <li>- Adopt the Regional Tennis Facility Hierarchy and utilise its structure to prioritise tennis facility developments across the G21 region.</li> <li>- Investigate opportunities to implement court booking and access systems that promote greater venue access and increase court hire revenues for Clubs and LGA's.</li> <li>- Where existing venues have been identified as being redundant or defunct. Partner with Tennis Victoria / Australia and other sports to identify sustainable re-use and adaptation opportunities for broader community use.</li> <li>- Continue to allocate and budget for annual LGA tennis infrastructure renewal programs, inclusive of court surfaces, court furniture, fencing and lighting.</li> </ul>
Priority 4	P 24 & 25	<p>Club support and development</p> <ul style="list-style-type: none"> <li>- Incentivise clubs to affiliate with Tennis Victoria through LGA policy (fees and charges, occupancy agreements) and restructure community grant programs to align with TA funding requirements and TVIC affiliations.</li> <li>- Conduct annual tennis development forums in the Surf Coast Shire and the 4 other LGA's.</li> </ul>
Priority 5	P 26 & 27	<p>Servicing and Delivery</p> <ul style="list-style-type: none"> <li>- Publish a biennial State of Play report for Tennis, identifying key strategic objectives, participation changes and facility and infrastructure investment.</li> <li>- Promote LGA community grants programs and their alignment with tennis club development and activity and facility objectives.</li> </ul>

Most of the actions will be initiated by Tennis Victoria, however, noting that LGA's support will be critical to implementation of several actions.

There are a number of actions that will require a considered community engagement process to ensure "buy-in" from our current clubs. On page 54 of the Strategy, a list of recommended future strategic directions suggests changes to current booking systems and arrangements. Access to some tennis courts are via clubs only and at times, the general public are not able to easily access these courts. This action will require careful consideration and a collaborative action plan between ourselves, clubs and Tennis Victoria. In addition, the Strategy makes recommendations around the de-commissioning of some courts due to a lack of community interest and activity.

## 4.2 G21 Regional Tennis Strategy 2015-2025

Page 54 of the Strategy highlights recommended changes around de-commissioning courts in various parts of the Shire largely due to their lack of club activity and participation rates.

Local Government Authorities will need to focus on the implementation of Critical Action Plans, as well as support regional objectives through policy adoption and development and in prioritising and securing partner investment.

Via the G21 Sport and Recreation Pillar and through internal governance structures, Local Government Authorities are encouraged to adopt regional strategy objectives and priorities and utilise them as the basis for future local planning regarding football and netball.

### **Financial Implications**

Between 2006 and 2013, G21 Local Government Authorities invested \$6.7M into facility developments and upgrades. This commitment will continue to grow with new facility developments to meet population growth and through the replacement of existing facilities.

Estimates of life cycle and annual maintenance costs are detailed on p.18 of the Strategy.

Any works or development / program initiatives outlined in the Strategy will be subject to consideration via future capital expenditure planning and budget processes and analysis of various priorities. Council currently provides \$60k annually toward tennis court re-surfacing and the Strategy recommends use of the priority table in Appendix 6 to guide staged implementation.

### **Council Plan**

Theme 2 Governance  
Objective 2.5 Enhanced community engagement  
Strategy 2.5.2 Provide opportunities for all members of the community to engage with Council on issues that matter to them.

Theme 3 Communities  
Objective 3.3 Preservation of peaceful, safe and healthy environments  
Strategy 3.4.2 Support people to participate in community life.

Theme 3 Communities  
Objective 3.4 Building leadership and skills within the community  
Strategy 3.3.4 Support a wide-range of community groups to improve community wellbeing

Theme 4 Infrastructure  
Objective 4.2 Accessible and well maintained Council facilities  
Strategy 4.2.4 Maximise usage of Council buildings

### **Policy/Legal Implications**

Nil

### **Officer Direct or Indirect Interest**

No officer involved in the preparation of this report has any conflicts of interest.

