

Health and Wellbeing Plan – Implementation Summary April - June 2015

STRATEGIC OBJECTIVE	STRATEGY	ACTION	Summary Comments
Theme 1; Healthy Engaged Communities			
1.1 To build organisational capacity to plan, lead, deliver and evaluate population health and wellbeing outcomes.	1.1.1 Assess organisation level of capability and readiness	1.1.1.1 Develop and deliver Health and Wellbeing Planning session for key staff	A Health and Wellbeing Planning Session has been developed and will be delivered 30 July 2015. The aim is to increase staff understanding of their role in the broader plan context and discuss progress so far.
	1.1.2 Implement learning and development tools including e-learning and mentoring opportunities across the organisation	1.1.2.1 Review with G21 partners the opportunity to develop and implement shared assessment, educational and mentoring tools.	Initial discussion has been held with G21 and partner LGA's regarding opportunities for shared approaches to the implementation of the regional plan, including education and training. Council's family violence clause as part of the Enterprise Agreement is a mechanism aimed at building organisational understanding of the wellbeing impacts of family violence and supporting employees who experience family violence
	1.1.3 Annual monitoring and evaluation of the G21 Regional Health and Wellbeing Plan and Surf Coast Shire Sub-plan (CP3.3.6)	1.1.3.1 Report to G21 outcomes of Surf Coast Health and Wellbeing Plan implementation and participate in evaluation of local and regional plans	A report to G21 Health and Wellbeing Pillar on the progress of the Surf Coast Health and Wellbeing plan has been completed in the first half of 2015.
1.2 To increase participation in physical activities	1.2.1 Identify and progress relevant recommendations in the Recreation Strategy.	1.2.1.1 Continue to promote facilities, clubs and activities through updates to council website	Annual review of format and accuracy of sport and recreation content on web-site has been completed. A new Playground brochure design is in progress. Final copies will be printed and also available from Councils web site.
		1.2.1.2 Continue to provide club administration resources and support.	A Section 86 Committee of Management resource manual has been developed and launched through a successful S 86 Committee workshop in March 2015. This will be used as basis for development of sport and recreation club resource manual in second half 2015.
		1.2.1.3 Review health survey data and investigate other available sources to establish data baselines to measure objectives.	To be looked at in 2015/16.

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		1.2.1.4 Report on outcomes of Torquay Synthetic Hockey Feasibility Study to Council.	A report has been presented to Council for its June meeting. The next steps are to action Council's resolution and report back at the end of the calendar year.
	1.2.2 Maximise use of Council's recreational facilities through a partnerships approach.	1.2.2.1 Incorporate principles in lease / licence renewal discussions for shared use of facilities to maximise extent and diversity of use	This action will be delivered as part of the development of the Sport and Recreation Facility Management Guidelines in 2015/16.
		1.2.2.2 Assist to establish procedure for measurement of occupancy to create baseline for annual report on occupancy.	The Community Building Planning Study currently in progress has identified number and usage of Council owned facilities. Implementation of the findings of this report will be undertaken over year 3 & 4 of this plan
	1.2.3 Develop a program to introduce new sport and recreational opportunities for informal/social use.	1.2.3.1 Present outcomes and recommendations from G21 & AFL Barwon Football Strategy to Council and work with AFL Barwon and AFL VIC to implement priorities	Council resolved on the G21 AFL Barwon and Netball Strategy at its May meeting. The actions will now be coordinated through the G21 Sport and Recreation Pillar and through AFL Barwon.
		1.2.3.2 Establish a community managed Surf Coast Shire Basketball Association in conjunction with Basketball Victoria Country.	The proposal to transition from a Council directly delivered service to a community managed basketball association commenced in February. This transition is continuing.
		1.2.3.3 Continue to grow Touch Football.	Design and construction of AFL Oval No. 2 will support growth of this sport. The concept design for the 2nd AFL oval has commenced and detailed design work is expected in the first half of 2015/16 for construction to commence in late 2015.

