

STRATEGIC OBJECTIVE	STRATEGY	ACTION	Summary Comments
<b>Theme 1; Healthy Engaged Communities</b>			
<b>1.1 To build organisational capacity to plan, lead, deliver and evaluate population health and wellbeing outcomes.</b>	1.1.1 Assess organisation level of capability and readiness	1.1.1.1 Develop and deliver Health and Wellbeing Planning session for key staff	An internal Health and Wellbeing Planning staff information session was held on 19 April, 2016. This covered what had been achieved in the first two and a half years of the plan, the recently completed Anglesea Health and Wellbeing Profile/Action Plan and insights into the Health and Wellbeing Officer's work in Winchelsea and Anglesea.
	1.1.2 Implement learning and development tools including e-learning and mentoring opportunities across the organisation	1.1.2.1 Review with G21 partners the opportunity to develop and implement shared assessment, educational and mentoring tools.	G21 Councils have been meeting to discuss shared approaches and opportunities for health and wellbeing across the region. This may include the development of shared data sources and evaluation tools
	1.1.3 Annual monitoring and evaluation of the G21 Regional Health and Wellbeing Plan and Surf Coast Shire Sub-plan (CP3.3.6)	1.1.3.1 Report to G21 outcomes of Surf Coast Health and Wellbeing Plan implementation and participate in evaluation of local and regional plans	Quarterly reporting of implementation activity and achievements has been maintained over the life of the plan
<b>1.2 To increase participation in physical activities</b>	1.2.1 Identify and progress relevant recommendations in the Recreation Strategy.	1.2.1.1 Continue to promote facilities, clubs and activities through updates to council website	Website content has recently been updated and monitored on an ongoing basis for currency. There is a new facilities section with direct online mapping to google maps.
		1.2.1.2 Continue to provide club administration resources and support.	Council offers continue to provide support and admin assistance through Service Level Agreement with other club support providers such as Leisure Networks. Ongoing
		1.2.1.3 Council adopt G21 Physical Activity Plan.	The G21 Physical Activity Strategy 2014 - 2017 was presented to Council for noting in December 2015. A copy of the Strategy is available on Councils website. Action Complete

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	1.2.2 Maximise use of Council's recreational facilities through a partnerships approach.	1.2.2.1 Incorporate principles in lease / licence renewal discussions for shared use of facilities to maximise extent and diversity of use (part of Recreation Facility Management Guidelines yet to be developed).	The annual S86 committee forum will be organised for late 2016. This forum will enable review of the Instruments of Delegation. Nominations for all membership positions pending the completion of the instrument of delegation review will be conducted in 2017
		1.2.2.2 Assist to establish procedure for measurement of occupancy to create baseline for annual report on occupancy.	A Sub-Policy Working Group has been established and is currently working on a Community Building Policy as recommended as a Year 1 action in the Community Building Strategy. The policy will align to the draft Lease and Licence Policy for consideration by EMT. Officers briefed Council in November 2015 with a 'State of Play' regarding the variance in governance arrangements for Council owned or managed buildings. Further benchmarking is now being completed and a report made to Council in 2016.
		1.2.2.3 Measure change in usage of buildings with bookings directly managed by Council.	Council facilitated 1,285 bookings across 14 Shire managed buildings during the third quarter. Officers are now monitoring the number of hours booked at each facility, a better indication of how much a building is being used. In Q4. Council had 4,467 hours of use across 14 buildings directly managed by Council.
	1.2.3 Develop a program to introduce new sport and recreational opportunities for informal/social use.	1.2.3.1 Present outcomes and recommendations from G21 & AFL Barwon Football Strategy to Council and work with AFL Barwon and AFL VIC to implement priorities	Officers have recommended not to proceed with the introduction of AFL 9's. Council has worked closely with AFL Barwon to introduce Surf Coast Suns Junior Football and Netball Club which has been a successful partnership in their first season.
		1.2.3.2 Establish a community managed Surf Coast Shire Basketball Association in conjunction with Basketball Victoria Country.	A local Committee has formed to establish a Basketball Association and a submission has been prepared to Basketball Victoria and awaiting approval. Anticipate receiving formal decision in second half of 2016.

