



Community Project Proposal Process



The Surf Coast Shire Council welcomes community project proposals. A new *Community Project Proposal Process* has been developed to improve Council's response to community needs and aspirations and also to ensure that the right projects are delivered at the right time. Community capacity building and developing new partnerships are desired outcomes of this new process.

Project Proposals will now follow a *Community Project Proposal Pipeline*. A new organisational role has been introduced (Community Project Development Officer) to receive and evaluate a large volume of project proposals. This new project development role and process is about supporting the community in developing and strengthening project proposals toward a 'project ready' stage. It is not about delivering community projects.

A range of community project proposals will be welcomed into this pipeline process including:

- Minor works – i.e. new flag pole purchase and installation, new bench seat /table, retaining wall.
- Moderate works – i.e. installation of solar panels, shade sail installation, public artwork installation.
- Major works – i.e. storage shed, community garden development, building extension / upgrade.

As a project proposal progresses through the *Community Project Proposal Process*, more and more information is collected to enable prioritisation of project proposals that are important to our community.

The *Community Project Proposal Process* is an accessible and equitable process with support and guidance available at every stage of the project journey. No idea is a bad idea. The idea may just need rethinking, it may require some strengthening, it could be linked to other proposals or potential project partners or there may be other Council programs that the proposal can be referred to.

At any stage of the project proposal process, community can seek feedback about what stage a proposal is at or where it sits in the 'project pipeline'.

Community Project Proposal Pipeline

Community registers an on-line Project Idea / Proposal



Community Project Proposal Rating and Prioritisation by evaluation panel



Community feedback and project proposal strengthening



Council gives direction on Community Project Proposals to proceed to Feasibility / Investigation



Council Resolution on project viability and project pathway

Questions?

For further information on how best to develop your project proposal, please contact Nicky Angus, Community Project Development Officer on 52610603 or via nangus@surfcoast.vic.gov.au