### **Risk Assessment**

There is reputation and community risks associated with not implementing the recommendations contained in the report, given the collaborative and consultative preparation of the Strategy with the G21 Regional Alliance, Victorian Government and tennis club stakeholders. Officers will take the lead from G21 and Tennis Victoria in terms of prioritising the actions for implementation through the G21 Sport and Recreation Pillar.

### **Social Considerations**

Tennis is a popular sport and recreation activity. With changing demographics and preferences for alternative activities, tennis is still a reasonably popular sport in Surf Coast Shire. Some courts have clubs that drive competition and coaching, while some of our courts provide an opportunity for a hit of tennis without the registration and membership fees often required when playing sport.

#### **4.2 G21 Regional Tennis Strategy 2015-2025**

The Strategy provides a framework to provide more accessible courts for competition and play, along with providing a clear direction to de-commission courts. Tennis continues to be a popular past time for many who reside and visit the Shire.

##### ***Community Engagement***

In developing the G21 Regional Tennis Strategy, the following stakeholder consultation activities have been undertaken:

- Presentation of overarching issues and opportunities to Project Control Group (PCG) and Project Reference Groups in December 2013.
- Detailed review of Issues and Opportunities Paper by PCG and PRG representatives (Jan – Feb 2014).
- Strategic directions meeting and workshop with Tennis Australia and Tennis Victoria representatives (March 2014).
- Individual meetings with representatives from partner Local Government Authorities to discuss regional implications and principles (March 2014).
- Development of preliminary strategic directions and recommendations for PCG review and feedback (June 2014).
- Meeting with Tennis Victoria Places to Play, Regional CTO and Executive Staff to discuss strategic directions and resourcing opportunities (July 2014).
- Development of Draft Strategy for regional stakeholder review (September 2014).
- Public exhibition of Draft Strategy (January – March 2015)
- Consideration and incorporation of stakeholder and public feedback and preparation of this Final Strategy. (April 2015).

A Surf Coast Shire officer has participated in the Government Project Reference Group.

##### ***Environmental Implications***

Nil

##### ***Communication***

The G21 Regional Alliance and Tennis Victoria will communicate with government, sport and community when the Strategy has been endorsed by each stakeholder organisation.

##### ***Conclusion***

The G21 Regional Tennis Strategy is a significant and extensive body of work that provides a view of the “state of play” of tennis across the G21 region. It sets a framework for further work and in particular looks at the value of tennis and opening up of the courts to ensure public access. A considered community engagement exercise will need to be undertaken to many clubs across the Shire in order to implement this new direction.

### 4.3 Arts Space Feasibility Study

**Author's Title:** Manager Community Relations

**General Manager:** Chris Pike

**Department:** Community

**File No:** F14/1572

**Division:** Culture & Community

**Trim No:** IC15/26

**Appendix:**

1. Arts Space Feasibility Study report - June 2015 (D15/62955)

**Officer Direct or Indirect Conflict of Interest:**

**Status:**

In accordance with Local Government Act 1989 –  
Section 80C:

Information classified confidential under Section 77  
of the Local Government Act:

Yes

No

Yes

No

**Reason:** Nil

**Reason:** Nil

---

#### **Purpose**

To receive and note the Arts Space Feasibility Study report and affirm the next course of action.

#### **Summary**

The Art Space Feasibility Study was completed between December 2014 and June 2015. A key aim of the project was to present evidence based options for a future dedicated Arts Space for the Surf Coast Shire.

The project analysed the demand for a dedicated art space with an engagement process that received almost 400 responses. The project considered recent Council strategic planning and benchmarked facilities from other municipalities.

Other issues and opportunities were considered including current and future facility planning. The report provides options and recommended actions for Council to consider.

A key opportunity contained in the report is how an arts facility can integrate with and complement other community and cultural facilities and maximise the benefits of all assets for the widest possible audience.

#### **Recommendation**

That Council:

1. Receive and note the Arts Space Feasibility Study report.
2. Note the feasibility study contains key findings to consider the Torquay Sport and Recreation Centre as a potential future art space.
3. Note the requirement for and availability of the Torquay Sport and Recreation Centre has yet to be formally considered.
4. Note the opportunities to enhance arts and culture activity in existing Council buildings as identified in the Feasibility Study Report
5. Consider the possibilities for dedicated arts spaces as it develops its long term financial plan following the announcement of the State Government's rate capping model.

