

**All Abilities Advisory Committee (AAAC)
Minutes**

**Tuesday 13 December 2016
11am-1pm**

Winchelsea Room, Surf Coast Shire Council

Attendees: Janet Brown, Richard Porter (Chairperson), Cr Heather Wellington (arrived at 12:30pm) Tina Gulino, Lucille Marks, Kevin Kelton (Carer of Lucille), Caroline Maplesden, Manny Pimentel, Damian Waight (Surf Coast Shire), Kerri Deague (Surf Coast Shire)

Apologies: John Olsen, Rachael Shaw, Leone Mervin

tem No.	Issue Topic	Time	Points of Discussion Details/ Decision	Agreement / Action / Timeframe	Responsible
1	Welcome, introductions and acknowledgements	5			R Porter
1.1	Minutes from previous meeting	2	Minutes from previous meeting on 23 August 2016	Submitted as final for Council meeting on 22 November 2016 Accepted: C Maplesden Seconded: E Pimentel Carried: All	R Porter
1.2	Conflict of Interest	2	Declaration of conflict of interest	Nil	R Porter
2	New Business / Business Arising				
2.1	Councillor appointment to AAAC	2	Congratulations to Cr Heather Wellington on being elected to represent Council in the Winchelsea Ward at the Council elections in October. The AAAC welcomes Cr Wellington as the appointed representative for the next 12 months to this committee		D Waight

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2.2	Council's Submission to State Disability Plan	5	In July Council made a submission to the Draft Victorian State Disability Plan 2017-20. The new State Disability Plan has now been released (December 2016). The five key approaches to achieve the vision of inclusion are: <ol style="list-style-type: none"> 1. Universal Design 2. Attitude Change 3. Economic Opportunity 4. (All Abilities) Representation 5. Rights and Protection Council's Access and Inclusion Plan aligns with the approaches.	K Deague will send the link to the Victorian Disability Plan to all members for their information	K Deague
2.3	Lorne Stribling Reserve Master planning	15	Susan Green (Program Management Office) provided information about the Master Planning process for Stribling Reserve in Lorne. Accessibility for all as well as maintaining the natural environment are priority considerations for the community users. It was noted that the topography of the location is particularly steep creating access challenges.	Action: The Draft plan for Stribling Reserve will be presented to AAAC at the February meeting	S Green
2.4	Council Workplace Diversity Commitment	15	Leanne Perryman (Manager People and Culture) presented information regarding the new Workplace Diversity Commitment launched in September 2016. A key focus is to increase employment opportunities for people with a disability within Council.	Action: AAAC suggested The Workplace Diversity Commitment document is made available on council website	K Deague & L Perryman
2.5	Access and Inclusion actions achieved in 2016	15	Kerri Deague circulated the Access and Inclusion Plan end of year progress report (July 2016), and presented a summary of the main areas of progress across council – Universal Access principles into all master plans, accessible council events, consultation with the AAAC at the planning phase and community awareness	Action: K Deague will attach the summary report to these minutes	K Deague
2.6	Accessible toilet facilities with adult change table and hoist	10	A discussion took place about investigating existing examples of accessible toilet and adult changing facilities with the view to having these available in Surf Coast Shire locations.	Action: K Deague will set up a time and date for members to tour an existing changing place within the City of Greater	K Deague

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				Geelong	
5.	Next Meeting:	2	A 2017 meeting schedule will be sent to members in January. Meeting times will take place on the fourth Tuesday of every second month. The first meeting will take place on February 28 2017		K Deague
Future meetings – Fourth Tuesday of every second month, unless otherwise stated. Time: 11:00am – 1:00pm,					
Dates for 2017 meetings:			A schedule will be sent to members in January 2017		
Ground rules for our Meeting <ul style="list-style-type: none"> ▪ We start on time and finish on time ▪ We all participate and contribute – everyone is given an opportunity to voice their opinions ▪ We use improvement tools that enhance meeting efficiency and effectiveness ▪ We actively listen to what others have to say, seeking first to understand then to be understood 			<ul style="list-style-type: none"> ▪ We follow-up actions for which we are assigned responsibility and complete them on time ▪ We give and receive open and honest feedback in a constructive manner ▪ We use data to make decisions (whenever possible) ▪ We strive to continually improve our meeting process and build time into each agenda for reflection 		

