



**COMMITTEE:** Deans Marsh Memorial Park & Hall Committee  
**PRESENT:** Tom, Peter, Sandra, Deb, Ruth, Mark, Fran, Jarrod  
**APOLOGIES:**  
**VISITORS:**

**DATE:** 23/02/16  
**TIME:** 6:00pm  
**VENUE:** Deans Marsh Hall

***Adoption of previous minutes***

Moved Tom  
 Seconded Peter

***Conflict of Interest Declaration***

***Business Arising from previous minutes***

- Asset renewal meeting took place and ongoing issues and requests were discussed.
- One of the old tables were bought. Tom gave cash to Pete.
- BBQs at dog trials were successful.

***Correspondence In***

Copy of Melbourne Uni football teams Public Liability information

***Correspondence Out***

Emails to Brendan Payne re Football match

***Treasurers Report***

Opening Balance: \$37729.92  
 Revenue: \$ 1073.00  
 Expenditure: \$ 1190.00  
 Closing Balance: \$7612.92

***Booking Officer Report***

Booking for Commercial Kitchen Sunday 21<sup>st</sup>  
 Booking for Football match on Saturday Feb. 27<sup>th</sup>

***User Groups Report***

Cricket club have a match Sat 27<sup>th</sup> and Easter Monday [Wye River]

***Shire Report***

May 11<sup>th</sup> annual Council get together for all Section 86 committee members.  
 Casual Booking forms are to be used for all bookings and kept for 7 years.  
 Group discussed the proposed porch outside the Kiosk door and the possibility of another over a door into the Cottage "computer" room. Jarrod will discuss this further with John Chatterton

***General Business***

Agenda/Minute templates

- Festival Discussion: Easter Sunday, Sandra, Deb & Fran to organize food and roster for the BBQ. Anyone who can

	<p>volunteer a “friend” let us know. <b>Members to bring a coleslaw please</b></p> <ul style="list-style-type: none"> <li>• Discussed the online Council Information about Deans Marsh Hall and Grounds. Deb will make necessary changes including Fran’s email address as another contact source.</li> <li>• Ruth will catch up with Tracy [cleaner] before the Festival to make sure there is plenty of Loo paper and that things are in good order.</li> <li>• Fran to email Jarrod &amp; John Chatterton about the Shire taking over the cleaning contract for the Hall.</li> <li>• The door locks on the middle door in the Footy Shed and the door on the Tennis Shed needs to be replaced / fixed. Jarrod to follow both of these through with the “door lock” person at the Shire. \</li> <li>• Ruth will register the Hall kitchen as a Commercial kitchen [ this may have been forgotten last year or so]</li> <li>• Decided to change the key code on the Hall. Jarrod to send info to Fran</li> </ul>
<b>Notice of Motions to Council</b>	<p>Repair locks on Footy shed and Tennis Shed          Boundry fences around the grounds need to be replaced</p>
<b>Next Meeting</b>	<p><b>Meetings for 2016: fourth Tuesday of the month at 6.30.</b>  <b>May 24<sup>th</sup>, August 23<sup>rd</sup> &amp; November 22<sup>nd</sup>.</b></p>

SURF COAST SHIRE SECTON 86 SPECIAL COMMITTEE AGENDA