### 4.3 Arts Space Feasibility Study

#### Report

##### **Background**

The health benefits of arts participation are well documented. Through reducing social isolation and increasing social and community connections, arts participation improves mental health by decreasing stress, anxiety and depression (Cuypers et al. 2011). Research has also found links between arts participation, increased longevity, better health (Bygren et al. 1996), and higher life satisfaction (Cuypers et al. 2011). The economic benefits of cultural activity are starting to be understood better. The arts and culture sector in Victoria contributes a similar amount of economic activity as the mining, electricity, rental and hiring, and accommodation and food industries.

Surf Coast Shire is home to many artists and several community arts organisations. A recent draft list of Council owned and managed facilities identified several buildings categorised as Arts/Culture however there is no purpose built art space in Torquay which can accommodate visual art exhibitions or large performances.

Local performances currently take place in the Torquay Senior Citizens' Hall which is not an adequate space in terms of access to the facility and its ability to meet the technical requirements of performing art. The Torquay Theatre Troupe has approached Council regarding the need for improved art spaces in Torquay.

Council allocated \$25,000 in the 2014/15 budget to engage a resource to implement the study.

##### **Discussion**

The Arts Space Feasibility Study was prepared in four stages:

**Stage 1** involved the review of previous research undertaken by Council; the examination of arts participation and facility provision trends; and consultation with the local community.

**Stage 2** involved an analysis of local arts needs; the capacity of existing facilities in the shire and the region to provide for these needs and benchmarking facilities in similar locations with similar characteristics.

**Stage 3** involved an analysis of existing and possible new facilities needed to cater for arts; the implications of these options; and the determination of a preferred option to cater for arts facility needs for the next 5-10 years

**Stage 4** involved the preparation of schematic plans and cost estimates

There were almost 400 contributions during the community consultation with a majority of these coming from those involved or interested in the arts. General community input was gained through listening posts at community events.

Principles that underpin the planning of arts facilities are included in the Feasibility Study report along with a framework describing the levels of arts facilities and the type of features that would be expected within each level.

A functional brief for the development of a purpose built arts facility was informed by researching other facilities and community opinion. Eleven existing Surf Coast Shire facilities and potential sites were evaluated in terms of their potential to accommodate the findings of the project.

The scoping of an optimal design for a purpose built facility as well as an alternative design and indicative costs is included in the report, based on the functional brief and site analysis.

Key findings of the study included:

- the participation rates of Surf Coast Shire residents in the arts is higher than the State average
- when compared to similar sized municipalities, Surf Coast Shire is under supplied in terms of dedicated arts spaces
- there is a high degree of interest from residents involved in the arts in Council providing a dedicated arts space and improve existing spaces
- the key components for the development of a dedicated arts space include performance and rehearsal spaces, gallery / exhibition spaces and workshop spaces
- the preferred site for a dedicated arts facility is at the Torquay Sport and Recreation Centre when this space becomes available around 2020 when a 3 court stadium is expected to be constructed in North Torquay

### 4.3 Arts Space Feasibility Study

- the cost for an optimal design including all the components from the functional brief is estimated at \$11.6 million. An alternative design with fewer components could cost approximately \$5.75 million
- operating financial result for an optional designed facility would cost Council approximately \$440,000 per annum plus CPI in year one, \$250,000 plus CPI one year prior to opening and \$150,000 plus CPI two years prior to opening
- there may be prospects at the Lorne Community Hub (in particular the Community House and Senior Citizens Centre) to optimise access to spaces that may encourage additional arts activities
- there could be opportunities to enhance provision for the arts at a number of Council facilities including the Winchelsea Globe Theatre, the Anglesea Hall, the Bellbrae Hall, the Anglesea ArtHouse, and the Lorne Community House.