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		1.2.3.4 Report annually on number of G21 Sport and Recreation Pillar meetings attended by SCS (CP 2.5.7)	The report of the number of G21 Sport and Recreation Pillar meetings has been incorporated into a G21 Strategic report in December 2014. A number of major strategic papers have emanated from the G21 Pillar and these strategies will be presented to Council over 2015 for adoption.
	1.2.4 Promote active transport options and open space settings for physical activity	1.2.4.1 Continue to install bike racks in reserves to promote active transport	Bike racks have been installed in four sporting reserves including Spring Creek Reserve, Eastern Reserve, Bob Pettit Reserve and Quay Reserve. This year's funding allocation for bicycle infrastructure is going into constructing the on road bike lanes through the Horseshoe Bend Rd / Quay Boulevard roundabout.
		1.2.4.2 Seek adoption of the G21 Region Principal Bicycle Network Project	Council continues to lobby VicRoads to adopt this project VicRoads are working on review of plans and developing them into a format that can be adopted as a Principal Bike Network for Torquay and Jan Juc.
	1.2.5 Review and update current pathways/cycling strategy (CP 4.3.5)	1.2.5.1 Implement annual program of pathways activities	Spring Creek pathway completed. New bridge over Spring Creek installed and will be open in May. Horseshoe Bend Rd/Quay Bvd roundabout widening for bikes due to be undertaken in May. New pedestrian connection to swing bridge in Lorne delayed until September 2015 to align with VicRoads works on Great Ocean Rd.
1.3 To enhance mental health and wellbeing	1.3.1 Review Access and Inclusion Plan action 3.7 Support the work of local networks that promote mental health and wellbeing.	1.3.1.1 Complete review of the plan for adoption by Council and submission to the Human Rights and Equal Opportunity Commission.	Completed with strategy implementation activity underway – Progress is subject to a separate report
	1.3.2 Promote the mental health benefits of increased participation in physical activity.	1.3.2.1 Investigate and implement options for promotion of mental health benefits of physical activity	Mental Health activities planned and promoted. Promotion of the mental health benefits of physical activity incorporated into the messaging provided to clients accessing Positive Ageing services.
	1.3.3 Continue to enhance community grants program to support positive mental health outcomes.	1.3.3.1 Provide additional support to potential grant applications, particularly projects related to mental health through the Small Grants Program.	Through the latest round (March) of Small grants, there were 4 applications that had a component of activity associated with positive mental health. One in particular that is yet to be delivered is the "Growing Winchelsea" series of forums and one of these forums will be around Health and Wellbeing.

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	1.3.4 Involvement in mental health week.	1.3.4.1 Plan and deliver civic events/activities to promote mental health week	Mental health week activities planned and promoted. Implemented in week 6-10 October 2014. Activities and events supporting mental health week will be planned over the first half of 2015 for delivery in October 2015
	1.3.5 Enhancing access to open space.	1.3.5.1 Review the Open Space Strategy (CP 1.5.1) and consider inclusion of actions that promote increased access and activity in open space.	Draft strategy currently underway. Expected to go to August 2015 council meeting to be put on public exhibition. Final document to go to November 2015 Council meeting for adoption.
1.4 To create a shared responsibility around alcohol harm minimisation.	1.4.1 Development of a Council liquor licensing policy across community groups and clubs.		A harm minimisation media campaign including alcohol, ICE and other drugs has been implemented in the first half of 2015. Promotion included media releases, tweets and Facebook posts promoting health messages related to substance abuse
	1.4.2 Promote local law relating to alcohol in public places.	1.4.2.1 Publicise local laws relating to alcohol in public places through signage and media.	During the 2014/2015 period, work has been ongoing between Council, Victoria Police and Victorian Commission for Gaming & Liquor Reform (VCGLR) to identify and use signage within the Shire. Signage that includes responsible alcohol serving and consuming alcohol in public has been posted in venues and along the coast. This has been further supported with additional signage and flyers at peak times e.g. schoolies. There will be ongoing efforts to reinforce the laws relating to alcohol in public places.
		1.4.2.2 Undertake active compliance and education on alcohol in public places during peak seasons and events.	During the 2014/15 period, officers have worked in an operational capacity to emphasise the alcohol laws in public places. Some of this work has been done in conjunction with Victoria Police and Council's Youth Officers at peak times particularly during schoolies. The work has also identified opportunity to discuss proactive messages with event organisers in their early stages of planning events to share information about the laws relating to the consumption of alcohol in public places. At times, Officers have had face to face dealings with people consuming alcohol in public and have educated them on the laws stopping the consumption of alcohol. Compliance checking and responses to concerns have being ongoing as per the previous year with great success.

