



COMMITTEE: Anderson Road knight Reserve Committee of Management

PRESENT: J Arnott D Trewenack M Duncan J Wilcox

SCS Recreation Officer: Colette Naufal

APOLOGIES: G Timmers G Teague K Bremner S Blake
Crs Margot Smith, and Libby Coker

VISITORS: Barry Whelan, John McInerney (AIDTC), Greg Walsh

DATE: 06 March 2017

TIME: 7.05pm

VENUE: Aireys Inlet Community Hall

Adoption of previous minutes

Moved: Margaret

Seconded: Diana

Minutes from 12/09/2016 & 14/11/2016 adopted

Conflict of Interest Declaration

None Declared

Business Arising from previous minutes

Revise hall hire fees.

Colette tabled a schedule of rates from across SCS community facilities, comparable to the Aireys hall. There is some disparity between these, and Aireys community hall rates.

Margaret mentioned that the Car park has been identified as an 'event space', and could be charged separately at approx. \$15/hour.

A document comparing Aireys hall rates, with those tabled is to be circulated.

For further discussion.

Purchase of a Smart TV and portable screen.

Di proposed that a portable screen is 'old technology', and that a Smart TV is the preferable option.

Discussed issues of safe, secure storage. Differing opinions on whether it should be portable, or fixed to a wall.

Concerns that such an item could be damaged or stolen if not permanently secured.

John suggested that a TV screen, if decided upon, should be fixed in meeting room, where it would be of most use, with perhaps a separate sliding screen in the main hall.

Decided that Di will research an appropriate size TV, and fixtures, for meeting room and come back to committee with a selection of prices. A swivel bracket would be desirable. Colette indicated that SCS staff could help with installation.

DT

Internet access/Wi Fi installation

Colette confirmed that of the existing 3 phone lines-one is an emergency line, one was for a security system (which is no longer in use, but available to be reconnected, at a cost). Unclear what third line is intended for.

Responded to a query about SCS installing Wi-Fi at the hall-this is not currently an option available to the facility.

Correspondence In/Out	<p>Contact with potential new committee members: Barry Whelan, Gail Timmers, John McInerny (Tennis Club) , Phil Rousevell, Jen Abel (Aireys Inlet P.S.). Resignation via email from Graham Teague Belated apologies from Keith & Shane following November meeting.</p>
Chairperson's Report	<p>Nothing to report.</p>
Treasurers Report	<p>Financial reports from 14/11/2016, and this meeting tabled Moved for acceptance: Margaret Duncan Seconded: Di Trewenack</p> <p>Jacqui moved that the committee transfer some money from the statement account to the Sandhurst Trustees investment account. Accepted unanimously that a sum of \$10,000,00 be transferred. JA</p>
Booking Officer Report	<p>New bookings-yoga, calisthenics, a Red Cross event, wedding(s). Marg gave advance notice that she will be away end July/August/early Sept. and will need someone to act as Booking Officer.</p> <p>Camp Australia cleaning has been unsatisfactory, with complaints from several other hall users. Marg has spoken to that CA staff member. There is now a new CA staff person who is making every effort to keep hall clean and tidy.</p> <p>Storage-user groups are not reliably leaving storage areas tidy and organised. There is an old Piano taking up space, which was donated to the Hall by Church quite some time ago. It has not been used for some years. Discussed advertising for sale at the top shops, and/or online.</p>
User Groups Report	<p>Aireys Inlet P.S. Jacqui has been in contact with the new Principal, Jen Abel. She is keen for school to have a presence on the Committee. Email report from Jen Abel, presented by Jacqui. Outlining plans for the Camp Australia program to continue, and the school's intended hall bookings for the year.</p> <p>AIDTC Graham Teague is moving interstate in March, and has resigned from the committee. Jacqui suggested giving a gift of appreciation to Graham for his many years of service. A card, and bottle of wine were agreed upon. JA</p>

John McInerny was introduced as a club member interested in joining the committee.
Court resurfacing is to commence on 3rd April during school holidays.
There will be a new key-pad locking system installed for the courts.