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		1.2.3.3 Investigate feasibility of local netball association competition at Narrodyia Netball Courts in conjunction with the Surf Coast Shire netball community.	Initial feasibility by Sport & Recreation identified that there is potential for a local Association model as many junior netballers miss out under the Torquay Tigers 'try-out' model.  The Surf Coast Suns Junior Football and Netball Club are starting a Net Set Go program at the North Torquay Courts which we anticipate will grow to Junior competing teams in future years.
		1.2.3.4 Investigate feasibility of Little Athletics.	Council facilitated a Come and Try Day for Little Athletics in March 2015 with 120 participants. Unfortunately a passionate community member to drive the opportunity has not yet been identified.  Geelong Guild Athletics Club has applied for a small grant to train coaches and promote Little Athletic participation opportunities locally. If successful this will be a positive step toward growing Little Athletics within the Shire.
	1.2.4 Promote active transport options and open space settings for physical activity	1.2.4.1 Continue to install bike racks in reserves to promote active transport	Bike racks installed in 2014 - 15 and none planned for 2015-16
		1.2.4.2 Seek adoption of the G21 Region Principal Bicycle Network Project	Has been adopted by G21 & VicRoads
	1.2.5 Review and update current pathways/cycling strategy (CP 4.3.5)	1.2.5.1 Implement annual program of pathways activities	All planned pathway projects for 2015/16 have been completed
<b>1.3 To enhance mental health and wellbeing</b>	1.3.1 Review Access and Inclusion Plan action 3.7 Support the work of local networks that promote mental health and wellbeing.	1.3.1.1 Continue to promote the services and activities of local mental health providers and engage mental health service providers in local service provider networks.	Information on mental health services for the community is provided through activity undertaken in the Aged and Family department. Mental health week activities for staff included information about support and wellbeing services available. Mental health service providers have joined the Winchelsea Service Provider Network
	1.3.2 Promote the mental health benefits of increased participation in physical activity.	1.3.2.1 Investigate and implement options for promotion of mental health benefits of physical activity	Mental Health benefits of physical activity are actively promoted through the Winchelsea Health Club. Council noted the G21 Physical Activity Strategy in December 2015 and a copy of the Strategy is available on Councils website. The Strategy strongly identifies improved mental health as a key benefit of increased physical activity. A regional implementation plan is being developed with G21 partner

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			Councils to ensure a coordinated approach toward increasing physical activity across the region.
	1.3.3 Continue to enhance community grants program to support positive mental health outcomes.	1.3.3.1 Provide additional support to potential grant applications, particularly projects related to mental health through the Small Grants Program.	The following projects were successful in receiving funding support through Councils Small Grants Program Round 2: <ul style="list-style-type: none"> <li>• Seniors in Character Calendar” by Sirovilla Retirement Village</li> <li>• Painting with Parkinson’s” by Spring Creek Community House</li> </ul> Round 1 related projects included: <ul style="list-style-type: none"> <li>• The Anxious Bird by Art of the Minds for Mental Health Week</li> </ul>
	1.3.4 Involvement in mental health week.	1.3.4.1 Plan and deliver civic events/activities to promote mental health week	Mental health week activities held in October 2015 aligning to Mental Health Awareness Week. No activities held this quarter. Next events will be held in October 2016 again coinciding with Mental Health Awareness Week
	1.3.5 Enhancing access to open space.	1.3.5.1 Review the Open Space Strategy (CP 1.5.1) and consider inclusion of actions that promote increased access and activity in open space.	The Open Space Strategy 2016 -2025 was adopted at the 28 January 2016. All year 1 - 2 actions have been prioritised for action in the next 2 years. The first action for completion is the Community and Commercial use of Open Space policy. Background research and analysis has commenced.
<b>1.4 To create a shared responsibility around alcohol harm minimisation.</b>	1.4.1 Development of a Council liquor licensing policy across community groups and clubs.	1.4.1.1 Scope and research a liquor licensing Policy.	Scoping exercise yet to commence.
	1.4.2 Promote local law relating to alcohol in public places.	1.4.2.1 Publicise local laws relating to alcohol in public places through signage and media.	Signage is erected throughout the Shire and on land managed by The Great Ocean Road Coastal Committee via consultation with Council's Local Laws department on a needs basis. A survey staff survey to determine the effectiveness of compliance activities will be carried out later in 2016 and signage and media work will be form part of that work to ensure current practices are effective.
		1.4.2.2 Undertake active compliance and education on alcohol in public places during peak seasons and events.	Local Law officers patrol the public areas and enforce non-compliance offences and provide legislative education and information to the community. The work in this area is also supported by stakeholder engagement with outside agencies such as Victoria Police, VCGLR and the Liquor Accord with local licensees.