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		1.4.2.3 Gather and analyse data on the number of sporting clubs participating in the Good Sports Program.	Will be considered in 2015/16 as part of the preparation of Sport and Recreation Facility Management Guidelines
	1.4.3 Continue harm minimisation approach to school leavers and events.	1.4.3.1 Continue to develop, implement and evaluate the Surf Coast School leavers program in partnership with other local service providers.	A successful school leaver program was delivered in November/December 2014. A harm minimisation and safety focus was promoted with drug and alcohol free events, safe transport home, health promotional materials and communication delivered to young people registered for the event. Planning has commenced for the 2015 School Leavers program
	1.4.4 Assess the ability to control the cumulative impact of the number of licensed venues through the Surf Coast Planning Scheme.	1.4.4.1 Determine and test criteria and threshold for cumulative impact of the number of licensed venues in a Surf Coast Setting awaiting confirmation.	Consideration of the cumulative impact of liquor licenses is required under Clause 52.27 of the Planning Scheme and the grounds of assessment are described in the associated Practice Note. This is a statutory requirement and cannot be varied by subordinate legislation.
1.5 To promote sustainable living.	1.5.1 Continue to promote reduce, reuse and recycle messages and part of Council's litter task force.	1.5.1.1 Continue to deliver reduce reuse and recycle initiatives in the Surf Coast Solid Waste Management Plan.	Council has worked with the Barwon South West Waste and Resource Recovery Group via the Local Government Forum, Advisory Reference Group and had a representative on the Advisory Reference Groups Executive. Council will continue to delivery waste reduction and resource recovery programs in consultation the BSWWRRG.
	1.5.2 Support community programs that aim to make solar power accessible and cost effective for residents and businesses (CP1.3.1).	1.5.2.1 Partner with Federal Government to identify suitable community solar projects for Surf Coast Community Solar grant (\$300k).	Council's Solar Towns Working Group was successful in achieving grants for solar panels on the Civic Precinct Grant Pavilion and the Modewarre Football and Cricket Pavilion.

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	1.5.3 Develop initiatives with community groups to enhance food security and reduce food miles.	1.5.3.1 Deliver initiatives from the "Edible Landscapes Initiatives" document and report annually on projects completed.	<p>Council has worked with others and supported the following projects for the June quarter:</p> <ul style="list-style-type: none"> • Sponsor and active supporter of Eat Local Month in April which attracted over 1,500 people, involved 40 local businesses • Launched The Good Fish Project in June with the Australian Marine Conservation Society. Ten local restaurants already participating. • Coordinated Urban Harvest project at Jun Juc shops, including installation of worm farms and vegie beds • Coordinated Good Fish Project and Local Food Loop participation in Regional Living Victoria Expo
	1.5.3 Develop initiatives with community groups to enhance food security and reduce food miles.	1.5.3.2 Continue to support Council's community gardens and build local expertise around growing food.	<p>The following work has been undertaken with community gardens in the June quarter:</p> <ul style="list-style-type: none"> • Aireys Inlet Community Garden – Provided support for 5th Year Anniversary, including funding commemorative sign. • Winchelsea Community Garden – worked with the Health and Wellbeing Dept. to deliver a healthy eating, cooking and growing program to disadvantaged families in Winchelsea. • Fig Tree community garden – continued to liaise with the community house on how to make the pick and eat garden a successful community asset.
	1.5.3 Develop initiatives with community groups to enhance food security and reduce food miles.	1.5.3.3 Collate and report on number of Farmers' Markets event permits issued per annum.	Not yet commenced.

