


Assembly of Councillors Record

Description of Meeting: Council Briefings
Responsible Officer: General Manager Governance & Infrastructure - Anne Howard
Date: 2 August 2016
In Attendance: Yes (✓) No (X) N/R (Not Required)

Councillors		Officers		Others	
Cr Rose Hodge, Mayor	✓	Chief Executive Officer - Keith Baillie	✓		
Cr. David Bell	✓	General Manager Governance & Infrastructure - Anne Howard	✓		
Cr. Eve Fisher	✓	General Manager Environment & Development – Kate Sullivan	✓		
Cr. Clive Goldsworthy	✓	General Manager Culture & Community - Chris Pike	✓		
Cr. Carol McGregor	✓	Team Leader Governance - Danni Vasiloski	✓		
Cr. Brian McKiterick	✓	Manager Planning & Development – Bill Cathcart	✓		
Cr. Margot Smith	✓	Manager Leisure & Wellbeing – Shaan Briggs	✓		
Cr. Heather Wellington <i>(arrived at 10:48am)</i>	✓	Manager Aged & Family – Robyn Stevens	✓		
		Manager Business Improvement – Brendan Walsh	✓		
		Manager Assets & Capital Works – John Bertoldi	✓		
		Coordinator Corporate Planning – Danielle Foster	✓		
		Senior Strategic Planner – Sally Conway	✓		
		Manager Economic Development and Tourism – Matt Taylor	✓		
		Coordinator Business and Tourism Strategy – Pru Farrer	✓		

MEETING COMMENCED	10.23am	MEETING CONCLUDED	3.20pm
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Matters considered at the meeting (or attach agenda)
1. Confirmation of Council Briefing Minutes - 12 July 2016
2. Conflicts of Interest
3. Digital Transformation Update
4. The Planning Customer Service Program – End Year 1 (2015/16) Program Update
5. City of Greater Geelong (COGG) Aquatic Strategy Update
6. Service Review - Aireys Inlet Social Housing Units - Next Steps
7. Developer Contributions Plan (DCP) Review Scope Discussion
8. Grant Application to Public Safety Infrastructure Fund
9. Winchelsea Town Centre - Access and Parking Opportunities
10. McAdam Park Letter
11. Regional Motor Cross Facility
12. Surf Life Saving including Jan Juc Funding Request
13. Bells Beach Tour Operator Licence Recommendations
14. Annual Report 2015-2016 Web Based Design Concept
15. Age Friendly Declaration Statement of Support and Partner Endorsement
16. SCS-021 Risk Management Policy

Councillor/Officer Declarations of Interest		
Councillor/Officer	Left Meeting (Yes/No)	Type & Details of Interest(s) Disclosed
Cr Heather Wellington	Yes	Indirect Conflict of Interest under section 78E of the Local Government Act 1989 due to impact on residential amenity in item no.10 McAdam Park Letter
		
Responsible Officer Signature:		Print Name: ANNE HOWARD
Date: 2 August 2016		
To be completed on conclusion of session and provided to Governance Support Officer		

Disclosure of Interest:

- A Councillor attending an assembly of Councillors must disclose a conflict of interest and leave the assembly while a matter is being considered, if he or she knows that the particular matter is one that if it was to be considered and decided by Council, he or she would have to disclose a conflict of interest* under the Act [s.80A(3)].
- A Councillor must disclose the conflict of interest either immediately before the matter is considered, or where the Councillor realises he or she has a conflict of interest after consideration of the matter has begun, as soon as the Councillor becomes aware he or she has a conflict of interest [s.80A(4)].
- The CEO must ensure that at an assembly of Councillors, a written record is kept of the names of all Councillors and members of Council staff attending the meeting, the matters considered at the meeting, and any conflict of interest disclosures made by a Councillor attending [s.80A(1)].
- The CEO must also ensure that the written record of an assembly of Councillors is kept for 4 years after the date of the assembly, and made available for public inspection at the Council offices for 12 months after the date of the assembly [s80A(2)].

**The new Part 4 'Conflict of Interest' provisions come into operation by proclamation on 2 December 2008.*