

Assembly of Councillors Record

Description of Meeting: Event Grant Synopsis		SURF COAST SHIRE FILE: FOLIO: 20 DEC 2016 OFFICER: FILE COPY <input type="checkbox"/> DUPLICATE COPY <input type="checkbox"/>
Responsible Officer: Matt Taylor		
Date: 13 December 2016		
In Attendance: Yes (✓) No (X) N/R (Not Required)		

Councillors		Officers		Others	
Cr. Brian McKitterick, Mayor	✓	Chief Executive Officer - Keith Baillie	x	Matt Taylor	✓
Cr. David Bell		General Manager Governance & Infrastructure – Anne Howard	x	Manager Economic Development + Tourism	
Cr. Libby Coker	✓	General Manager Environment & Development – Phil Rowland	x		
Cr. Martin Duke	✓	General Manager Culture & Community – Chris Pike	x	Gretchen bibbe	
Cr. Clive Goldsworthy	✓			Business Support Officer	✓
Cr. Rose Hodge	✓				
Cr. Carol McGregor, Deputy Mayor					
Cr. Margot Smith	✓				
Cr. Heather Wellington					

MEETING COMMENCED	11:02am	MEETING CONCLUDED	11:55a.m
--------------------------	---------	--------------------------	----------

Matters considered at the meeting (or attach agenda)

profit + non for profit events to be noted.

How long do we sponsor events? Is there a decrease in funds over time.

Sculpture sites for Biennale to confirm. with Grace

Road closure discussion for cycle events.

Arreys Inlet - no pope as its not ticketed - Discussion needed.

Date for Gnowayre festival

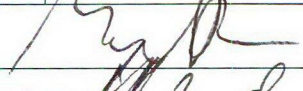
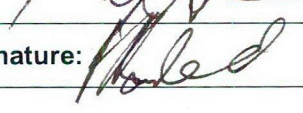
Angelsea Music festival - Discussion regarding ~~the~~ Karen Stoneham

Community events

Unallocated Funds - Do we redispurse funds or keep funds to be

Councillor/Officer Declarations of Interest *rolled over*

Councillor/Officer	Left Meeting (Yes/No)	Type & Details of Interest(s) Disclosed

Responsible Officer Signature: 	Print Name: Matt Taylor.
CEO/ General Manager (G&I) Signature: 	Print Name: Phil Rowland
Date: 13.12.16	

General Information:

An assembly of Councillors means a meeting of an advisory committee of the Council, if at least one Councillor is present, or a planned or scheduled meeting of at least half of the Councillors and one member of Council staff which considers matters that are intended or likely to be -

- (a) the subject of a decision of the Council; or
 - (b) subject to the exercise of a function, duty or power of the Council that has been delegated to a person or committee— but does not include a meeting of the Council, a special committee of the Council, an audit committee established under section 139, a club, association, peak body, political party or other organisation;
- The CEO must also ensure that the written record of an assembly of Councillors is kept for 4 years after the date of the assembly, and made available for public inspection at the Council offices for 12 months after the date of the assembly [s80A(2)].
 - The CEO must ensure that at an assembly of Councillors, a written record is kept of the names of all Councillors and members of Council staff attending the meeting, the matters considered at the meeting, and any conflict of interest disclosures made by a Councillor attending [s.80A(1)].
 - A Councillor must disclose the conflict of interest either immediately before the matter is considered, or where the Councillor realises he or she has a conflict of interest after consideration of the matter has begun, as soon as the Councillor becomes aware he or she has a conflict of interest [s.80A(4)].
 - A Councillor attending an assembly of Councillors must disclose a conflict of interest and leave the assembly while a matter is being considered, if he or she knows that the particular matter is one that if it was to be considered and decided by Council, he or she would have to disclose a conflict of interest* under the Act [s.80A(3)].