Theme 2; Local Opportunities

2.1 Understand changing community demographics.	2.1.1 Develop Surf Coast Shire health and wellbeing data profile. Publish, promote and update regularly.	2.1.1.1 Annual update of Health and Wellbeing Profile	The Health and Wellbeing Plan's data profile has been updated where possible and is ready for design and publication on the Surf Coast Shire website. This includes updates for about 40 items including population, Centrelink recipient, economic, crime and health data.
		2.1.1.2 Include the Health and Wellbeing profile into the Strategy Template.	Strategy Template now includes the requirement to use the Health and Wellbeing Plan and data profile as a reference document. Data from the Health and Wellbeing profile has been utilised in the development of the a number of strategies
		2.1.1.3 Review available mental health data and report as part of Surf Coast Health and Wellbeing Profile.	Data currently being sourced.

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	2.1.2 Develop local area township health and wellbeing data profiles.	2.1.2.1 Scope the purpose and use of Health and Wellbeing profiles and determine schedule for development.	A Winchelsea Health and Wellbeing Profile has been completed by Medicare Local Barwon and Surf Coast Shire in 2014. Scoping the purpose and use of the remaining town data profiles has been completed and a schedule for development finalised.
	2.1.3 Explore the impacts of part time populations.	2.1.3.1 Refine and reproduce the Summer Debrief report	Summer debrief report completed and presented to February Council meeting
		2.1.3.2 Explore feasibility of annual seasonal population indicators report.	The summer debrief report contributes to this action. This was presented to Council in February and covered the impacts and issues related to increased population numbers in the summer. Scoping has been completed around the feasibility of a broader summary of part time/mobile populations across the whole year in the shire.
	2.1.4 Build organisational and workforce capacity to understand and interpret community demographic information.	2.1.4.1 Deliver training and development activities relating to community demographics.	In 2014-15 activities to build capacity have included <ul style="list-style-type: none"> • staff briefing on availability and use of .id demographic products • The Surf Coast Regional Profile produced by G21 promoted on the Shire Wire and included on the website. • Planning for training and briefing opportunities that form part of Council's subscription to id forecast.
		2.1.5.1 Apply online engagement processes.	Our Say online engagement tool continues to provide forums for a range of projects and topics. Highlights include Bells Visioning and Coastal Management Plan, Future SLSC Project and Growing Winchelsea. Social media use growing; 2014/15 trend results: <ul style="list-style-type: none"> • Total Web visits 129,459 Up 35.9% • New twitter followers 625 • Total twitter followers 2704 Up 30% • New Facebook likes 797 • Total Facebook Likes 1507 Up 98%
	2.1.5 Investigate ways to increase the community involvement of non-resident ratepayers.	2.1.5.2 Scope opportunities to improve ratepayer online contact details through the Customer Service review.	The Customer Service Strategy and the Communication and Community Engagement Strategy reviews are complete. Both projects have scoped opportunities to improve ratepayer online contact details.

