

**All Abilities Advisory Committee (AAAC)
MINUTES**

**Tuesday 8 December 2015
11am – 1pm**

Winchelsea Room, Surf Coast Shire

Present: John Olsen (Chair), Rachael Shaw, Janet Brown, Richard Porter, Caroline Maplesden, Leone Mervin, Max Kitchen, Damian Waight (Surf Coast Shire), Kerri Deague (Surf Coast Shire)

Apologies: Cr Heather Wellington, Tina Gulino, Lucille Marks, Manny Pimentel

Item No.	Issue Topic	Time	Points of Discussion Details/ Decision	Agreement / Action / Timeframe	Responsible
1	Welcome, introductions and acknowledgements	5			J Olsen
1.1	Minutes from previous meeting	2	Minutes from previous meeting on 27 October 2015	Noted as final at Council meeting on 24 November 2015 Accepted: L Mervin Seconded: R Porter Carried: All	J Olsen
1.2	Conflict of Interest	2	Declaration of conflict of interest (members)	Nil	J Olsen
1.3	Conflict of Interest	2	Declaration of conflict of interest (Councillors)	Nil	J Olsen
2	New Business				
2.1	Welcome to new AAAC members	5	Welcome to Janet Brown and Rachael Shaw		J Olsen
2.2	International Day of People with Disability (IDPWD)	10	<ul style="list-style-type: none"> Committee received an update on the reTHINK disABILITY campaign including the benefits to participants and the people who visited the Cowrie Market Stall. A video was shown highlighting the market stall. Campaign post cards were distributed 		K Deague D Waight

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			<ul style="list-style-type: none"> Balloon Football Come n Try day was held on 3 December and was a successful event attended by many local people with and without a disability. Paralympic gold medallist, Richard Colman, was well received as the guest speaker. 		
2.3	2016 meeting schedule	5	Member discussion about the possibility of holding meetings on a day other than Tuesdays. Most members present indicated they are able to attend on Tuesday.	Action: K Deague to contact all members to explore if Tuesdays suit them and confirm the day preferred by most.	K Deague
2.3	2015 member reflections	30	Opportunity for AAAC members to reflect on 2015 outcomes and discuss broad priorities for 2016	Reflection captured on pg 4 of these miniytes	K Deague
3	Actions from previous minutes				
3.1	Accessible and Inclusive Strategy 2014-24 – outstanding action item	2	Action 1.4.2 “Document Access standards and Universal Design principles into relevant work procedures”	Action: This will be completed by end of December (second quarter)	K Deague
3.2	Pedestrian safety on paths under Foreshore Committee control	2	Clarity is sought around access standards for trails and shared pathways in the Surf Coast Shire.	Action: K Deague and C Maplesden will arrange a meeting with Great Ocean Road Coastal Committee (GORCC) in 2016	K Deague
3.3	Open Space Strategy draft	2	A written submission has been sent to Council’s Open Space Officer about pedestrian safety on shared pathways. The Open Space strategy is expected to be endorsed by Council at the January 2016 meeting.	Action: K Deague will liaise with R Wissing (Open Space Officer) on behalf of C Maplesden. Final plan is expected to be adopted at January 28 Council meeting	K Deague
4.	Next Meeting:	1	Meeting schedule for 2016 will be sent out with minutes		

Next Meeting date: February 23 2016 date to be confirmed Location: Council Offices– 1 Merrijig Way, Torquay

Future meetings – Fourth Tuesday of every alternative month, unless otherwise stated. Time: 11:00am – 1:00pm,	
Dates for 2016 meetings:	To be confirmed: 23 February, 26 April, 28 June, 23 Aug, 25 October, 13 December (due to Christmas period)
<p>Ground rules for our Meeting</p> <ul style="list-style-type: none"> ▪ We start on time and finish on time ▪ We all participate and contribute – everyone is given an opportunity to voice their opinions ▪ We use improvement tools that enhance meeting efficiency and effectiveness ▪ We actively listen to what others have to say, seeking first to understand then to be understood 	<ul style="list-style-type: none"> ▪ We follow-up actions for which we are assigned responsibility and complete them on time ▪ We give and receive open and honest feedback in a constructive manner ▪ We use data to make decisions (whenever possible) ▪ We strive to continually improve our meeting process and build time into each agenda for reflection

December 2015 All Abilities Advisory Committee reflections – 8 December 2015

The Surf Coast All Abilities Advisory Committee was asked to reflect on the things that Council has achieved in 2015 which have led to improved access outcomes for all people.....

- Consultation with community with a lived experience of disability before works are to be completed (Accessible play space design, Spring Creek reserve, Spring Valley park, Deans marsh Reserve, Mt Moriac Reserve, Open Space master planning including Hesse St Reserve, Bellbrae and Eastern Reserve, Growing Winchelsea township planning)
- Purchase of Sandcruiser Beach Wheelchair and development of partnership with Go Ride a Wave to manage community bookings for the chair
- Development and adoption of Accessible and Inclusive strategy 2014-24 (January 2015)
- Progression of three Council strategies: Health and Wellbeing Plan 2013-17, Municipal and Emergency Management Plan, Council Plan
- Pedestrian safety on shared pathways has been given due consideration in the development of the Open Space Strategy
- Casuarina All Abilities Youth Leadership Program run across five weeks in May – June with 13 young people graduating
- Re-THINK dis-ABILITY campaign launched in November 2015 by six graduates from the Enabling Women Leadership Program in 2014
- Purchase of five portable PA systems to enhance sound at community forums and events. The sound systems are located in the five Surf Coast Shire Community Houses and can be booked out for community event organisers



reTHINK disABILITY visual identity



L-R: Richard Colman, Mayor Cr Rose Hodge, John Olsen and Keith Baillie at the Come 'n' Try Balloon Football event



reTHINK disABILITY market stall at Cowrie Market