



	<p><b>COMMITTEE: Anderson Roadknight Reserve Committee of Management</b></p> <p><b>PRESENT:</b> J Westwood M Duncan J Wilcox K Bremner D Trewenack J Arnott L Speed</p> <p><b>APOLOGIES:</b> Shane Blake, Graham Teague Dorothy McPherson</p> <p><b>VISITORS</b> Kit Boyd (AIDTC) Greg Walsh (Physio/Exercise class)</p>	<p><b>DATE:</b> 09 November September 2015</p> <p><b>TIME:</b> 7.00 pm</p> <p><b>VENUE:</b> Aireys Inlet Community Hall</p>
<p><b>Adoption of previous minutes</b></p>	<p>Moved: Di Trewenack Seconded: John Wilcox</p>	
<p><b>Conflict of Interest Declaration</b></p>	<p>None Declared</p>	
<p><b>Business Arising from previous minutes</b></p>	<p>Master Plan</p>	
<p><b>Correspondence In/Out</b></p>	<p>Email notification that Marty Stewart is acting Recreation Officer, while Jarrod is Acting Coordinator for Sport &amp; Recreation. Request from Marty for dates to conduct Asset Renewal meeting. No correspondence out.</p>	
<p><b>Chairperson's Report</b></p>	<p>Keith Bremner was nominated as Chairperson at the AGM. Keith is unable to take up this nomination, due to other commitments, but will accept a position as Vice Chair, to act in Di's absence. Diana Trewenack agreed to continue as Chairperson for time being.</p>	
<p><b>Treasurers Report</b></p>	<p>Financial statement prepared by John was tabled. <b>Total balance \$15,027.88</b> <b>Moved for acceptance by Margaret. Seconded by Di</b> Commented that no electricity bill has been received, for some months. Jarrod aware of this. Discussed setting up Direct debit for regular bills. Decided against this, as is slightly complicated to set up, and there are not that many bills.</p>	
<p><b>Booking Officer Report</b></p>	<p>Discussed projected 2016 bookings. It was decided at the last meeting that bookings up to 6 months in advance can be accepted by the Booking Officer, but anything further ahead needs to be discussed with the CoM. This can be done via email/phone. Keith mentioned that items for the shire calendar need to be submitted 12 months in advance. Jarrod suggested he send all regular dates to the CoM, as soon as possible. Margaret tabled a copy of an email sent by Lise Girvan (parent volunteer for the Aireys Fair) 2 weeks prior to the Fair, enquiring about the Aireys Market booking, and querying the outdoor space that is taken up by the Market. It was decided that a map detailing the area (indoor and outdoor) that is included in a hall booking needs to be made available to the School/Aireys Fair committee.</p>	

	The CoM will consider all long-term/advance booking requests, and be guided by the Instrument of Delegation for S86 committees, when making decisions.
<b>User Groups Report</b>	<p><b>LAIP-12 College</b> Current bookings are for Camp Australia and all day Thursday, if raining.</p> <p><b>AIDTC</b> Will negotiate resurfacing with SCS. Drainage issue is to be included in the Masterplan.</p> <p><b>Red Cross</b> No report</p> <p><b>Aireys Inlet Market</b> Nothing to report.</p> <p><b>Playgroup</b> No report</p> <p><b>SMUG</b> Recent meeting was successfully negotiated with the School-Camp Australia was held at school grounds.</p> <p><b>Soft Tennis</b> Report from third party that no toilet paper was available during a recent class.</p> <p><b>Uniting Church</b> 'Aireysistable' was a success., but very cold when heaters went off. Some confusion about the heaters, apparently they were functional, but old (out of order) notices had not been removed.</p> <p>Marg and Greg were very helpful bringing in portable heaters, on the night.</p> <p>Future bookings-Carols 6<sup>th</sup> Dec 2015, Pancake day Feb 9<sup>th</sup> 2016, Aireysistable ?July.</p> <p><b>Exercise class</b> Greg has had some problems with new keys.</p> <p><b>Reports moved for acceptance by</b> Keith Bremner      <b>Seconded by</b> Jacqui Arnott</p>
<b>Shire Report</b>	<p>Asset Renewal due in December. Committee has been asked by Marty Stewart to decide on two possible dates and times. Need to allow 1-2 hours for the meeting. Last one was conducted 15<sup>th</sup> Dec 2014.</p> <p><b>Suggest to Martin 14<sup>th</sup> Dec 11am</b></p> <p>Please let Marg know if anything to report, prior to this meeting.</p>
<b>General Business</b>	<p><b>AIT&amp;TA &amp; SCA Inc.</b></p> <p>No Update from working group available. Keith will make contact and report back. <span style="float: right;">KB</span></p> <p><b>Maintenance:</b></p> <p><u>Soap dispenser in disabled toilet.</u> ongoing <span style="float: right;">J We</span></p> <p><u>Address/number for metal sign.</u> ongoing <span style="float: right;">J Wi</span></p> <p><u>Notice Board.</u> ongoing</p> <p><u>Cleaning:</u> Standard is variable.</p> <p><u>New power outlet</u> Needs to be moved near 3-phase. <span style="float: right;">J We</span></p> <p><b>Master Plan:</b></p>

	<p>Jarrod is hoping to finalise the project reference group for the Masterplan by Friday December 11.</p> <p>Committee members of the Anderson Roadknight Reserve Committee of Management will be invited to nominate. Ideally, 3 committee members are sought to participate on the Masterplan Project Reference Group. Notices will be placed advertising for a community representative. EOI will close Friday December 4. It is envisaged that there will be one meeting prior to Xmas and then potentially 2-3 meetings between February-May next year to complete the project.</p>
<p><b><i>Notice of Motions to Council</i></b></p>	
<p><b><i>Next Meeting</i></b></p>	<p>Meeting closed 2020 hours pm Monday March 7<sup>th</sup> 7 pm</p> <p><b>2016 dates-May 9 / July 11 / Sept 12 (AGM) / Nov 14      (2<sup>nd</sup> Monday of odd months)</b></p>