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	2.1.6 Explore ways to assess the health and wellbeing impact of local employment strategies.	2.1.6.1 Develop an integrated economic development strategy and deliver actions related to local employment.	This strategy has been placed on hold until the Hinterland Strategy is complete. The Hinterland Strategy will be a key informing document
2.2 Build community and organisational capacity to achieve better outcomes for children.	2.2.1 Analyse Australian Early Development Index (AEDI) data to understand local issues.	2.2.1.1 Apply the AEDI data to establish priorities in the Early Years Plan.	Australian Early Development Index (AEDI) data has been utilised as part of the literature review and to assist in informing for the Early Years and Youth Strategy, which will be adopted by council at the August 2015 Council Meeting. AEDI has been included in the action plan for the strategy to establish priorities.
	2.2.2 Build organisational and workforce capacity and understanding of the data.	2.2.2.1 Provide presentations and training in the use of the AEDI data as required.	Early Years Reference groups discuss the results of the Australia Early Childhood Index that is relevant to their community. The groups plan activities aimed at improving outcomes for children in each location including Parent education and children week activities
	2.2.3 Engage with the local community and key service providers to identify priority areas for improvement.	2.2.3.1 Discuss findings and opportunities to apply the AEDI at Early Years Reference Groups.	Through the Early Years Reference Groups the Australia Early Childhood Index has been interpreted and opportunities discussed to address areas of concern in the AEDI.
	2.2.4 Continue to provide childhood and school immunisation program and investigate strategies to improve immunisation rates.	2.2.4.1 Ongoing delivery, evaluation and reporting of Childhood Immunisation Program.	The latest quarterly statistics for childhood immunisation coverage rates is 89%. Councils childhood immunisation service administers immunisations to approximately 30% of the municipalities children <4 years of age. Council has increased its service provision for the school immunisation program to satisfy the state wide school catch-up program. Council has been required to immunise on a once-off basis Year 7, 8, 9 & 10 children Statistics are below: <ul style="list-style-type: none"> • HPV – Year 7 Overall rate 76% - Previous 67.6% • Chickenpox – Year 7 Overall rate 72% - Previous 52.9% • Boostrix – Year 7, 8 and 9 (Catch-up program) Overall rate 78% • Boostrix – Year 10 Overall rate 82% Previous – 73.2%
	2.2.4 Continue to provide childhood and school immunisation program and investigate strategies to improve immunisation rates.	2.2.4.2 Conduct Service Review of Childhood Immunisation Program.	Have commenced review with planning of a customer satisfaction survey. Service review scheduled for later in 2015.

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	2.2.5 Review and update Surf Coast Shire Early Years Plan 2001-2013 and implement priority actions.	2.2.5.1 Develop and launch an Early Years Strategy.	Early Years and Youth Strategy has been developed with the final draft exhibited to the community in June 2015. The strategy will be updated to reflect community input and adopted at council meeting on the 25 August
		2.2.5.2 Continue to promote participation in Early Years reference groups.	Promotion and participation in early years reference groups across the shire is ongoing. The groups were instrumental in the development and delivery of the successful children's week activities in October 2014. Regular meetings of these groups are maintained.
		2.2.5.3 Undertake an annual Families Survey, analyse results and incorporate findings into relevant plans and work programming.	Surveys of families, children, older people and other interested community members have been completed as part of the redevelopment of the Positive Ageing and Early Years & Youth Strategy. Findings have been collated and reported as part of the communication plan for the strategies development. Community input has influenced actions and priorities within these strategies.
2.3 Build community and organisational capacity to achieve better outcomes for youth.	2.3.1 Review and update the Youth Strategy and implement priority actions.	2.3.1.1 Develop and launch a Youth Strategy.	Early Years and Youth Strategy has been developed with the final draft on exhibition during June. The strategy will be updated to reflect community input and adopted at council meeting on the 25 August
	2.3.2 Investigate the feasibility of shared traineeships and work placements in partnership with key agencies.	2.3.2.1 Actively support traineeship placements for Certificate/Diploma students in aged care and early years.	A number of traineeship opportunities have been made available over this year including <ul style="list-style-type: none"> • A school based traineeship Cert 4 in youth work • An administration traineeship • A Cert 3 Aged Care/ Home and Community Care traineeship
		2.3.2.2 Support the delivery of youth engagement activity including BBQ and Beats, Freeza and Engage events.	Engage funding has been secured for a further 3 years with the program of activity developed for implementation commencing in the first quarter of 2015. Achievements include <ul style="list-style-type: none"> • Completion of a mural on the Barwon Health building • Youth Awards in Youth week held in Lorne together with a FreeZa event. FreeZa activities occurred in Torquay, Lorne with additional activities in music and skating at Winchelsea and Lorne. • A Girls Leadership Program at the YMCA camp in Anglesea.
		2.3.2.3 Continue to promote and engage in the Surf Coast Youth network.	Youth network meetings are regularly attended by Barwon Youth, Geelong Headspace, Geelong Police, Batforce, Surf Coast Secondary College P-12, Surf Coast Ministry, time for Youth and Community houses. The network provides opportunities for partnerships and collaboration of initiatives with services.

