	T			
	COMMITTEE: Anderson Roadknight Reserve Committee of Management	DATE: 12 July 2015		
16	DRECENT D. Transport I. N.A. Drive and J. Avenath C. Dialica J. N.A. activis and J. N.A. illinois	DATE: 13 July 2015		
((Surfaces	PRESENT D Trewenack M Duncan J Arnott S Blake J Westwood J Wilcox	TIME: 7.05 pm		
SHIBE	APOLOGIES: G Teague D McPherson K Bremner L Speed	VENUE: Aireys Inlet Community Hall		
	VISITORS K Boyd (AIDTC) G Walsh (Exercise/Physio)			
Adoption of previous	Moved: John Wilcox			
minutes	Seconded: Margaret Duncan			
Conflict of Interest Declaration	None Declared			
Business Arising from previous minutes	Master Plan			
Correspondence In	Letter from Dept. of the Environment re. Solar Towns Grant			
	Email re. Appointment of cleaning contract.			
Correspondence Out	None			
Treasurers Report	John aware that a Financial Report audit is required by the AGM			
•	May/June report tabled. Moved for acceptance by John. Seconded by Margaret			
	Di concerned about the committee's 'savings' balance. Hall usage has changed over recent years, with competition from			
	other venues, and there is less revenue. Previously have contributed significant sums towards hall implementations.			
	Income currently covers costs.	·		
Booking Officer Report	Regular bookings continue.			
	Meg Parker has confirmed that alternative arrangements at school now available, if after care booking clashes with			
	something else at hall.			
	Shane Madden (Bendigo Bank) would still like to receive emails/minutes, and to attend meetings if he is available.			
	Lights are being left on, possibly by LCH exercise class. Heater found on this morning-no one in hall???			
	Discussed charging a fine on these occasions, to pay for electricity. Jarrod suggested a bond, which the committee would			
	retain, if lights/heaters/gas left on 3 or more times.			
	Marg & John raised the matter of developing a booking policy, to improve transparency of hall booking operations.			
	Discussed how far in advance bookings can be made. What if a Wedding party wants to book 1-2 years in advance?			
	Does a permanent user automatically get priority over casual? Accepted wis	· ·		
	Advance bookings need to be for defined event/activity (not just blank/block	·		

	Jarrod stated that from a Shire perspective- Community users take priority. If anyone wants to book more than 6 months ahead, Margaret could email committee to canvass opinion. He suggested that a formal written policy could be restrictive. John would like bookings to be discussed, as part of the Agenda. Margaret would like to have this discussion at the start of the year. Suggested that this could take place at the Nov meeting since the committee doesn't usually meet again until March.  Marg away during Sept/Oct, Alex Biewer will be acting booking officer.		
User Groups Report	LAIP-12 College		
	AIDTC  Request that the drainage (from car park) issue be included in the Master Plan. Rubbish silts down from the car park, a drain, onto the courts, and subsequent sandblasting has damaged the court surface, which needs replacing. The club estimate approx. \$50k, to be done in the next 12 months, and can fund this themselves.  AED has been installed, outside the door of the club room and may need a weather proof shelter.  Court lights have been shorting from water getting in. Shire have been contacted to have the electrics checked.  Red Cross		
	Aireys Inlet Market		
	In Recess		
	Di mentioned that she saw a metal sculpture on the leather couch during a market, asked that this be avoided in future.		
	Playgroup		
	Steady attendance of 4-14		
	SMUG		
	Planning an IPad forum at the hall.		
	Soft Tennis		
	Frustrated with keypad, cannot see numbers.		
	Uniting Church		
	Keith maybe away for September meeting.		
	Exercise class		
	Key at hall will not open cupboard, very frustrating.		
	Reports moved for acceptance by Shane Seconded by Jacqui		
Shire Report	There is money to renew the slide in the playground, and maybe move sandpit, and extend soft fall surface.		
	Probably will not happen until after masterplan discussion later in the year.		
	Will look at wheelchair ramp, ducted heating, and shade sail on playground side during asset renewal process.		
	Jarrod has arranged for advertising the AGM (14 <sup>th</sup> September):		

General Business	Maintenance:					
Notice of Motions to	New key system- Keys are coming (Friday hopefully), for user groups	J We				
	Soap dispenser in disabled toilet. Still not fixed.	J We				
	Address/number for metal sign. Ongoing	J Wi				
	Notice Board. Ongoing.					
	<u>Cleaning:</u> TJS services have been appointed, 3 year contract from 1 July.					
	New power outlet Needs to be near 3 phase.	J We				
	Master Plan: Proposed ideas/projects \$10 000 00 is being allocated in the draft budget, to spend on developing the masterplan. Council have decided to allocate a separate \$5000 to the school for the oval, which needs drainage works. This will come under the hall precinct landscaping master plan. Start work on masterplan at Sept meeting, needs to be finalized before Christmas, so it can go to Council. Jarrod and other Shire representatives, will talk to the committee, and the school, to work through what is required. There will need to be a Public exhibition of the plans.  Verandah Need design/quotes & rationale, to present to 2015/16 budget.					
				Weather proof shelter		
				Landscaping		
				Short-term plan to develop a design this year.		
				PLR (Place of Last Resort)		
				Require follow up on outcome of BAL (Bushfire Attack Level) report, and how the hall rated.		
				Public toilets		
				Ongoing-need update from Cr Libby Coker		
	AIT&TA & SCA Inc.					
	Update from working group, on ideas for Art Installation.					
	Solar Towns Application					
	S86 committee not considered eligible to apply for this grant. Despite Council clarifying with the Dept. of Environment					
	that we were eligible, during the application process.					
	Council					
	Next Meeting	Meeting closed 8.16pm				
		Monday 14 September 2015, 7pm (AGM) Dates for 2015: 9 Nov. (2 <sup>nd</sup>	<sup>d</sup> Monday of odd months)			