Margaret raised concerns that the rear external door is being left propped open, posing a security risk for the hall building, and that the playground gate is being propped open, which is a potential safety issue for children who may be using the playground unsupervised, and wandering freely from the courts to the play area. This is thought to occur on Tuesdays, when mid-week tennis is in play. To be brought up at next tennis club committee meeting.
Also, there is often litter left on the tennis court side of the deck.
Marg asked if the court roller in the cleaners room could be stored somewhere else? Apparently it hasn't always been kept here, and takes up quite a bit of space.

Red Cross

No report

Aireys Inlet Market

John asked if more spare toilet paper could be left available at the hall. Sometimes runs out during market days.
Marg said that a supply of regular size rolls is kept in cleaners cupboard. To be checked with cleaner.
Concerned about security over summer. Have found external doors left open. Difficult to pinpoint who/which group it is. Ideally, when hall is in use, the person with the key needs to be responsible for ensuring everything is locked up.
Discussed fines for such breaches, but this is difficult if we don't know who is at fault.
CTV was mentioned, but this is an expensive, and complex process.

John will introduce the new proprietors of the Market at the next meeting. They will be taking over in June/July.

Playgroup

Briefly inactive due to a lack of numbers. Shane apologised for missing last meeting.
Restarted 10/02/2017 with a couple of new families. Hope to have a new coordinator by end of Term 1.

SMUG

The Pub is no longer as convenient a venue, for various reasons. Di asked if Camp Australia program would still consider moving to the school for SMUG to use the hall, once every 2 months?
Marg understands this to still be the case, and will discuss further with Di.

	<p>Soft Tennis Nothing to report</p> <p>Uniting Church No Report</p> <p>Exercise class Greg often finds heaters left on, lights left on, and doors left open. Possibly it is from Camp Australia, but not definite. Further discussion of imposing a fine on groups leaving the heater on.</p> <p>Marg moved that we set a \$25 fine, Seconded by Jacqui. Comment made that a fine could be difficult to enforce.</p> <p>Barry Whelan suggested a timer system that would turn heater and lights off at midnight. Colette to follow up. CN John McInerny suggested a system which would indicate that doors are unsecured, when locking the main door-Colette will see if this could be included in the masterplan as an upgrade. CN</p> <p>Reports moved for acceptance by Jacqui Arnott Seconded by Marg Duncan</p>
Shire Report	<p>Master Plan: Exhibition period has ended. Jarrod will present a draft report at the May meeting. Draft to be presented at Council in June.</p> <p>Asset Prioritisation meeting Held Wednesday 07/12/2016 2pm. Attended by Marg, Keith, Jacqui, John Chatterton & Jason Eales. Sprinkler system confirmed tested by Colette 03/01/2017 Colette presented an update on what has been attended to since this meeting.</p>
General Business	<p>AIT&TA & SCA Inc. Anne Dansick was contacted re. Master plan community consultation, and encouraged to contribute art installation proposal.</p>

	<p>Maintenance: <u>Signs:</u> addressing 'NO skateboards/bikes', 'adult supervision in playground', and 'NO Public Toilets'-Currently being budgeted at Council</p> <p>Cleaning Marg will ask cleaner about leaving spare large toilet rolls, following John's request. See Market report. There is a new cleaner allocated to the hall.</p> <p>Change of meeting time The school would like to be involved with the committee, but cannot make the 7pm meeting timeslot. After school care runs from 4- 6pm, so it could not be before 6pm. John stated he would not be able to attend at an earlier time. Others indicated an earlier time slot would be welcome. For further consideration.</p>
Notice of Motions to Council	<p>Discussed increasing number of positions on committee. Colette suggested that the IOD is coming up for review and to hold over this item.</p>
Next Meeting	<p>Meeting closed: 2027 hours.</p> <p>Monday 8 May 7 pm Aireys Inlet Community Hall 2017 dates: 10 July, 11 September (AGM), 13 November (2nd Monday of odd months)</p>