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2.4 Build community and organisational capacity to achieve better outcomes for older people.	2.4.1 Explore links with volunteer programs to encourage positive interaction across different age groups.	2.4.1.1 Establish links with groups that engage children and youth and promote the opportunities for intergenerational support of community projects for older people.	As part of the community engagement for the development of the Early Years and Youth Strategy and the Positive Ageing Strategy, links were established and renewed with a range of community groups. These links will be used to explore opportunities for intergenerational activity. Links have been established between the Vacation Care program and Positive ageing to provide opportunities for intergenerational activities.	
	2.4.2 Review and update the Positive Ageing Strategy 2009 and implement priority actions.	2.4.2.1 Develop and launch a new Strategy for Positive Ageing.	Draft document endorsed by Council for exhibition over June 2015. Final draft to be presented to Council in August for endorsement	
	2.4.3 Evaluate the improving liveability for older people project and support future initiatives.	2.4.3.1 Develop and deliver a seniors engagement program using outcomes and evaluation of the ILOP project.		The Cafe Style support program has been piloted under Council's Home and Community Care Program. The appointment of a project worker has facilitated following up on several of the recommendations of the ILOP project and the development of an engagement plan that extends beyond the ILOP target group to include 3 other townships. To date over 70 seniors have engaged in an activity or aspect of the Cafe Style program.
		2.4.3.2 Seek funding to implement the "Leading the Way - Promoting Healthy, Active, Ageing on the Surf Coast" program as an extension of ILOP.		Grant application was not successful. Encouraged to reapply as future rounds open.
	2.4.3.3 Promote and recognise volunteering during National Volunteer Week.		A successful volunteer event was hosted during National Volunteers week.	
Theme 3; Local Opportunities				
3.1 Ensure equitable access for all to health and community services.	3.1.1 Implement Council Plan strategies under objective 3.2 "Quality assessment ratings for aged and family services" including assessment of service need and service mapping.	3.1.1.1 Continue to implement quality assessment ratings program and service mapping for Early Years Services.	All early years services have been assessed by the Department of Education and Training and are compliant with regulatory requirements. Services achieved either meeting or exceeding ratings. Service improvement plans have been submitted and are being monitored by Council and Departmental staff. With the relocation of the Vacation Care program to Surf Coast Secondary an additional assessment will occur.	

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		3.1.1.2 Continue to implement quality assessment ratings program and service mapping for Positive Ageing Services.	Quality improvement plans and activity supports ongoing compliance following the most recent Common Care Standards Audit completed. Service mapping has commenced. Aged Care Reform (My Aged Care & Victorian HACC transition plan) directing priorities for 2015 - 2018.
	3.1.2 Utilise community demographics and health and wellbeing profiles to assist in determining service needs.	3.1.2.1 Source community demographics for the development of priorities for Early Years/Youth Strategies.	A review of community demographic information has been completed as part of the development of the Early Years and Youth Strategy. Findings will be reported as part of the action plan
		3.1.2.2 Source community demographics for the development of priorities for Positive Ageing Strategy.	Demographic analysis completed and incorporated within the Positive Ageing strategy.
	3.1.3 Investigate partnerships with Deakin University for township research.	3.1.3.1 Investigate partnerships with Deakin University for township research.	To be explored as part of broader G21 Health and Wellbeing plan Previous Deakin small town studies have been used to inform the Winchelsea Health and Wellbeing project
	3.1.4 Continue to develop best practice service provision for Council's direct client services including child care, preschool, maternal and child health, immunisation services and home care services.	3.1.4.1 Review and update relevant council policy and workplace procedures for Early Year's services annually to ensure best practice provision and compliance with relevant legislation.	All early years policies have been reviewed to reflect changes in the regulations. An ongoing schedule has been developed for policies to be reviewed each month to ensure they remain current and meet compliance. Policies updated and reviewed on a regular basis.
		3.1.4.2 Review and update relevant council policy and workplace procedures for Positive Ageing services annually to ensure best practice provision and compliance with relevant legislation.	Project charter to be developed to direct preparation for the October 2015 Community Care Common Standards audit.

