

## Minutes of Meeting ERCOM

<b>Date and time of Meeting:</b>	<b>21/03/2016, The Hub ERCC 6.00 pm</b>
<b>Venue:</b>	Eastern Reserve Community Centre Members room
<b>Present:</b>	Stephen Leigh, Joe Donohue, Barry Stevens, Campbell Brumby, Caroline Shelbourne, Greg Leeson Cr C McGregor (SCS), Shaan Briggs (SCS)
<b>Apologies:</b>	Georgie Thompson, Andrew Wright, Jarrod Westwood SCS

<b>Agenda Item</b>	<b>Discussion</b>	<b>Decision/Actions</b>
1. Conflict of Interest Declaration	None declared	
2. <b>Previous Minutes From 16/11/2015</b>	None	Moved A Wright Seconded J Donohue, Carried
3. <b>Business Arising from Previous Minutes</b>	<p>Turf Wicket:</p> <p>Shaan noted that:</p> <ul style="list-style-type: none"> <li>• letter coming from SCS re ability to rollover the \$20k allocated to WCC</li> <li>• Even if Guy land purchased may be years until oval developed</li> <li>• Decision re land purchase needed before decision re shed location</li> </ul>	
	<p>User agreement:</p> <ul style="list-style-type: none"> <li>• Need to update clauses re cleaning and signage</li> </ul>	Action: G Leeson
4. <b>Correspondence</b>	In: Letter from S Briggs SCS	

<p><b>5. Reports</b></p>	<p>Chair:</p> <p>Works to be done by April 1:  Shower room  Non slip floor  Bar Door  Noted that what has been done is different to planned scope</p>	
<p>Council (S Briggs)</p>	<p>Eastern Reserve Improvement Project:</p> <p>Proforma provided  16/17 budget deals with cricket practice net upgrade  WCC has done approximately \$1,100 of works</p> <p>Signage</p> <p>\$9K in 16/17 budget</p> <p>Football Changerooms</p> <p>External signage</p> <p>Scoreboard</p> <p>Netball Pavilion</p> <p>Need to be clear about what is required  WFNC need to buyin</p> <p>Smoking Laws</p>	<p>WCC need to follow process re paying bills</p> <p>Shaan discuss works with J Chatterton</p> <p>\$9K in budget, drawings done</p> <p><b>Action:</b> B Stevens provide supplier name to S Briggs</p> <p>Action: S Leigh - Meeting with WFNC and other key stakeholders</p> <p>Action: G Leeson to review user agreements consistent with SCS policy</p>
<p>Treasurer</p>	<p>WFNC deposited \$1K  Need payment plan from the Club  Bank account viewed</p> <p>New TVs installed</p> <p>Report moved J Donohue seconded B Stevens and carried</p>	<p><b>Action:</b> Letter to WFNC re payment plan – A Wright</p> <p>Joe send invoices for TV to Shaan</p>
<p>6. General Business</p>	<p>B Stevens requested Martie tell hirers re table/room configuration charged at \$100 p/hr set up and pack up fee</p> <p>List of caterers required for booking options</p>	
<p><b>7. Next Meeting: 16/05/2016</b></p>		
<p><b>8. Meeting closed 8.05 pm</b></p>		