Annual Progress Report December 2016

Surf Coast Shire
Access and Inclusion Plan
2014-24

9 January 2017



A group of people are seated in a room, likely at a meeting or conference. In the foreground, a woman with short grey hair, wearing a black jacket over a light-colored lace top, is seated in a wheelchair. She is smiling broadly and pointing her right index finger upwards. To her left, a woman with short grey hair and glasses is seated, looking towards the camera. The background shows other attendees seated in rows, some looking towards the front of the room. The room has large windows and a modern interior.

Year to date progress report on the Access and Inclusion Plan July 2015-June 2016

9 January 2017

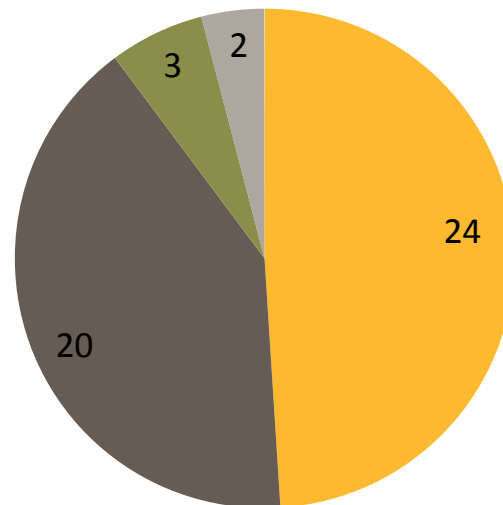
Whole of council approach

Outcomes areas:

- Accessible buildings and facilities
- Access to the natural environment
- Inclusive and accessible community events
- Consultation with All Abilities Advisory Committee for Master Planning projects
- Workplace Diversity

Access and Inclusion snapshot

49 Council Actions



Highlights: The built environment

- Access audits undertaken on all council buildings and facilities.
- Allocation of infrastructure budget for access improvements.
- Accessible features in majority of council community facilities recorded.
- Township mobility maps promoted through Visitor Information Centres.
- Internal staff training conducted – Understanding and applying access standards.

Highlights: The natural environment

- '*Accessible and well connected*' is one of the guiding principles of the Open Space Strategy which was adopted by Council in 2016.
- Council actively promotes the use of four types of beach and all terrain wheelchairs for access to the natural environment

Highlights: Community events

Universal access is nested into the planning phase for all Council managed community events.



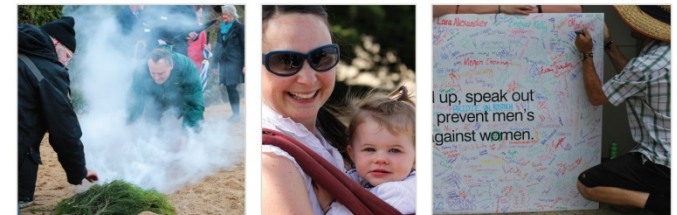
Highlights: Consultation with AAAC



- Feedback sought from AAAC for all Master Planning Projects including new buildings, facilities, playgrounds and open space reserves.
- Universal Access incorporated into all master plan project charters.

Highlights: Workplace Diversity

- Council adopted Workplace Diversity Commitment in September 2016.
- Employment and volunteer opportunities for people with all abilities is a major focus.



Surf Coast Shire Council

WORKPLACE DIVERSITY COMMITMENT

SEPTEMBER 2016

Access and Inclusion impacts

Who benefits:

- All Community members
- Visitors and tourists
- Permanent and part time residents
- New residents
- Council by meeting its obligations ongoing community need.



Access and Inclusion impacts

- Benefits for all community members and for the growing population
- Community awareness raising through media encourages all community to plan for and meet access needs for all
- Reliable, valid and accurate feedback provided to council from All Abilities Advisory Committee
- More people in general visit the Surf Coast due to its reputation for being universally accessible and inclusive