

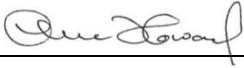
Assembly of Councillors Record

Description of Meeting: Council Briefing Meeting
Responsible Officer: Anne Howard – General Manager, Governance and Infrastructure
Date: 15 August 2017
In Attendance: Yes (✓) No (X) N/R (Not Required)

Councillors		Officers		Others	
Cr. Brian McKitterick, Mayor	✓	Chief Executive Officer - Keith Baillie	✓		
Cr. David Bell	✓	General Manager Governance & Infrastructure - Anne Howard	✓		
Cr. Libby Coker	✓	General Manager Culture & Community - Chris Pike	✓		
Cr. Martin Duke	✓	General Manager Environment & Development - Ransce Salan	✓		
Cr. Clive Goldsworthy	✓	Administration Officer Governance – Claire Rose	✓		
Cr. Rose Hodge	✓	Team Leader Governance - Candice Holloway	✓		
Cr. Carol McGregor	✓	Manager Economic Development & Tourism – Matt Taylor	✓		
Cr. Margot Smith	✓	Senior Strategic Planner – Sally Conway	✓		
Cr. Heather Wellington (arrived 1.35pm)	✓	Manager Development & Planning – Bill Cathcart	✓		
		Senior Strategic Planner - Barbara Noelker	✓		
		Principal Planner – Michelle Warren	✓		
		Coordinator Strategic Planning - Karen Hose	✓		
		Senior Strategic Planner - Jorgen Peeters	✓		

MEETING COMMENCED	10.40am	MEETING CONCLUDED	3.43pm
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Matters considered at the meeting (or attach agenda)
1. Confirmation of Council Briefing Minutes - 1 August 2017
2. Conflicts of Interest
3. Communication Report - Torquay Town Centre Project - Public Exhibition
4. Amendment C121 - Bells Beach Hinterland
5. Communication Report - Planning Permit Application 17/0106 - 1435 Anglesea Road, Bellbrae
6. Communication Report - Planning Scheme Amendment C123 and Planning Permit Application 17/0207 - 3-5 Loch Ard Drive, Torquay
7. Quarterly Planning Update - Period ending June 2017 - Presentation
8. Geelong Saleyards
9. Communication Report - Aireys Inlet Market Licence Update
10. Communication Report - Positive Ageing Service Review - Project Update
11. Communication Report - Working with Children and Criminal History Checks Policy
12. Communication Report - Unsealed Road Network Plan
13. LGBTIQ Awards – Discussion
14. Response to Petition - Regarding safer pedestrian, cyclist and motorist routing on Centreside Drive, Merrijig Drive, Quay Boulevard and the Quay Oval, Torquay
15. Communication Report - G21 Road Transport Plan 2017-2027 Public Consultation
16. Communication Report - Mosquito Control Program
17. Communication Report - Rural Access Program Review - Project Initiation
18. Other Business

Councillor/Officer Declarations of Interest		
Councillor/Officer	Left Meeting (Yes/No)	Type & Details of Interest(s) Disclosed
Nil declared		
Responsible Officer Signature: 		Print Name: Anne Howard
Date: 18 August 2017		
To be completed on conclusion of session and provided to Governance Administration Officer.		

General Information:

An assembly of Councillors means a meeting of an advisory committee of the Council, if at least one Councillor is present, or a planned or scheduled meeting of at least half of the Councillors and one member of Council staff which considers matters that are intended or likely to be -

- (a) the subject of a decision of the Council; or
- (b) subject to the exercise of a function, duty or power of the Council that has been delegated to a person or committee— but does not include a meeting of the Council, a special committee of the Council, an audit committee established under section 139, a club, association, peak body, political party or other organisation;
- The CEO must also ensure that the written record of an assembly of Councillors is kept for 4 years after the date of the assembly, and made available for public inspection at the Council offices for 12 months after the date of the assembly [s80A(2)].
- The CEO must ensure that at an assembly of Councillors, a written record is kept of the names of all Councillors and members of Council staff attending the meeting, the matters considered at the meeting, and any conflict of interest disclosures made by a Councillor attending [s.80A(1)].
- A Councillor must disclose the conflict of interest either immediately before the matter is considered, or where the Councillor realises he or she has a conflict of interest after consideration of the matter has begun, as soon as the Councillor becomes aware he or she has a conflict of interest [s.80A(4)].
- A Councillor attending an assembly of Councillors must disclose a conflict of interest and leave the assembly while a matter is being considered, if he or she knows that the particular matter is one that if it was to be considered and decided by Council, he or she would have to disclose a conflict of interest* under the Act [s.80A(3)].