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		1.4.2.3 Gather and analyse data on the number of sporting clubs participating in the Good Sports Program.	A survey is in the process of being developed and will proceed in the coming months. A progress report and further comment will be provided in the next review period.
	1.4.3 Continue harm minimisation approach to school leavers and events.	1.4.3.1 Continue to develop and implement a suite of youth programs including school leavers, BBQ & Beats in partnership with other local service providers	Engage and FreeZa programs aim to increase participation of young people and support partnerships across organisations. Capacity building approaches including the provision of Youth Mental Health First Aid for teachers and community leaders aims to increase support options for young people
	1.4.4 Assess the ability to control the cumulative impact of the number of licensed venues through the Surf Coast Planning Scheme.	1.4.4.1 Determine and test criteria and threshold for cumulative impact of the number of licensed venues in a Surf Coast Setting awaiting confirmation.	This is a linked action to the preparation of the Sporting Reserve Facility Management Guidelines. The Guidelines development is subject to the approval of the draft Lease and Licence Policy by the Executive Management Team. The Sporting Reserve Guidelines are part of a wider scope of governance options that will be presented to Council in June 2016. A benchmarking report will be included with this piece of work which will detail the Sporting Reserve Guidelines
<b>1.5 To promote sustainable living.</b>	1.5.1 Continue to promote reduce, reuse and recycle messages and part of Council's litter task force.	1.5.1.1 Continue to deliver reduce reuse and recycle initiatives in the Surf Coast Solid Waste Management Plan.	BSWRRG meeting held in April 2016 discussed draft regional priorities to be submitted to the forum and for adoption as priority projects for 2016/17
	1.5.2 Support community programs that aim to make solar power accessible and cost effective for residents and businesses	1.5.2.1 Partner with Federal Government to identify suitable community solar projects for Surf Coast Community Solar grant (\$300k).	Solar panels have installed on the Civic Precinct Grant Pavilion and at Mt Moriac Recreation Reserve.
	1.5.3 Develop initiatives with community groups to enhance food security and reduce food miles.	1.5.3.1 Deliver initiatives from the "Edible Landscapes Initiatives" document and report annually on projects completed.	Anglesea Edible Street Project continues to be implemented aimed at increasing access to fresh local food. A food security project to support vulnerable groups to access fresh food and budgeting has been planned and will be delivered later in 2016

