



**COMMITTEE:** Deans Marsh Memorial Park & Hall  
**Committee**  
**PRESENT:** Tom, Peter, Sandra, Deb , Mark, Tony  
**APOLOGIES:** Fran, Jarrod  
**VISITORS:** Renee [Croaker] and Jane [Cottage]  
 MOVED TOM SECONDED PETER

**DATE:** May 24 2016  
**TIME:** 6.30pm  
**VENUE:** Hall

<b>Adoption of previous minutes</b>	Moved PETER Seconded TOM
<b>Conflict of Interest Declaration</b>	NA
<b>Business Arising from previous minutes</b>	<ul style="list-style-type: none"> <li>• Festival Discussion: Easter Sunday, successful. Raised \$1700 would have been more but stock purchases needed this time around.</li> <li>• PDF online Council Information about Deans Marsh Hall and Grounds updated very beautifully by Deb with much help from Renee many thanks. Needs to be updated again when new Cottage co-ordinator appointed.</li> <li>• The door locks on all doors in the Footy Shed replaced and now operative as of today MAY 24 keys to be distributed to holders at meeting tonight.</li> <li>• The door on the Tennis Shed replaced / fixed but immediate loss of new key required action by Sandra. All resolved now.</li> <li>• Ruth held talks with SCSC re registering the Hall kitchen as a Commercial kitchen before she left and Deb again spoke with them to confirm that registration as such not required. Instead those using the kitchen for commercial purposes must discuss their useage with SCSC and pay a fee directly to them. FORM setting out details will be prepared and laminated and be held by Sandra and Cottage co-ordinator. DEB WILL DO THIS.</li> <li>• Boundary fences tightened / inner fence repaired around the grounds need to be done. Quotes sought from two local fencing contractors; only one quote received.</li> </ul>
<b>OHS</b>	
<b>Correspondence In</b>	<ul style="list-style-type: none"> <li>• Thank you card received from the Cottage committee and staff for our help with the Festival.</li> </ul>

	<ul style="list-style-type: none"> <li>• QUOTE RECEIVED for repair of Oval fence from Kevin Coleman</li> <li>• QUOTE RECEIVED for installation of shower door in footy shed from Rob Mantano</li> </ul>
<b>Correspondence Out</b>	<ul style="list-style-type: none"> <li>• Thank you notes sent to all of those non-Committee members who helped out at the Hall's Festival bbq</li> <li>• Thank you letter to Rene for his long service with the SCSC as our gardener.</li> </ul> <p>MOTION TO APPROVE CORRESPONDENCE: MOVED MARK SECONDED PETER</p>
<b>Treasurers Report</b>	<p>OPENING BALANCE: \$7612.92  +REVENUE \$1925.70  - EXPENDITURE \$1062.05  CLOSING BALANCE: \$8476.57 [24.5.16] <span style="float: right;">MOVED PETE SECONDED DEB</span></p>
<b>Booking Officer Report</b>	<p>AEC has booking for election on JULY 2  NO OTHER BOOKINGS RECEIVED APART FROM USUAL COMMUNITY USEAGE.</p>
<b>User Groups Report</b>	<p>Cottage: process for recruitment of new COTTAGE CO-ORDINATOR ongoing;  WINTER SOLSTICE TO BE HELD JUNE 25 WITH MUSIC</p>
<b>Shire Report</b>	<p>NA; DEFERRED TO NEXT MEETING</p>
<b>General Business</b>	<p>SANDRA WELCOMED NEW HALL COMMITTEE MEMBER TONY WATTS. MOVED SANDRA SECONDED DEB</p> <p>MEMBERS NOTED THE RESIGNATION OF RUTH HAMILTON COTTAGE COORDINATOR from both that position and from Hall committee. Ruth's many contributions were noted and appreciated, and her resignation accepted with regret.</p> <p>The new Cottage co-ordinator when appointed will be asked to join the Hall committee.</p> <p>Fencing quote \$500+ gst which SCSC agreed to fund at inspection of grounds meeting on February 29 2016 accepted.</p> <p style="text-align: right;">MOVED MARK SECONDED PETER</p> <p>Shower door for footy club quote for \$890+ gst accepted. Hall Committee to pay.</p> <p style="text-align: right;">MOVED TOM SECONDED PETER</p> <p>Deb referred to her recent letter to SCSC CEO re maintenance generally unsatisfactory performance and standard. Although CEO had suggested meeting of all maintenance supervisors with Hall committee - not</p>

possible due to council meeting clashes, another approach was discussed. Other SCSC facilities have adopted the strategy of arranging routine repairs and maintenance themselves. It was agreed that the Deans Marsh Hall committee should seek to implement this approach, and that a motion requesting it be put to Council. [See below] To this end, Deb has spoken with local plumbers and electricians and gained their agreement in principle to such an arrangement, subject to Council approval.

CONCERN expressed by all members that former regular gardener may have been left with impression that we were unhappy with his work which was NOT the case. As Rene Peters has recently resigned from SCSC and a card expressing our thanks sent [see corres above]; the CRICKET CLUB will also thank Rene and we request that our councillor Clive Goldsworthy SCSC formally acknowledge on the record our gratitude and thanks to Rene for his long service to us.

We request SCSC to again provide a regular gardener who comes to know us and understand our requirements, rather than a random allocation of gardening staff. [see below]

Tom agreed to become monthly Hall – Cottage water tank monitor with Mark's assistance.

Mark agreed to investigate the operation and useage of the bore pump and to discover if installing a meter on it is possible, and if so at what cost.

Tom and Mark will also investigate a more effective placement of the septic pump, as its current position in the middle of a walking and playing area is dangerous and has resulted in the septic being switched off with disasterous results for the toilet and shower systems.

Deb informed the Committee that the project to restore the Deans Marsh church hall is proceeding with the Anglican Church of Australia funding the required historical architectural/ engineering inspection. The good news is the church hall is considered restorable and the full report is due in a month.

Proposed brick paving of footy shed: Tom is currently exploring the purchasing of bricks for this purpose. It was suggested that, once the surface area is prepared appropriately, timing of the paving could coincide wth another community event, such as a music event or market. Cricket Club and Cottage to discuss.

	<p>Tony agreed to act as Hall committee liaison with the AEC on election day July 2 and to provide heaters for staff as necessary [as he has previously done] .</p> <p>Deb explained briefly about a joint HALL COTTAGE project to develop and implement a MASTER SMS list of residents to be used by the community only after a fire [or flood] emergency in order to communicate effectively with the whole community at the same time. Background to the project will be sent separately to members and Councillor Clive GOLDSWORTHY has agreed to assist by sending a letter to all Deans Marsh, Bambra and Pennyroyal residents seeking their participation, and any costs will be small. The Cottage committee has given its support to the project.</p> <p style="text-align: center;">MOTION TO SUPPORT THE JOINT PROJECT: MOVED DEB SECONDED TONY</p>
<p><b><i>Notice of Motions to Council</i></b></p>	<p>THAT SCSC ALLOW DEANS MARSH HALL COMMITTEE TO ASSUME RESPONSIBILITY FOR REPAIRS AND MAINTENANCE TASKS AND REIMBURSE THE COMMITTEE FOR ALL SUCH REPAIRS WITHIN 30 DAYS.</p> <p>THAT THE SCSC AGAIN PROVIDE DEANS MARSH WITH THE SAME GARDENER ON A REGULAR ROTATION .</p>
<p><b><i>Next Meeting</i></b></p>	<p>TUESDAY AUGUST 23 6.30pm</p>

SURF COAST SHIRE SECTON 86 SPEIAL COMMITTEE AGENDA/MINUTES TEMPLATE