

Assembly of Councillors Record

Description of Meeting: Council Briefings
Responsible Officer: General Manager Governance & Infrastructure - Anne Howard
Date: 9 August 2016
In Attendance: Yes (✓) No (X) N/R (Not Required)

Councillors		Officers		Others	
Cr Rose Hodge, Mayor	✓	Chief Executive Officer - Keith Baillie	✓	Alex Hrelija – Consultant, Hill PDA	✓
Cr. David Bell	✓	General Manager Governance & Infrastructure - Anne Howard	✓		
Cr. Eve Fisher (Arrived 11.00am)	✓	General Manager Environment & Development – Kate Sullivan	✓		
Cr. Clive Goldsworthy	✓	General Manager Culture & Community - Chris Pike	✓		
Cr. Carol McGregor	✓	Team Leader Governance - Danni Vasiloski	✓		
Cr. Brian McKiterick	✓	Manager Leisure & Wellbeing – Shaan Briggs	✓		
Cr. Margot Smith	✓	Coordinator Sport & Recreation – Jarrod Westwood	✓		
Cr. Heather Wellington	X	Coordinator Statutory Planning – Michelle Watt	✓		
		Co-ordinator Corporate Planning – Danielle Foster	✓		
		Manager Planning & Development – Bill Cathcart	✓		
		Manager Environment & Community Safety – Rowan Mackenzie	✓		
		Environment Officer – Donna Groves	✓		
		Coordinator Strategic Planning – Karen Hose	✓		
		Senior Strategic Planner – Jorgen Peeters	✓		
		Statutory Planner - Julie Giguere	✓		
		Senior Strategic Planner - Barbara Noelker	✓		
		Manager Aged & Family – Robyn Stevens	✓		
		Team Leader Youth Development – Blake Edwards	✓		
		Youth Development Officer – Jarrod Zdrzalka	✓		
		Youth Engagement Officer - Rita Moses	✓		
		Youth Engagement Intern - Grant Way	✓		
		Community Engagement Facilitator – Rochelle Griffiths	✓		

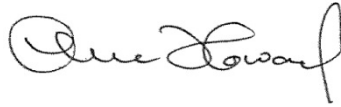
MEETING COMMENCED	10.04am	MEETING CONCLUDED	3.45pm
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Matters considered at the meeting (or attach agenda)
1. Torquay Land Holdings Study
2. Confirmation of Council Briefing Minutes - 2 August 2016
3. Conflicts of Interest

4. Advocacy Update
5. Community Sports Infrastructure Fund - SRV Grants
6. Torquay North Indoor Stadium
7. Digital Transformation Update
8. Council Plan 2013-2017 - Final Progress Report 30 June 2016
9. Development of the Quarterly Reporting Framework for the Council Plan 2013-2017 and Health and Wellbeing Plan for 2016-2017
10. Local Government Act 1989 Directions Paper Draft Submission
11. The Planning Customer Service Program – Year 2 & 3 Priorities and Resourcing
12. Grasstree Park Masterplan
13. C113 - 85 Geelong Road, Torquay - Consideration of Submissions
14. Amendment C114 - Spring Creek Precinct Structure Plan
15. Application for Use and Development of Land at 1160 Horseshoe Bend Road, Torquay - Service Station on Fischer Street
16. Amendment C108 - Combined Rezoning and Planning Permit for 69B Harvey Street, Anglesea
17. Youth/Parent Survey Findings
18. Adoption of Council Policies
19. SCS-019 Procurement Policy Review
20. Positive Ageing Strategy and Early Years & Youth Strategy Year One Implementation
21. Health and Wellbeing Plan Implementation Year 3

Councillor/Officer Declarations of Interest

Councillor/Officer	Left Meeting (Yes/No)	Type & Details of Interest(s) Disclosed
Nil declared		



Responsible Officer Signature:

Print Name: ANNE HOWARD

Date: 9 August 2016

To be completed on conclusion of session and provided to Governance Support Officer

Disclosure of Interest:

- A Councillor attending an assembly of Councillors must disclose a conflict of interest and leave the assembly while a matter is being considered, if he or she knows that the particular matter is one that if it was to be considered and decided by Council, he or she would have to disclose a conflict of interest* under the Act [s.80A(3)].
- A Councillor must disclose the conflict of interest either immediately before the matter is considered, or where the Councillor realises he or she has a conflict of interest after consideration of the matter has begun, as soon as the Councillor becomes aware he or she has a conflict of interest [s.80A(4)].
- The CEO must ensure that at an assembly of Councillors, a written record is kept of the names of all Councillors and members of Council staff attending the meeting, the matters considered at the meeting, and any conflict of interest disclosures made by a Councillor attending [s.80A(1)].
- The CEO must also ensure that the written record of an assembly of Councillors is kept for 4 years after the date of the assembly, and made available for public inspection at the Council offices for 12 months after the date of the assembly [s80A(2)].

*The new Part 4 'Conflict of Interest' provisions come into operation by proclamation on 2 December 2008.