

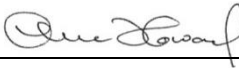
Assembly of Councillors Record

Description of Meeting: Council Briefing Meeting
Responsible Officer: Anne Howard – General Manager, Governance and Infrastructure
Date: 6 June 2017
In Attendance: Yes (✓) No (X) N/R (Not Required)

Councillors		Officers		Others	
Cr. Brian McKitterick, Mayor	✓	Chief Executive Officer - Keith Baillie	✓	External Presenter - G2 Urban Planning - 86-92 The Esplanade, Torquay - Giovanni Gattini, Director – G2 Urban Planning	✓
Cr. David Bell	✓	General Manager Governance & Infrastructure - Anne Howard	✓	External Presenter - Graphos Architects - George Kouskouras	✓
Cr. Libby Coker	✓	General Manager Culture & Community - Chris Pike	✓	Graphos Architects - Andrew Veenstra	✓
Cr. Martin Duke	✓	General Manager Environment and Development – Ransce Salan	✓	Liuzzi Property Group - Alfonso Liuzzi - Developer	✓
Cr. Clive Goldsworthy	✓	Team Leader Governance - Danni Vasiloski	✓	TTM – Jim Higgs	✓
Cr. Rose Hodge	X	Manager Development & Planning – Bill Cathcart	✓	Intrapac - Max Shifman	✓
Cr. Carol McGregor, Deputy Mayor	✓	Manager Recreation & Open Space Planning – Shaan Briggs	✓	Intrapac - Bill Cathcart name of second presenter	✓
Cr. Margot Smith	X	Manager Finance – John Brockway	✓		
Cr. Heather Wellington	X	Coordinator Management Accounting – Gabby Spiller	✓		
		Manager Economic Development and Tourism – Matt Taylor	✓		
		Coordinator Governance & Corporate Planning – Danielle Foster	✓		
		Project Manager – Capital and Operational Projects – Susan Green	✓		
		Coordinator Communications and Community Relations – Darryn Chiller	✓		

MEETING COMMENCED	10.05am	MEETING CONCLUDED	2.40pm
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Matters considered at the meeting (or attach agenda)		
External Presentation 1 - G2 Urban Planning - 86-92 The Esplanade, Torquay		
External Presentation 2 - Quay 2		
1. Confirmation of Council Briefing Minutes – 9 May 2017		
2. Conflicts of Interest		
3. Hearing of Submissions - 30 May 2017 – 1.1 Draft Council Plan (incorporating Health and Wellbeing Plan) 2017-2021		
4. Hearing of Submissions - 30 May 2017 – 1.2 Draft Budget 2017/2018		
5. Great Ocean Road Gateway Project - Presentation		
6. Hinterland Futures Project - Presentation		
7. Surf Coast Multi-purpose Indoor Stadium - Presentation		
8. Open Space Strategy 2016 - 2025 - Year 1 Progress Report		
9. Petition Responses - Regarding flying the Rainbow Flag for Marriage Equality		
10. Removal of SCS 028 Asset Accounting Policy		
11. Lorne-Deans Marsh Road and Cape Otway Road Intersection - Discussion		
12. Other Business		
Councillor/Officer Declarations of Interest		
Councillor/Officer	Left Meeting	Type & Details of Interest(s) Disclosed

	(Yes/No)	
Nil declared		
Responsible Officer Signature:		Print Name: Anne Howard
Date: 7 June 201417		
To be completed on conclusion of session and provided to Governance Administration Officer.		

General Information:

An assembly of Councillors means a meeting of an advisory committee of the Council, if at least one Councillor is present, or a planned or scheduled meeting of at least half of the Councillors and one member of Council staff which considers matters that are intended or likely to be -

- (a) the subject of a decision of the Council; or
- (b) subject to the exercise of a function, duty or power of the Council that has been delegated to a person or committee— but does not include a meeting of the Council, a special committee of the Council, an audit committee established under section 139, a club, association, peak body, political party or other organisation;
- The CEO must also ensure that the written record of an assembly of Councillors is kept for 4 years after the date of the assembly, and made available for public inspection at the Council offices for 12 months after the date of the assembly [s80A(2)].
- The CEO must ensure that at an assembly of Councillors, a written record is kept of the names of all Councillors and members of Council staff attending the meeting, the matters considered at the meeting, and any conflict of interest disclosures made by a Councillor attending [s.80A(1)].
- A Councillor must disclose the conflict of interest either immediately before the matter is considered, or where the Councillor realises he or she has a conflict of interest after consideration of the matter has begun, as soon as the Councillor becomes aware he or she has a conflict of interest [s.80A(4)].
- A Councillor attending an assembly of Councillors must disclose a conflict of interest and leave the assembly while a matter is being considered, if he or she knows that the particular matter is one that if it was to be considered and decided by Council, he or she would have to disclose a conflict of interest* under the Act [s.80A(3)].