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	1.5.3 Develop initiatives with community groups to enhance food security and reduce food miles.	1.5.3.2 Continue to support Council's community gardens and build local expertise around growing food.	Danawa and Aireys Inlet Community garden with facility upgrades to be completed in May 2016.
<b>Theme 2; Local Opportunities</b>			
<b>2.1 Understand changing community demographics.</b>	2.1.1 Develop Surf Coast Shire health and wellbeing data profile. Publish, promote and update regularly.	2.1.1.1 Annual update of Health and Wellbeing Profile	The Health and Wellbeing Data Profile June 2016 update is now available on the website. This includes updates for about 70 items including population, Centrelink recipients, economic, crime and health data. In particular additional mental health and gender data has been added.
	2.1.2 Develop local area township health and wellbeing data profiles.	2.1.2.1 Scope the purpose and use of Health and Wellbeing profiles and determine schedule for development.	Anglesea Health and Wellbeing Profile completed, with a report and presentation to Council in the March quarter. This included some qualitative mental health information. Section 2 of the Health and Wellbeing Data Profile June 2016 has been updated to include 3 new items around mental health.
		2.1.2.2 Develop Anglesea Health and Wellbeing Profile.	The Anglesea Health and Wellbeing Profile and action plan, including service mapping is complete. Action plan implementation has commenced around food security, volunteering and men's health.
	2.1.3 Explore the impacts of part time populations.	2.1.3.1 Refine and reproduce the Summer Debrief report	Report delivered in March 2016.
		2.1.3.2 Explore feasibility of annual seasonal population indicators report.	Data and information currently being collected. Initial discussion held with Economic Development. The research will also include consideration of what's changing in our summer period (Summer Debrief Report) and what this means if we extrapolate into the future. Will be completed in the June quarter 2016.
	2.1.4 Build organisational and workforce capacity to understand and interpret community demographic information.	2.1.4.1 Deliver training and development activities relating to community demographics.	Staff training sessions were held in April and attended by 20 staff from 8 different Departments and one Councillor. Feedback was positive and attending staff now have better skills/understanding to use this data for their project work. A Health and Wellbeing Planning staff information session in April also included a segment on community demographic information and one outcome of this was the better integration of social data into the PMO's project work. In June a presentation on health and wellbeing/community data was given as part of the Casuarina Environmental Leadership program.

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		2.1.5.1 Apply online engagement processes.	The online engagement hub Surf Coast Conversations increased usage during the quarter. Social media used to communicate specifically to young people and a campaign continued to build databases for e newsletters targeted non-permanent residents. Electronic rates system established reaching 1600 subscribers by the end of the quarter.
	2.1.5 Investigate ways to increase the community involvement of non-resident ratepayers.	2.1.5.2 Scope opportunities to improve ratepayer online contact details through the Customer Service review.	The number of customer request categories reduced by 25% to enable an online portal to be functional. Internal processes support customer service through social media.
	2.1.6 Explore ways to assess the health and wellbeing impact of local employment strategies.	2.1.6.1 Develop an integrated economic development strategy and deliver actions related to local employment.	Work continues through Councils Economic Development department and local businesses on employment generating projects and expansion opportunities.
<b>2.2 Build community and organisational capacity to achieve better outcomes for children.</b>	2.2.1 Analyse Australian Early Development Index (AEDI) data to understand local issues.	2.2.1.1 Apply the AEDI data to establish priorities in the Early Years Plan.	Priorities from the previous AEDI data have been included in the Early Years and Youth action plan. Parent and young person education programs have been delivered over 2015 in response to findings. Review of the updated data and related projects will be progressed through 2016/17
	2.2.2 Build organisational and workforce capacity and understanding of the data.	2.2.2.1 Provide presentations and training in the use of the AEDI data as required.	Completed 2014-2015. A new round of presentations will be undertaken when analysis of updated data is complete
	2.2.3 Engage with the local community and key service providers to identify priority areas for improvement.	2.2.3.1 Discuss findings and opportunities to apply the AEDI at Early Years Reference Groups.	Early Years Reference Group meetings held twice yearly (town based) where the AEDI is discussed and partnership opportunities developed. Children's week activities have involved participation from each community across the Shire to engage families.

