

COUNCIL POLICY



Election Advertising Signage	Document No:	SCS-024
	Approval Date:	
	Approved By:	Council
	Review Date:	7 June 2016
	TRIM Reference:	D16/52480
Responsible Officer: Manager Planning & Development Authorising Officer: Chief Executive Officer		

1. Purpose

To remain totally impartial in all levels of Government elections, and to avoid excessive sign clutter, Council will not allow temporary election advertising signage to be placed on any Council land, municipal building or road.

2. Scope

This policy prohibits election advertising signage on Council land, municipal buildings or roads.

3. Application

This policy applies to all electoral candidates in all levels of Government elections, Federal, State and Local Government.

4. Definitions

Council land	means all land vested in or under the control of Council, including a reserve, watercourse, jetty, reservation and the like, but excludes a road except that part of the road which is a nature strip or footpath.
Municipal building	means any building that is owned, occupied and under the management or control of Council, includes any recreation centre which is owned, occupied or under the management or control of Council.
Reserve	means any land which is owned, occupied or managed or controlled by Council and dedicated or used for outdoor cultural, environmental, sporting or recreational purposes.
Road	has the meaning ascribed to it by Section 3 of the Local Government Act 1989.

5. Policy

The Council has the responsibility for approving an application for the placement of temporary signage on Council land, roads and in or on municipal buildings.

As Council wishes to take a stance of being totally impartial in relation to the promotion of a candidate/s at any democratic election at either Federal, State or Local Government level, it is the policy of Council to refuse any application for the location of a temporary election signage on any Council land, roads or municipal buildings within the Surf Coast Shire.

6. Records

Records shall be retained for at least the period shown below.

Record	Retention/Disposal Responsibility	Retention Period	Location
Any application/letter for temporary election signs which may be received.	Local Laws department.	4 years from the date the matter is finalised.	Relevant Trim file at 1 Merrijig Drive Torquay
Letter of response refusing the application.	Local Laws department.	4 years from the date the matter is finalised.	Relevant Trim file at 1 Merrijig Drive Torquay

7. Attachments

Nil

8. References

Local Government Act 1989 – S.55D

Local Law No. 1 of 2011 – Community Amenity

SCS-012 – Tourism, Directional and Commercial Signage policy

Surf Coast Planning Scheme Clause 52.05

Surf Coast Planning Scheme Clause 52.05 (Schedule)