



	<p><b>COMMITTEE: Anderson Roadknight Reserve Committee of Management</b></p> <p><b>PRESENT:</b> J Westwood. K Bremner M Duncan D Trewenack J Wilcox S Blake J Arnott</p> <p><b>APOLOGIES:</b> G Teague (AIDTC) D McPherson (Red Cross) Aireys Inlet P.S.</p> <p><b>VISITORS:</b> Sam Suendermann (SCS) Kit Boyd (AIDTC) Greg Walsh</p>	<p><b>DATE: 09 May 2016</b></p> <p><b>TIME: 7.00 pm</b></p> <p><b>VENUE: Aireys Inlet Community Hall</b></p>
<p><b><i>Adoption of previous minutes</i></b></p>	<p>Moved: Shane</p> <p>Seconded: Margaret, with 2 amendments.</p> <p>Under Booking Officer report 'Playgroup' was written which should have read 'after school care'. This has been altered.</p> <p>Under Shire report, the reported online booking through Google Calendars is not accurate, it just functions as a diary.</p>	
<p><b><i>Conflict of Interest Declaration</i></b></p>	<p>None Declared</p>	
<p><b><i>Business Arising from previous minutes</i></b></p>	<p><b>Master Plan:</b> Design of Masterplan was put out to tender, and a landscape architect firm has been appointed. Reference group to meet soon, and draft will be available mid- year.</p>	
<p><b><i>Correspondence In/Out</i></b></p>	<p>Emails exchanged with Sam Suendermann re. Notice board</p> <p>Email notification from Meg Parker re. School rep role on committee.</p>	
<p><b><i>Chairperson's Report</i></b></p>	<p>Nothing to report.</p>	
<p><b><i>Treasurers Report</i></b></p>	<p>Financial report tabled by John</p> <p>Moved for acceptance by: Margaret Seconded: Keith</p> <p>GST will be paid to ATO annually. Committee now required to provide an itemized account of all transactions.</p> <p>John announced at the end of the meeting that he is stepping down as Treasurer. He feels that there is a perceived conflict of interest with his role as Treasurer and running the Aireys Market, and that it would be better to have someone else fill this role. He will continue until the end of the financial year.</p> <p>Discussed this vacancy, and it appears that no one else currently on the committee is keen to take up the role.</p>	
<p><b><i>Booking Officer Report</i></b></p>	<p>Several functions have been booked for coming year. Expectation that hall will be required during coming elections.</p> <p>Moved for acceptance by Shane. Seconded by Jacqui</p>	
<p><b><i>User Groups Report</i></b></p>	<p><b><u>LAIP-12 College</u></b></p> <p>Email from Meg Parker to say that there is currently no one available to take up position of rep. on hall committee, and that she will attend committee meeting if any school matters need to be addressed</p> <p>After school care program continues, subsidised by the School Parent Club. Margaret reported that numbers remain low.</p>	

	<p><b><u>AIDTC</u></b> Resurfacing of top courts will proceed with assistance from SCS, and money from successful grant applications.</p> <p><b><u>Red Cross</u></b> No report supplied</p> <p><b><u>Aireys Inlet Market</u></b> Dates set for 2016/17. Have reached agreement with the School to share October 31<sup>st</sup> 2016 as date of Aireys Fair and Market. Margaret tabled letter from Meg Parker (LAIP-12 AP) re. The above. Jarrod reported that the Shire are reviewing the use of Shire buildings/spaces for private enterprise.</p> <p><b><u>Playgroup</u></b> 2-8 families attending. New sandpit has been well received.</p> <p><b><u>SMUG</u></b> Nothing to report</p> <p><b><u>Soft Tennis</u></b> Nothing to report</p> <p><b><u>Uniting Church</u></b> Keith reported that the power tapered off during Pancake Day-later established that this seemed to be associated with the Mobile Library setting up. Discussed charging a small sum to rent out church microphone. Currently available for use at no charge. Noni Johnson (celebrant) has suggested that wedding parties would pay to use equipment locally, rather than hire from Geelong. AIT&amp;TA have an amp. and speakers, which the Church use with their microphone, and do not want this rented out. Keith will discuss this with AIT&amp;TA to see if they will reconsider. He is prepared to supervise set up of the equipment. Di asked about the Church's TV monitor on wheels, and expressed interest in getting one for the Hall. Church TV is 42", approx. \$1400.00. Discussed how much demand there is for such equipment. Currently people bring their own. Marg would like to see more corporate bookings-would this attract them? Safe storage would be an issue. Keith to find out price of 54" Smart TV Existing pull-down screen is in wrong spot. Maybe could be put on tracks to slide across.</p> <p><b><u>Exercise class</u></b> Floor found in poor state of cleanliness last week, suspect it was used by the school unexpectedly, during wet weather.</p> <p><b>Reports moved for acceptance by Shane Seconded by Jacqui</b></p>
<b>Shire Report</b>	
<b>General Business</b>	<p><b>AIT&amp;TA &amp; SCA Inc.</b> No update available on proposed art installation</p>

	<p><b>Maintenance:</b>  <u>Address/number for metal sign</u>- Jarrod reported that this is being rectified.  <u>Notice Board.</u> Has been ordered through SCS. Sam says it is due in this Friday. Will be installed by the Shire at no extra charge. Will liaise with committee to assist with positioning.  <u>Cleaning.</u> Generally satisfactory.</p> <p><b>Master Plan:</b> See Business Arising</p> <p>Jarrod mentioned that after a council election, the new council has 12months to review each committees' Instrument of Delegation. Committees have the opportunity to comment on IOD, and suggest changes.</p> <p>Margaret has purchased a new whiteboard for the meeting room.</p>
<p><b><i>Notice of Motions to Council</i></b></p>	<p>Discussed asking the SCS for permission to seek someone outside current committee to fill the role of Treasurer. Process is as follows-Recruit suitable applicants, bring suggestions to the committee, and then make recommendation to council. The current absence of a School rep. creates a possible vacancy to bring someone new onto the Committee. Jarrod will talk to the SCS about this, and potential situation where there is no one on the committee willing to take up this role.</p>
<p><b><i>Next Meeting</i></b></p>	<p>Meeting closed: 2005 hours  Monday July 11th 7 pm Aireys Inlet Community Hall- <b>Keith will be an apology.</b>  <b>2016 dates- Sept 12 (AGM) / Nov 14 (2<sup>nd</sup> Monday of odd months)</b></p>