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	2.2.4 Continue to provide childhood and school immunisation program and investigate strategies to improve immunisation rates.	2.2.4.1 Ongoing delivery, evaluation and reporting of Childhood Immunisation Program.	Council continues to deliver the childhood immunisation service which is regularly reported to the Australian Childhood Immunisation Register (ACIR) and the Department of Health Human Services (DHHS). An additional session has been added to the schedule for the 3rd Wednesday in January to meet demand from clients.
	2.2.4 Continue to provide childhood and school immunisation program and investigate strategies to improve immunisation rates.	2.2.4.2 Conduct Service Review of Childhood Immunisation Program.	The childhood immunisation service has not been listed as an initial priority for the organisations business improvement plan however an extra 2hr session has been added during the 3rd week in January due customer demand and the ability to provide within existing budget.
	2.2.5 Review and update Surf Coast Shire Early Years Plan 2001-2013 and implement priority actions.	2.2.5.1 Develop and launch an Early Years Strategy.	Actions from the Early Years and Youth Strategy year 1 will be reported to Council in the first quarter of 2016/17. Annual review of implementation and development of the year 2 action plan has been completed in the fourth quarter.
<b>2.3 Build community and organisational capacity to achieve better outcomes for youth.</b>	2.3.1 Review and update the Youth Strategy and implement priority actions.	2.3.1.1 Develop and launch a Youth Strategy.	The Early Years and Youth Strategy year one implementation plan is currently being implemented. Annual reporting to Council on the plan will be completed later in 2016.
	2.3.2 Investigate the feasibility of shared traineeships and work placements in partnership with key agencies.	2.3.2.1 Actively support traineeship placements for Certificate/Diploma students in aged care and early years.	Trainees have been employed in the Aged and Family department in roles including; Home and Community Care, Youth Development and Office Administration
<b>2.4 Build community and organisational capacity to achieve better outcomes for older people.</b>	2.4.1 Explore links with volunteer programs to encourage positive interaction across different age groups.	2.4.1.1 Establish links with groups that engage children and youth and promote the opportunities for intergenerational support of community projects for older people.	A number of intergenerational activities have been offered across the Shire including- 1. Grandparents attending the kindergartens 2. Kindergarten children and Surf Coast Secondary reading sessions 3. Art installation by young people at Torquay Children's Hub 4. Breakfast Club at Winchelsea-Lions club providing breakfast at the bus stop Further activity will be progressed as part of the Early Years and Youth strategy and Positive Ageing Strategy



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	2.4.2 Review and update the Positive Ageing Strategy 2009 and implement priority actions.	2.4.2.1 Develop and launch a new Strategy for Positive Ageing.	Actions from the Positive Ageing Strategy year 1 will be reported to Council in the first quarter of 2016/17. Annual review of implementation and development of the year 2 action plan has been completed in the fourth quarter.
	2.4.3 Evaluate the improving liveability for older people project and support future initiatives.	2.4.3.1 Develop and deliver a seniors engagement program using outcomes and evaluation of the ILOP project.	Cafe style support programs and Seniors shopping trips being delivered across the shire. Performance reporting against DHHS service agreements is meeting required outputs
		2.4.3.2 Implement older volunteer program	Working continues on building the volunteer base and expansion of volunteering opportunities including shopping trips, delivered meals, visitor centres and café style support. A partnership opportunity with Torquay Lions has increased volunteer opportunities at Council's kindergartens
		2.4.3.3 Promote and recognise volunteering during National Volunteer Week.	Planning underway and activities to be delivered during National Volunteers Week.
<b>Theme 3; Service Accessibility</b>			
<b>3.1 Ensure equitable access for all to health and community services.</b>	3.1.1 Implement Council Plan strategies under objective 3.2 "Quality assessment ratings for aged and family services" including assessing need and service mapping.	3.1.1.1 Continue to implement quality assessment ratings program and service mapping for Early Years Services.	Vacation Care Assessment and Rating visit with Department of Education and Training has been completed in April 2016. Achieved a rating of Exceeding for this program  Quality and Service improvement plans continue to be implemented and reported on
		3.1.1.2 Continue to implement quality assessment ratings program and service mapping for Positive Ageing Services.	Successful participation in Quality Assessment Ratings Visit December 2015 with achievement of compliance against all service standards. A quality improvement plan has been developed as an outcome of the assessment visit and will be progressively implemented over 2016

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	3.1.2 Utilise community demographics and health and wellbeing profiles to assist in determining service needs.	3.1.2.1 Source community demographics for the development of priorities for Early Years/Youth Strategies.	The youth survey has been completed and data is currently being collated. Findings will be utilised to develop service and program priorities.
	3.1.4 Continue to develop best practice service provision for Council's direct client services including child care, preschool, maternal and child health, immunisation services and home care services.	3.1.4.1 Review and update relevant council policy and workplace procedures for Early Year's services annually to ensure best practice provision and compliance with relevant legislation.	Policy updates scheduled for 2015/16 have been completed
		3.1.4.2 Review and update relevant council policy and workplace procedures for Positive Ageing services annually to ensure best practice provision and compliance with relevant legislation.	Positive Ageing procedures and work instructions have been reviewed and updated for the December Community Common Care standards audit. A cycle of regular review has been established and will be implemented over 2016/17
		3.1.4.3 Provide appropriate Children's Services staff training and supervision.	Training and education as part of the implementation of the Child Safe Standards has commenced across all children's services. Training and supervision requirements for 2016/16 have been met
		3.1.4.4 Provide appropriate Positive Ageing Staff training and supervision.	Training has been provided through Chisolm Institute as part of the HACC program in areas including; Care planning, dementia, active service model and consumer directed care
		3.1.4.5 Investigate service models for the Torquay North Children's Hub.	TNCC operational planning project completed with the report provided to Council in early 2016