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		3.1.4.3 Provide appropriate Children's Services staff training and supervision.	Group training is provided where appropriate e.g. first aid training. Individual training is requested or offered on a needs basis. Annual performance reviews and mid-year updates are completed as part of the supervision process
		3.1.4.4 Provide appropriate Positive Ageing Staff training and supervision.	Ongoing training and professional development schedule developed. Five Community Care Workers completed Cert 1v in Aged & Community Care in November 2014. Training calendar/ plan 2014-2015 fully implemented.
		3.1.4.5 Investigate service models for the Torquay North Children's Hub.	Project control group and project charters established for the Torquay North Family and Children's Centre. A project exploring the range of operating models will commence in the second half of 2015 with a recommendation to Council in early 2016
	3.1.5 Explore opportunities for collaborative practices and partnerships arrangements for service delivery with other key local service providers.	3.1.5.1 Participate in service provider networks and pursue partnership opportunities for service delivery to meet community need for Early Years Services.	Participation is ongoing. Partnerships have informed the development of a range of programs including <ul style="list-style-type: none"> • Glastonbury (bush Kindergarten), • Lorne Hospital (access to mental health services for youth), • Barwon Youth (participation with BBQ and Beats) • Gateways inclusion of children into programs with additional needs) • Regional Parenting Victoria (Parent education)
		3.1.5.2 Participate in service provider networks and pursue partnerships for services to meet needs for older people.	Ongoing participation in the Barwon and Local Government networks and alliances. Terms of reference reviewed & updated. Monthly alliance meetings continue to be hosted by Surf Coast Shire.
	3.1.6 Strengthen health care referral networks.	3.1.6.1 Conduct service reviews of at least one Aged and Family services area.	Family Day Care Service review completed as part of the organisational pilot of service reviews. Improvement action plan has been developed. Currently awaiting feedback from EMT and Council on pilot to confirm next steps
		3.1.6.2 Document workplace procedures to ensure effective health care referrals.	The revised service coordination structure has been implemented within Positive Ageing Unit. The intake function allocated within assessment team and workplace procedures and instructions updated to reflect revised practice.
		3.1.6.3 Report annually on the number of aged and family services available, waiting lists and other service performance data.	Service data is reviewed monthly with a performance dashboard currently under development

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		3.1.6.4 Develop a project brief for service mapping of Aged and Family Services.	Not yet commenced.
3.2 Understand rural communities service needs and provision requirements.	3.2.1 Establish reference groups for rural communities to assist in determining service need.	3.2.1.1 Support the functioning of the Early Years Reference group.	Council facilitates the Early Years Reference groups and this role has supported the sustainability of the group. Council's facilitation role encourages community groups and service providers to take the lead on their own project ideas. An new reference group has been established in the Torquay community
		3.2.1.2 Conduct a Rural Forum to understand rural communities' service needs and provide information on service availability.	The Winchelsea service expo was held in May 2015 at Eastern Reserve. This event was highly successful with around 10 local and regional services exhibiting and promoting availability of services in Winchelsea. Around 200 people attended the event which was planned in partnership with ERCOM Committee of Management, Council and service providers
		3.2.2.1 Apply community demographics in the development of priorities for Early Years/Youth Strategies.	A review of community demographic information has been completed as part of the development of the Early Years and Youth Strategy. Findings have been incorporated into the final draft plan which will be adopted by Council in August 2015
		3.2.2.2 Apply community demographics in the development of priorities for Positive Ageing Strategy.	A review of community demographic information has been completed as part of the development of the Positive Ageing Strategy. Findings have been incorporated into the final draft plan which will be adopted by Council in August 2015
		3.2.3 Assess and reallocate resources according to need.	3.2.3.1 Review and update relevant strategies with current demographics as they become available.
	3.2.4 Links to Council plan objective 3.2 "Quality assessment ratings for aged and family services" including assessment of service need and service mapping.	3.2.4.1 Continue to implement quality assessment ratings improvement plan for Early Years.	Quality improvement plans have been developed and are monitored quarterly as part of Council's legislative compliance requirements for early years services

