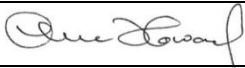


Assembly of Councillors Record

Description of Meeting: Council Briefing Meeting
Responsible Officer: General Manager Governance & Infrastructure – Anne Howard
Date: 14 March 2017
In Attendance: Yes (✓) No (X) N/R (Not Required)

Councillors		Officers		Others	
Cr. Brian McKitterick, Mayor	✓	Chief Executive Officer - Keith Baillie	✓	External Presenter - Geelong Chamber of Commerce – CEO Bernadette Uzelac, Jodie Keating – Membership Services Manager	✓
Cr. David Bell	X	General Manager Governance & Infrastructure – Anne Howard	✓	External Presenter - Sally Canobi - Senior Consultant, Dyson Consulting Group	✓
Cr. Libby Coker	X	General Manager Environment & Development– Phil Rowland	✓		
Cr. Martin Duke	✓	General Manager Culture & Community – Chris Pike	✓		
Cr. Clive Goldsworthy	✓	Team Leader Governance - Danni Vasiloski	✓		
Cr. Rose Hodge	✓	Manager Business Improvement – Brendan Walsh	✓		
Cr. Carol McGregor, Deputy Mayor	✓	Manager Governance & Risk – Wendy Hope	✓		
Cr. Margot Smith	✓	Manager Finance – John Brockway	✓		
Cr. Heather Wellington	✓	Senior Planner – Ben Schmied	✓		
		Project Officer Economic Development & Tourism – Jodie Keating	✓		
		Coordinator Statutory Planning – Michelle Watt	✓		
		Coordinator Strategic Planning Karen Hose	✓		
		Senior Strategic Planner - Jorgen Peeters	✓		
		Manager Economic Development and Tourism – Matt Taylor	✓		
		Manager Community Relations – Damian Waight	✓		
		Manager Recreation & Open Space Planning – Shaan Briggs	✓		
		Coordinator Communications and Community Relations - Darryn Chiller	✓		
		Project Manager – Capital and Operational Projects – Susan Green	✓		
		Manager Aged & Family – Robyn Stevens			
		Team Leader Youth Development – Blake Edwards			
		Business Improvement Officer - Trevor Britten			

MEETING COMMENCED	10.10am	MEETING CONCLUDED	3.20pm
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Matters considered at the meeting (or attach agenda)		
External Presentation 1: Geelong Chamber of Commerce		
External Presentation 2: Positive Ageing Service Review – Presentation by Dyson Consultant Group		
1. Confirmation of Council Briefing Minutes – 7 March		
2. Conflict of Interest		
3. Review - Council Payments to External Parties - Presentation		
4. Quarterly Report Outlining Councillor Allowances and Expenses		
5. Budget Briefing #6 - Program Carry Forward and 2017/18 Spend		
6. Waiver of Planning Fees for Community Groups - Presentation		
7. OA2558 - Amend a Section 173 Agreement: 23-79 Bambra Road, Aireys Inlet		
8. 16/0402 115 Bimbadeen Drive Fairhaven and 23-79 Bambra Road Aireys Inlet - Re-Subdivision of the Land (Boundary Re-alignment) and Variation of Restriction		
9. Planning Scheme Amendment C114 - Spring Creek Precinct Structure Plan		
10. Rip Curl Pro Rising Star Award Naming - Presentation		
11. Advocacy Priorities Update including MAV State Council and ALGA Assembly Motions		
12. Submission to the Victorian Opposition Population Taskforce		
13. Torquay Multipurpose Indoor Stadium - Presentation		
14. Youth Services Update - Presentation		
15. Proposal to Lease Council Land - 2 Quay Boulevard Torquay		
Councillor/Officer Declarations of Interest		
Councillor/Officer	Left Meeting (Yes/No)	Type & Details of Interest(s) Disclosed
Nil Declared		
Responsible Officer Signature:		Print Name: Anne Howard
		
Date: 15 March 2017		
To be completed on conclusion of session and provided to Governance Administration Officer.		

General Information:

An assembly of Councillors means a meeting of an advisory committee of the Council, if at least one Councillor is present, or a planned or scheduled meeting of at least half of the Councillors and one member of Council staff which considers matters that are intended or likely to be -

- (a) the subject of a decision of the Council; or
- (b) subject to the exercise of a function, duty or power of the Council that has been delegated to a person or committee— but does not include a meeting of the Council, a special committee of the Council, an audit committee established under section 139, a club, association, peak body, political party or other organisation;
- The CEO must also ensure that the written record of an assembly of Councillors is kept for 4 years after the date of the assembly, and made available for public inspection at the Council offices for 12 months after the date of the assembly [s80A(2)].
- The CEO must ensure that at an assembly of Councillors, a written record is kept of the names of all Councillors and members of Council staff attending the meeting, the matters considered at the meeting, and any conflict of interest disclosures made by a Councillor attending [s.80A(1)].
- A Councillor must disclose the conflict of interest either immediately before the matter is considered, or where the Councillor realises he or she has a conflict of interest after consideration of the matter has begun, as soon as the Councillor becomes aware he or she has a conflict of interest [s.80A(4)].
- A Councillor attending an assembly of Councillors must disclose a conflict of interest and leave the assembly while a matter is being considered, if he or she knows that the particular matter is one that if it was to be considered and decided by Council, he or she would have to disclose a conflict of interest* under the Act [s.80A(3)].