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	3.1.5 Explore opportunities for collaborative practices and partnerships arrangements for service delivery with other key local service providers.	3.1.5.1 Participate in service provider networks and pursue partnership opportunities for service delivery to meet community need for Early Years Services.	Participation in Networks is occurring from all levels, to ensure accurate knowledge is gained to facilitate access to services.
		3.1.5.2 Participate in service provider networks and pursue partnership opportunities for service delivery to meet community need for Positive Ageing.	Memorandum of Understanding for the Barwon HACC alliance reviewed and signed off by all participants. Ongoing participation in local networks and alliances has been maintained
	3.1.6 Strengthen health care referral networks.	3.1.6.1 Commence implementation of My Aged Care gateway	Council successfully registered on the My Aged Care provider portal and working in accordance with Victorian Department of Health and Human Services guidelines for the transition of HACC to the Commonwealth in 2019. Transition to MAC has been delayed until at least August 2016
		3.1.6.2 Document workplace procedures to ensure effective health care referrals.	Successful transition of the functions of Intake into the Assessment team. Procedures and work instructions updated to reflect the pathway and processes associated with all functions.
		3.1.6.3 Report annually on the number of aged and family services available, waiting lists and other service performance data.	Waiting list data is provided as part of the Council plan reporting process
		3.1.6.4 Develop a project brief for service mapping of Aged and Family Services.	Service mapping for Anglesea has been completed and included in the Anglesea Health and Wellbeing Profile and Action Plan. The services have been tabled together with information about who the service provider is and hours of operation where available. This approach will be replicated for future Health and Wellbeing Profiles.
<b>3.2 Understand rural communities service needs and provision requirements.</b>	3.2.1 Establish reference groups for rural communities to assist in determining service need.	3.2.1.1 Support the functioning of the Early Years Reference group.	An additional Early Years Reference group has been established in Torquay. Participation from early years groups, schools. Maternal and child health and support services participate in the group. The group is facilitated by council.

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		3.2.1.2 Explore the option of delivering service provider forums in coastal townships	A men's health forum for service providers and community members will be delivered as a partnership between Council and the Anglesea Men's Shed in the second half of 2016
		3.2.2.1 Apply community demographics in the development of priorities for Early Years/Youth Strategies.	Review of the latest AEDC and Youth survey data has been included in the planning for year 2 priorities for the Early Years and Youth Strategy
		3.2.2.2 Apply community demographics in the development of priorities for Positive Ageing Strategy.	Activities delivered in Winchelsea and Anglesea as a response to data collected as part of the township profile development projects. This will be extended to other townships on completion of the local profiles for those areas
	3.2.3 Assess and reallocate resources according to need.	3.2.3.1 Review and update relevant strategies with current demographics as they become available.	Health and Wellbeing data updates have been made available on the Website. This information has informed the development of year 2 priorities of the Early Years and Youth Strategy and Positive Ageing Strategy
	3.2.4 Links to Council plan objective 3.2 "Quality assessment ratings for aged and family services" including assessment of service need and service mapping.	3.2.4.1 Continue to implement quality assessment ratings improvement plan for Early Years.	Quality assessment and rating visits scheduled for 2015/16 have been completed with all service areas maintaining compliance. Service mapping has not commenced
		3.2.4.2 Continue to implement quality assessment improvement plan for Positive Ageing Services.	Successful participation in Quality Assessment Ratings Visit December 2015 with achievement of compliance against all service standards. A quality improvement plan will be developed as an outcome of the assessment visit and will be progressively implemented over 2016