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		3.2.4.2 Continue to implement quality assessment improvement plan for Positive Ageing Services.	Assessment team review - integration of all key assessment functions - intake and care coordination. Work instructions and procedures reviewed as part of process.
3.3 Respond to the needs of those living in socio-economic disadvantage.	3.3.1 Utilise community demographics and health and wellbeing profile data for Winchelsea.	3.3.1.1 Review and update relevant strategies with current demographics as they become available.	The Winchelsea Health and Wellbeing profile has been completed and contains a comprehensive summary of data relating to health and wellbeing outcomes for that area. Data updates will be sources as they become available.
		3.3.1.2 Review and update relevant strategies with current demographics as they become available.	The Winchelsea Health and Wellbeing profile has been completed and contains a comprehensive summary of data relating to health and wellbeing outcomes for that area. Positive Ageing strategy in draft - incorporates analysis of current demographics.
	3.3.2 Develop a service plan for Winchelsea township to address social disadvantage.	3.3.2.1 Prioritise and implement recommendations from Winchelsea Health and Wellbeing Project.	A range of activities and programs have been delivered over the first half of 2015 including the Winchelsea service provider expo, bus stop breakfast, youth movie afternoon, service provider network and grow your own food workshops
		3.3.2.2 Compile an annual report on the number of number of social services in Winchelsea	Mapping of allied health services has been undertaken in a partnership project with Barwon Medicare Local. Winchelsea directory is being updated and made available on line by Growing Winch Inc.
3.4 Planning for and maximising use of infrastructure for health and wellbeing outcomes.	3.4.1 Council Plan Strategy 4.1.1 "Perform an infrastructure needs assessment to provide clarity to the community on how a fair distribution of infrastructure will be achieved."	3.4.1.1 Undertake phase 1 of Project - Community Buildings Planning Study	This project is currently underway and linked with the Community Buildings Study and a report is expected in August for Council's consideration..
	3.4.2 Policy development around multi-use spaces and integrated service provision.	3.4.2.1 Scope a project plan for the establishment of Recreation Facilities Management Guidelines.	Not yet commenced. Project charter to be developed in 4th quarter 2014/15 in preparation for 2015/16 work plan.

STRATEGIC OBJECTIVE	STRATEGY	ACTION	Summary Comments
	3.4.3 Council Plan objective 4.2 "Accessible and well maintained council facilities."	3.4.3.1 Plan and deliver the annual capital works program.	Program underway.
	3.4.4 Utilise structure plans to maximise opportunities to provide meeting spaces, public plaza spaces, community hubs and mixed use facilities.	3.4.4.1 Ensure Growing Winchelsea project applies the key principles of meeting spaces, public plaza.	The final Growing Winchelsea "Shaping the Future" plan was adopted by council at the 26 May Council meeting
	3.4.4 Utilise structure plans to maximise opportunities to provide meeting spaces, public plaza spaces, community hubs and mixed use facilities.	3.4.4.2 Report to G21 outcomes of Surf Coast Health and Wellbeing Plan implementation.	A report to G21 Health and Wellbeing Pillar on the progress of the Surf Coast Health and Wellbeing plan has been completed in the first half of 2015.
		3.4.4.3 Include health and wellbeing principles in all new controls in growth areas e.g. Spring Creek.	Project has commenced and the funding agreement with landowners was approved by council at the 26 May council meeting. Technical consultants have been engaged to undertake the background studies and community engagement occurring to have early influence on plan.