

Assembly of Councillors Record

Description of Meeting: Council Briefing
Responsible Officer: Keith Baillie
Date: 1 December 2015
In Attendance: Yes (✓) No (X) N/R (Not Required)

Councillors		Officers		Others	
Cr Rose Hodge, Mayor <i>(Left at 11:52am)</i>	✓	Chief Executive Officer - Keith Baillie <i>(Left at 11:52am)</i>	✓		
Cr. David Bell	✓	General Manager Governance & Infrastructure - Sunil Bhalla	✓		
Cr. Libby Coker <i>(Arrived at 10:27am)</i> <i>(Left at 11.30am)</i>	✓	General Manager Environment & Development– Kate Sullivan	✓		
Cr. Eve Fisher	X	General Manager Culture & Community – Chris Pike	✓		
Cr. Clive Goldsworthy	X	Team Leader Governance - Candice Holloway	✓		
Cr. Margot Smith	✓	Manager Finance – John Brockway	✓		
Cr. Carol McGregor	✓	Manager Business Improvement – Brendan Walsh	✓		
Cr. Brian McKiterick	X	Manager Economic Development and Tourism – Matt Taylor	✓		
Cr. Heather Wellington	X	Manager Economic Development and Tourism – Simon Loone	✓		
		Manager Development & Planning – Bill Cathcart	✓		
		Coordinator Strategic Planning - Karen Hose	✓		
		Co-ordinator Statutory Planning - Phil Rosevear	✓		
		Manager Leisure & Wellbeing – Shaan Briggs	✓		
		Manager Community Relations – Damian Waight	✓		
		Coordinator Communications and Community Relations - Darryn Chiller	✓		
		Manager Assets & Capital Works – John Bertoldi	✓		
		Executive Assistant – Gilly Hughes	✓		


MEETING COMMENCED	9.00am	MEETING CONCLUDED	12.20pm
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Matters considered at the meeting (or attach agenda)
1. Conflicts of Interest
2. Long Term Financial Plan
3. Project Initiation - Service Review - Family Day Care
4. Place Naming and Boundary Realignment Requests
5. Proposed Naming of Unnamed Lane in Aireys Inlet
6. Sale of Council Land - 440 & 450 Hendy Main Road Mount Moriac and 31-33 Hesse Street, Winchelsea
7. Winchelsea RV Friendly Town - Report on Consultation
8. Amendment C106 - Combined Rezoning and Subdivision Application 85 Grossmans Road Torquay (Barwon Water Basin)
9. Amended Permit for Landscape Garden Supplies 330 Grossmans Road, Bellbrae
10. Approval of Development Plan for 22-28 Camp Road and 4 McRorie Street Anglesea
11. Amended Development Plan - 90 & 110 South Beach Road Torquay

12. Aquatic and Health Centre
13. Torquay Synthetic Hockey Pitch Progress Update
14. Council Supported Awareness Raising Activities and Events 2016
15. Audit and Risk Committee Charter (FOR NOTING)
16. Amendment C103 - Miscellaneous Corrections of Anomalies in the Planning Scheme (FOR NOTING)
17. Petition Opposing Increased Rates & Charges to Fund an Aquatic Centre at Torquay (FOR NOTING)
18. Community Chef Restructure (FOR NOTING)
19. G21 Physical Activity Strategy 2014 – 2017 (FOR NOTING)

Councillor/Officer Declarations of Interest

Councillor/Officer	Left Meeting (Yes/No)	Type & Details of Interest(s) Disclosed
CEO Keith Baillie	Yes	Indirect Conflict of Interest in item 11 Amended Development Plan - 90 & 110 South Beach Road, Torquay under Section 78E of the Local Government Act 1989, on the basis of residential amenity. Keith Baillie had previously left the meeting prior to this item being discussed.
Cr. Libby Coker	Yes	Councillors indicated via show of hands if they accepted Cr. Coker to be exempt from discussions on Briefing Item 12 Aquatic and Health Centre under Section 79B of the Local Government Act 1989, on the basis that she has a conflicting personal interest. Cr Coker left the meeting at 11.30am and did not return.

Responsible Officer Signature:  **Print Name: KEITH BAILLIE**

Chief Executive Officer Signature:  **Print Name: KEITH BAILLIE**

Date: 1 December 2015

To be completed on conclusion of session and provided to Governance Support Officer

Disclosure of Interest:

- A Councillor attending an assembly of Councillors must disclose a conflict of interest and leave the assembly while a matter is being considered, if he or she knows that the particular matter is one that if it was to be considered and decided by Council, he or she would have to disclose a conflict of interest* under the Act [s.80A(3)].
- A Councillor must disclose the conflict of interest either immediately before the matter is considered, or where the Councillor realises he or she has a conflict of interest after consideration of the matter has begun, as soon as the Councillor becomes aware he or she has a conflict of interest [s.80A(4)].
- The CEO must ensure that at an assembly of Councillors, a written record is kept of the names of all Councillors and members of Council staff attending the meeting, the matters considered at the meeting, and any conflict of interest disclosures made by a Councillor attending [s.80A(1)].
- The CEO must also ensure that the written record of an assembly of Councillors is kept for 4 years after the date of the assembly, and made available for public inspection at the Council offices for 12 months after the date of the assembly [s80A(2)].

*The new Part 4 'Conflict of Interest' provisions come into operation by proclamation on 2 December 2008.