A key assumption of this study is that the current Torquay Sport and Recreation Centre is surplus to need once a new three court stadium is built at the Civic and Community Precinct. This new stadium is included in the Banyul Warri Masterplan, ten year capital works program and developer contribution plans. It is understood Council is yet to resolve to decommission the current Sport and Recreation Centre.

#### **Financial Implications**

Short term, flexible arts spaces such as fully fitted out container exhibition space is estimated to cost \$32,000 to purchase and approximately \$10,000 per annum to operate.

Council may also consider upgrading and existing facility or facilities to cater better for the arts. Individual design and costings for existing facilities was not completed as part of this study so further investigation is needed to understanding these costs.

The study identifies an optimal, purpose built design at a preferred site and is estimated to cost \$11.6 million. An alternative design at the preferred site is expected to cost \$5.75 million. The cost of building a new facility at a greenfield site that meets the requirements of the functional brief is estimated at \$11.2 million. This cost estimate however does not include civil work such as drainage, roadway and car parking.

The operating losses of a purpose built facility is approximately \$440,000 per annum plus CPI in year one, \$250,000 plus CPI one year prior to opening and \$150,000 plus CPI two years prior to opening.

There is no provision for planning or capital work in the 2015/16 Council budget nor is an arts facility project included in the 10 year capital expenditure program. Any future planning or capital work contained in the report will be subject to future financial planning and budget processes.

An integrated approach in planning an arts space with existing community facilities such as the Torquay Library, Australian National Surfing Museum and Visitor Information centre reduces costs of operating these facilities and significantly increases Council's opportunity to access external funding for an arts facility.

#### **Council Plan**

Theme 2 Governance  
Objective 2.5 Enhanced community engagement  
Strategy 2.5.2 Provide opportunities for all members of the community to engage with Council on issues that matter to them.

Theme 4 Infrastructure  
Objective 4.1 Allocation of infrastructure according to need  
Strategy 4.1.2 Utilisation of community demographics to determine future infrastructure needs.

Theme 4 Infrastructure  
Objective 4.2 Accessible and well maintained Council facilities  
Strategy 4.2.4 Maximise usage of Council buildings

#### **Policy/Legal Implications**

The recommendation has no legislative or legal implications.

### **4.3 Arts Space Feasibility Study**

#### ***Officer Direct or Indirect Interest***

No officer involved in the preparation of this report has any conflicts of interest.

#### ***Risk Assessment***

The risk in undertaking this project is that it may increase expectation in the community that Council should deliver a purpose built arts facility. The risk in not undertaking the project is that Council would not have sufficient evidence to make informed decisions about which options to pursue regarding arts spaces for Surf Coast Shire.

The risk with the recommendation in this report is that community members may feel that they have undertaken a community consultation process only to encounter another process. This risk is considered to be far less than continuing the conversation with the community about an arts space in isolation of all the potential key infrastructure needs of the Shire.

#### ***Social Considerations***

Improving the provision of arts facilities will improve access to the arts for our community which enhances social and health outcomes in the community.

Participation in the arts either as a creator or an audience member creates opportunities for individuals to connect with others in their community and enjoy the health benefits this brings.

#### ***Community Engagement***

The study involved extensive consultation with residents, practicing artists, community groups, and government, including:

1. Research of the consultation findings undertaken for the preparation of other Council documents in particular; the Australian Surf Capital project and Torquay Jan Juc Sustainable Futures 2014
2. 'Talking posts' in 4 towns involving 131 people - Lorne, Aireys Inlet, Torquay, Winchelsea
3. Workshops/forums in 4 towns involving 40 people - Lorne, Torquay, Winchelsea, Anglesea
4. A survey of community groups and practicing artists – 111 respondents
5. A survey of residents – 116 respondents
6. A survey of schools
7. A survey of dance groups
8. Benchmarking of facilities in 9 local government areas.

It should be noted that the two community surveys were voluntary surveys which means they were not undertaken by a randomly selected or representative cross section of the community.

The recommendation in this Council report suggests the option of a dedicated Arts Space be included in a broad community engagement exercise on key infrastructure that is proposed to be undertaken in the first half of the 2015/16 financial year.