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<b>3.3 Respond to the needs of those living in socio-economic disadvantage.</b>	3.3.1 Utilise community demographics and health and wellbeing profile data for Winchelsea.	3.3.1.1 Review and update relevant strategies with current demographics as they become available.	Health and Wellbeing data updates have been made available on the Website. This information has informed the development of year 2 priorities of the Early Years and Youth Strategy and Positive Ageing Strategy
	3.3.2 Develop a service plan for Winchelsea township to address social disadvantage.	3.3.2.1 Prioritise and implement recommendations from Winchelsea Health and Wellbeing Project.	Action plan items have been implemented with sustainability and transition arrangements for service continuity being progressed. Areas of focus continue to be Youth development and service provider engagement
		3.3.2.2 Compile an annual report on the number of number of social services in Winchelsea	Year 1 service data collected. Year 2 review not yet commenced
<b>3.4 Planning for and maximising use of infrastructure for health and wellbeing outcomes.</b>	3.4.1 Council Plan Strategy 4.1.1 "Perform an infrastructure needs assessment to provide clarity to the community on how a fair distribution of infrastructure will be achieved."	3.4.1.1 Undertake phase 1 of Project - Community Buildings Planning Study	The Community Building Study 2014-15 report included 5 recommendations adopted by Council. Year 1 actions have commenced through action 5 (Information Resources) which is to utilise community buildings use audit data strategically for plans, projects and other Council work.
		3.4.2 Policy development around multi-use spaces and integrated service provision.	3.4.2.1 Scope a project plan for the establishment of Recreation Facilities Management Guidelines.
	3.4.3 Council Plan objective 4.2 "Accessible and well maintained council facilities."	3.4.3.1 Plan and deliver the annual capital works program.	Program Status Report - Phase Status @ 31/3/16 - 1% Closed and 1% Cancelled

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	3.4.4 Utilise structure plans to maximise opportunities to provide meeting spaces, public plaza spaces, community hubs and mixed use facilities.	3.4.4.1 Ensure Growing Winchelsea project applies the key principles of meeting spaces, public plaza.	<p>The following major projects are currently underway:</p> <ul style="list-style-type: none"> <li>• Design and construction of entrance sculptures as gateway features for Winchelsea at the Geelong and Colac entrances to town on the Princes Highway (\$50k Council contribution, \$50k Vic Roads contribution).</li> <li>• Design of the Hesse Street Pedestrian Bridge (\$23k Council).</li> <li>• Winchelsea Town Centre Precinct Structure Plan (\$20k Council), using input from the recently completed Access and Parking Opportunities Report.</li> <li>• Growing Winchelsea Planning Scheme Amendment (scheduled 2016/17 work plan).</li> <li>• Council is continuing to negotiate with the landowner to purchase land in Austin Street for the extension of Eastern Reserve.</li> </ul>
	3.4.4 Utilise structure plans to maximise opportunities to provide meeting spaces, public plaza spaces, community hubs and mixed use facilities.	3.4.4.2 Report to G21 outcomes of Surf Coast Health and Wellbeing Plan implementation.	Quarterly reporting on implementation of actions has been maintained
		3.4.4.3 Measure change in usage of buildings with bookings directly managed by Council.	The Sport and Recreation team are currently assessing the variance in use of council managed facilities over a set period of time. This analysis will inform forward strategic planning of council managed buildings.
	3.4.5 Annual Monitoring and evaluation of the G21 Regional Health and Wellbeing Plan and Surf Coast Shire Sub plan (CP 3.3.6)	3.4.5.1 Oversee the implementation of actions and reporting and evaluation	Quarterly reporting on implementation of actions has been maintained
		3.4.5.2 Include health and wellbeing principles in all new controls in growth areas e.g. spring creek	The Spring Creek PSP is a two year project. Public exhibition of the PSP, planning scheme amendment, NVPP and DCP was concluded in June 2016. Council will consider submissions (80 received) at the August 2016 meeting and resolve whether to refer them to an independent panel. The panel, if requested, is scheduled for late October 2016.