#### ***Environmental Implications***

Environmental impacts are considered minimal at this stage as any of the options proposed are on developed sites. It is recommended that environmentally sensitive design principles are included should Council proceed with more detailed design.

#### ***Communication***

All participants in the community engagement activities shall be notified this report is to be discussed by Council and the outcome of any decision. Wider communication of Councils' decision will occur through communication channels such as print media, social media, Council's website and direct communication with key stakeholders.

#### ***Conclusion***

The Arts Space Feasibility Study provides evidence on which Council can base future decisions in providing dedicated facilities for the arts. In particular, the principles and a framework for provision of arts facilities can guide Council's future decision making. A key finding of the study is that a dedicated arts facility can bring significant social and economic benefit to the Surf Coast Shire. Integration with other facilities is crucial in the dedicated art space achieving success as well as improving the complementing assets.

### **4.3 Arts Space Feasibility Study**

Council is facing financial pressure as a result of the Commonwealth Government's 3 year freezing of Financial Assistance Grants (calculated to reduce Council's revenue by over \$5m over 15 years) and the Victorian Government's Rate Capping policy (estimated to reduce Council's revenue by over \$100m over 15 years). Council currently has \$15.5m in debt, which is within the local government prudential guideline.

Council's amount of funding for new priorities can be calculated by subtracting Council's funding commitments (services, asset renewal, debt obligations, mandatory reserves) from Council revenue (impacted by the uncertainty of rate capping and the freeze of Financial Assistance grants). Further financial modelling is required to understand Council's ability to fund new initiatives following the announcement of how rate capping will be applied.

Once this information is known, Council will be well placed to then decide if broader community views should be obtained on the demand, the site and design of a dedicated arts facility simultaneously with other key infrastructure priorities.



---

#### 4.4 Victorian Creative Industries Strategy - Surf Coast Shire Submission

**Author's Title:** Manager Community Relations

**General Manager:** Chris Pike

**Department:** Community

**File No:** F12/1604

**Division:** Culture & Community

**Trim No:** IC15/19

**Appendix:**

1. Creative Industries Strategy Submission (D15/58153)
2. Creative Industries Discussion paper - July 2015 (D15/58252)

**Officer Direct or Indirect Conflict of Interest:**

**Status:**

In accordance with Local Government Act 1989 –  
Section 80C:

Information classified confidential under Section 77  
of the Local Government Act:

Yes

No

Yes

No

**Reason:** Nil

**Reason:** Nil

---

**Purpose**

To receive and note Council's submission to Creative Victoria on the Creative Industries Strategy.

**Summary**

Council was invited to prepare a submission to Creative Victoria's Discussion Paper circulated in June 2015 (refer Appendix 2).

A submission was prepared in response to the themes of the consultation paper and submitted to Creative Victoria by 17 July in accordance with the consultation timetable identified on page 19 of the discussion paper.

**Recommendation**

That Council receive and note Council's submission to Creative Victoria on the Creative Industries Strategy.

#### **4.4 Victorian Creative Industries Strategy - Surf Coast Shire Submission**

##### **Report**

##### ***Background***

Following the 2014 state election, the Creative Industries portfolio was established which encompasses arts and culture, screen and design. The entity, Creative Victoria was established soon after and Minister Martin Foley was sworn in on 4 December 2014.

In June 2015, Creative Victoria invited comment to a discussion paper to inform the State's first Creative Industries Strategy.

The development of the Creative Industries Strategy will be overseen by a Ministerial Taskforce. The Taskforce will lead a public conversation about the value and future of Victoria's creative industries, and provide expert, independent advice to the Minister. The Taskforce will consult widely across the creative and cultural industries - and beyond - and gather and provide insights on issues, challenges and opportunities facing the creative industries.

The Taskforce is backed a Reference Group – comprising a mix of leaders spanning regional arts, design, games development, cultural entrepreneurship, indigenous arts and culture, film and television, music, media, urban renewal, visual and performing arts, and festivals, as well as philanthropy, law, business and commerce. Both groups are chaired by Louise Adler AM.

##### ***Discussion***

The Surf Coast Shire Council submission to Creative Victoria on the Creative Industries Strategy is included as Appendix 1.

In summary, the Surf Coast Shire Council submission groups responses under the following headings:

1. Fostering creative excellence
2. Building audiences and markets
3. Enhancing creative spaces and places
4. Cultivating skills, entrepreneurship and innovation
5. Advancing regional Victoria and outer metropolitan Melbourne
6. Increasing tourism

Council and council officers were involved in the development of the submission.

The G21 Arts, Culture and Heritage Pillar is also developing a submission to the Creative Industries Strategy.

##### ***Financial Implications***

This submission describes the importance of creative industries to the Surf Coast economy and that steps should be taken to enhance creative industries.

##### ***Council Plan***

Theme      2 Governance  
Objective    2.4 Transparency in decision making and access to information  
Strategy     2.4.1 Communicate decisions clearly and in a timely manner.

##### ***Policy Implications***

This submission seeks to influence State Government policy regarding creative industries.

##### ***Officer Direct or Indirect Interest***

No officer involved in the preparation of this report has any conflicts of interest.

##### ***Risk Assessment***

Openly recording Council's submission mitigates the reputational risk of not being open and transparent with the community.

By making this submission Surf Coast Shire Council manages the risk of State Government policy adversely affecting Surf Coast community members

#### **4.4 Victorian Creative Industries Strategy - Surf Coast Shire Submission**

##### ***Social Considerations***

The intent of the submission is to make a positive social contribution to Surf Coast Shire community members. Through this submission, Surf Coast Shire Council recognises the positive impact arts and culture and creative industries have on its communities.

##### ***Community Engagement***

This submission has been informed by the community engagement undertaken by the recent Arts Space Feasibility study as well as the engagement results for the development of the Surf Coast Shire Arts Strategy 2009-2013.

The receipt and noting of the attached submission at an ordinary meeting of Council provides an opportunity to inform the community of this issue.

##### ***Environmental Implications***

There are no environmental implications associated with Council noting this submission.

##### ***Communication***

The minutes of an ordinary meeting of Council are published on Council's website.

##### ***Conclusion***

The Surf Coast Shire Council submission to Creative Victoria on the Creative Industries Strategy is referred to Council for noting.

---

## 5. MINUTES

### 5.1 Section 86 Committee Minutes

**Author's Title:** Administration Officer - Governance & Risk      **General Manager:** Sunil Bhalla

**Department:** Governance & Risk

**File No:** F15/400

**Division:** Governance & Infrastructure

**Trim No:** IC15/10

**Appendix:**

1. Surf Coast Tourism Board Minutes - 4 June 2015 (D15/48921)
2. Planning Committee Minutes - 22 June 2015 (D15/62843)

**Officer Direct or Indirect Conflict of Interest:**

**Status:**

In accordance with Local Government Act 1989 –  
Section 80C:

Information classified confidential under Section 77  
of the Local Government Act:

Yes

No

Yes

No

**Reason:** Nil

**Reason:** Nil

---

### Purpose

To receive and note the minutes of the Section 86 Committee meetings as appended.

### Summary

The minutes provided in this report are draft unless otherwise identified. Committees do not re-issue minutes if any corrections are made at the time of adoption, rather note these corrections in the agenda item confirming adoption of the minutes at the following committee meeting. Any corrections to draft minutes of material significance made by the committees will be provided to Council for nothing in a subsequent report.

### Recommendation

That Council receive and note the following minutes of the Section 86 Committee meetings:

- Surf Coast Tourism Board Minutes – 4 June 2015..
- Planning Committee Minutes – 22 June 2015..

## 5.2 Advisory Committee Minutes

**Author's Title:** Rural Access Officer  
**Department:** Community  
**Division:** Culture & Community

**General Manager:** Chris Pike  
**File No:** F15/123  
**Trim No:** IC15/11

**Appendix:**

1. All Abilities Advisory Committee (AAAC) Meeting Minutes - 23 June 2015 (D15/62975)

**Officer Direct or Indirect Conflict of Interest:**

In accordance with Local Government Act 1989 –  
Section 80C:

Yes

No

**Reason:** Nil

**Status:**

Information classified confidential under Section 77  
of the Local Government Act:

Yes

No

**Reason:** Nil

---

### Purpose

To receive and note the minutes of the Advisory Committee meetings as appended.

### Summary

The minutes provided in this report are draft unless otherwise identified. Committees do not re-issue minutes if any corrections are made at the time of adoption, rather note these corrections in the agenda item confirming adoption of the minutes at the following committee meeting. Any corrections to draft minutes of material significance made by the committees will be provided to Council for nothing in a subsequent report.

### Recommendation

That Council receive and note the minutes of the All Abilities Advisory Committee minutes – 23 June 2015.

---

## 6. ASSEMBLIES OF COUNCILLORS

### 6.1 Assemblies of Councillors

**Author's Title:** Administration Officer - Governance & Risk      **General Manager:** Sunil Bhalla

**Department:** Governance & Risk

**File No:** F15/764

**Division:** Governance & Infrastructure

**Trim No:** IC15/9

**Appendix:**

1. Assembly of Councillors - 23 June 2015 (D15/54378)
2. Assembly of Councillors - 7 July 2015 (D15/56800)
3. Assembly of Councillors - 14 July 2015 (D15/63034)

**Officer Direct or Indirect Conflict of Interest:**

**Status:**

In accordance with Local Government Act 1989 –  
Section 80C:

Information classified confidential under Section 77  
of the Local Government Act:

Yes

No

Yes

No

**Reason:** Nil

**Reason:** Nil

---

**Purpose**

To receive and note the Assembly of Councillors records received since the previous Council Meeting.

**Summary**

The Local Government Act 1989 section 80A(2) states that the Chief Executive Officer must ensure that the written record of an assembly of Councillors is as soon as practicable reported at an Ordinary Meeting of Council and incorporated in the minutes of that Council Meeting.

**Recommendation**

That Council receive and note the Assembly of Councillors records for the following meetings:

- Council Briefing - 23 June 2015.
- Council Briefing - 7 July 2015.
- Council Briefing - 14 July 2015.

---

## 7. URGENT BUSINESS/PETITIONS/NOTICES OF MOTION

### 7.1 Petition Requesting Sealing a Section of Hopkins St, Aireys Inlet

**Author's Title:** Manager Engineering Services

**General Manager:** Sunil Bhalla

**Department:** Engineering Services

**File No:** F15/1060

**Division:** Governance & Infrastructure

**Trim No:** IC15/6

**Appendix:**

1. Petition - Sealing of Hopkins Street Aireys Inlet - Between Great Ocean Road Hartley St - As a Priority (D15/61312)

**Officer Direct or Indirect Conflict of Interest:**

**Status:**

In accordance with Local Government Act 1989 –  
Section 80C:

Information classified confidential under Section 77  
of the Local Government Act:

Yes

No

Yes

No

**Reason:** Nil

**Reason:** Nil

---

**Purpose**

To receive and note the petition requesting Council support to seal the section of Hopkins Street between Great Ocean Road and Hartley Street, Aireys Inlet.

**Recommendation**

That Council, in accordance with its Local Law No. 2 – Meeting Procedure:

1. Receive and note the petition requesting Council support to seal the section of Hopkins Street between Great Ocean Road and Hartley Street, Aireys Inlet.
2. Refer the petition to the General Manager Governance & Infrastructure for consideration.
3. Require a report on the petition be presented to the 25 August 2015 Ordinary Council Meeting.

## **8. IN-CAMERA**

### **Recommendation**

That Council pursuant to section 89(2)(h) other matter of the Local Government Act 1989, close the meeting to members of the public at pm to resolve on matters pertaining to the following item:

### **8.1 Assemblies of Councillors Confidential**

#### **Recommendation**

That the resolution and report pertaining to In-Camera item 8.1 remain in Camera and that Council open the meeting to the public at pm.

**Close:** There being no further items of business the meeting closed at pm.